

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, October 13, 2016 – 9:30 A.M.

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:31 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mr. Cross and Mr. Snell.

Also in attendance: Mrs. Terry Strieter, Superintendent, Mr. Mike Gray, Consultant for Business and Legislative Affairs and Mr. Arledge, Treasurer.

Adoption of Agenda

2016-106

Moved by Dr. Gallagher, seconded by Dr. Frank that the Agenda be approved.

Revisions and additions were noted.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the September 8, 2016, Regular Board Meeting

2016-107

Moved by Dr. Frank, seconded by Dr. Gallagher that the Minutes of the September 8, 2016 Meeting be approved.

Vote: Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Open Communications

Mr. Snell informed the Board members that he would be running for the Board again with the next election. Tina Saunders was recognized for her 29 plus years with the ESC. The Treasurer alerted the Board Members to their Capital Conference materials placed at their seats.

Treasurer's Report

2016-108

The Treasurer presented the list of bills paid for the month of September 2016 (summary below) for the Board's approval.

List of Bills Paid during September 2016

General Fund "001"	\$1,036,833.50
Local Grants "019"	20,995.35
Enterprise "020"	814.12
Agency Funds	0.00
State Grants "400"	6,151.01
Federal Grants "500"	101,244.24
Total	\$1,166,038.22

The Treasurer reviewed the monthly financials and the Cash Flow Forecast for FY2017. He reviewed the "FY17 Budget, Appropriations, Estimated Revenue and Salary Placements" document for approval later in the meeting.

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Treasurer's report be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Superintendent's Report

The Superintendent informed the Board that those ESC's that applied for "High Performing ESC" status were still waiting to hear if they were approved for the additional State Funding. She reviewed the recent OESCA Conference. She spoke briefly on the "Ritz Carleton Memorable Service" program recently attended by herself and some of the central office staff. There was discussion on how the recently released "School District Report Cards" from ODE were disappointing in the way Districts were represented. In the Strategic Plan Update, it was discussed that the first Employee Advisory Council Meeting had just been held.

Legislative Update

There was discussion on HB410-School Truancy Law, refunds to Ohio Public School Districts due to ECOT overfunding based upon erroneous student information, and an article written by A.J. Wagner of the State Board of Education regarding State Report Card deficiencies.

Personnel Recommendations

2016-109

The Superintendent requested the following Personnel Recommendations be approved.

Certified Staff

Lee Koepfinger -VI, 