

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
February 16, 2012 – 9:30 a.m.

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:34 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Thomas, Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

2012-13

Moved by Dr. Frank, seconded by Dr. Gallagher that the Agenda be approved.

Revisions and additions were noted.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the January 12, 2012, Organizational and Regular Board Meeting

2012-14

Moved by Dr. Gallagher, seconded by Mrs. Brooks that the Minutes of the January 12, 2012, Organizational and Regular Board Meeting be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Open Communications

Mr. Snell discussed the Dayton Daily News article on the Warren County ESC “substitute pool”. And he mentioned a statewide township trustee meeting attended by the Governor.

Treasurer's Report

2012-15

The Treasurer presented the list of Bills paid for the month of January 2012 (summary below) for the Board's approval.

List of Bills Paid during January 2012

General Fund "001"	\$963,987.54
Local Grants "019"	\$15,424.51
Staff Development "020"	\$3,094.43
State Grants "400"	\$11,009.80
Federal Grants "500"	\$11,184.43
Total	\$1,004,700.71

The Treasurer reviewed the monthly reports with the Board. He discussed the "cash flow" projections for the rest of the year, reminding the Board of the fact that "Foundation" from ODE continues, still, to be based upon FY11 EMIS information, and that once affected by FY12 EMIS information, the Board would see a decrease. The Treasurer updated the Board with the latest financials for the combined Alternative Education programs. They were informed that enrollment levels at the end of January show the programs losing \$52,000 for the current school year. He discussed the recently completed "estimated costs" for the districts for the current year. He reviewed the estimated reconciliation figures with each of the districts.

The current "cost books" are reflective of changes approved by the Board in March 2011, reducing Administrative Fees on "pooled programs" and the reallocation of some previously "pooled costs" into district overhead. The Treasurer reminded the Board of the original estimates, with these changes, resulting in the Board spending \$575,000 more in "overhead" than would be received in support from the schools and the state, for the 2011-2012 school year. He informed the Board that, due to decreased services to Xenia Community Schools and Yellow Springs Schools for the current year, the estimated Administrative Fee loss is greater than was anticipated. This revenue fell from \$700,850 in FY11, to an estimated \$433,764 for FY12, a loss of \$267,086. State funding was also decreased by \$35,881. Along with assuming additional costs estimated at \$169,479, the Treasurer informed the Board that it is possible they will spend \$696,734 more in "overhead" than there is revenue to support it for the current school year. For comparison, the Board was informed that overhead exceeded supporting revenue by just \$39,431 during FY11.

There was much discussion.

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Treasurers report be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Superintendent's Report

Mr. Thomas reviewed his "mid-month" update, touching upon additional issues regarding the termination of Rebecca Days contract and the conclusion of Christy Smiths career with the ESC. He mentioned, that at recent OESCA Meeting, Randy Cole, Head of the Governors Shared Services Project, informed everyone attending that if revenues continue to come in as they are, it is hoped that additional cuts can be avoided with the next "two-year" budget.

He reviewed the recently released "Performance Audit". He talked about the meetings recently held with the District Superintendents and Treasurers regarding this years estimated costs and their plans going into FY13. Having met with all but Beavercreek, everyone else states they are planning to continue at the same level for next year. He also added that upcoming levy issues could possibly have an effect on some districts ability to commit to the same level of services for next year.

He discussed the proposed retirement of one of the Learning Center Staff and the plan to rehire the same person back for next year at a reduced schedule.

There was also discussion regarding the Career Centers Equine facility on Clifton Road.

Personnel Recommendations

2012-16

The Superintendent recommended the following Personnel Recommendations be approved.

Certified Staff

Vicki Williamson - School Psychologist, 1 year contract, 60 days beginning 3/2/12 @ \$18,921.60 plus \$181.82 for Master's for a total of \$19,103.42 for remainder of school year

Theresa Grieshop - OT, up to 7 additional days needed to do preschool assessments, at daily rate, payable by time sheet

Kim Cole - Speech Therapist, up to 4 additional days to meet with lawyer's and appearance in court for Sugarcreek student due process case, payable at daily rate by timesheet

Classified Staff

Jessica Gibson - Learning Center Aide, 1 year contract, 96 contract days @ \$15.34 per hour for the 2011-12 school year

Victoria Kennedy - Preschool Aide, revised 1 year contract to 80 days @ \$15.79 per hour 4 days per week, 3.5 hours per day for the 2011-12 school year

Kimberly Rust - SAHMSA Grant, approve up to 10 days at her daily rate for Pax Training. To be paid through Springfield City Schools contract with MHRB

Ashley Gnau - INC Aide, up to 8 additional hours at hourly rate payable by timesheet for the due process hearing

Kimberly Rust - SAHMSA Grant, approve up to an additional 36 days payable at her daily rate by timesheet through the SAHMSA Grant

Jeannette Puskas - SAHMSA Grant, approve up to an additional 22 days payable at her daily rate by timesheet through the SAHMSA Grant

Anya Senetra - Program Supervisor, approve up to 2 days at her daily rate for Pax Training. To be paid through Springfield City Schools contract with MHRB

Anya Senetra - SAMHSA Grant, approve up to an additional 6 days payable at her daily rate by timesheet through the SAHMSA Grant

Substitutes

Brad Reigelsperger

Connie Miller, make her a priority sub aide at \$80.00 per day beginning January 31, 2012.

Extra-Curricular/Coaches

Fay Fletcher – **Xenia** Girl’s Track Coach, Central Middle School, 1 year contract @ \$2,363.63 payable last pay in May 2012

Charlese Hawkins-Rose - **Xenia** Assistant Track Coach, Boy’s Central/Warner Middle School, 1 year contract @ \$1,930.85 payable last pay in May 2012

Carol Bysak - **Beavercreek** Head Varsity Boys Volleyball Coach, revised 1 year contract @ \$3,975.00 payable last pay in March and last pay in May 2012

Thomas J. Smart - **Beavercreek** Assistant Track Coach, 1 year contract @ \$1,424.00 payable last pay in March and last pay in May 2012

Resignation/Retirement

Christy Smith - Learning Center Teacher, retiring effective February 29, 2012

Marcia Black - PT, retiring effective June 7, 2012

Moved by Dr. Frank, seconded by Dr. Gallagher that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.
Motion carried.

Approve Donation

2012-17

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Board accepts the donation of an “I-Pad”, valued at \$599.00, from Janice Kumbusky, to be used in the INC Elementary Classroom.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Property Insurance Renewal

2012-18

The Treasurer requested the following Property Insurance Renewal be approved. Additional this year is the Data Compromise Coverage.

Policy Period: March 10, 2012 thru March 10, 2013
Limit of Insurance: values increased 4% over last year

Morgan Building	\$4,947,584
Morgan Building contents	518,108
Academy Contents	136,832
Temporary Classroom	32,344
Temp Classroom Contents	4,131

Total \$5,641,078

Extra Expense Coverage: \$50,000 each location
Deductible: \$2,500.00
Premium: \$9,482.00 - 9% increase (\$8,612 last year, \$8,045 year before that)
Includes both Commercial Property and Terrorism Risk

Data Compromise Coverage - New with this Year
Per incident - \$50,000 limit of coverage
Deductible of \$2,500
Premium \$329.00

Total Premium - \$9,811.00

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Insurance Renewal be approved.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Subscription to Policy Development Quarterly for \$400.00

2012-19

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the annual subscription be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Approve Family & Children First Council dues of \$550.00 for FY12

2012-20

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the dues be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Approve 2012-13 School Calendars

2012-21

Moved by Dr. Gallagher, seconded by Dr. Frank that the 2012-2013 School Calendars be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.
Motion carried.

Approve Auto Insurance Reimbursement – Christine Kukla

2012-22

Moved by Dr. Frank, seconded by Mrs. Brooks that Christine Kukla, Social Worker, be reimbursed \$150.00 for the additional “rider” annually required of her auto insurance company for her to transport children while performing her job.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 11:52 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

March Governing Board Meeting – March 8, 2012 at 9:30 AM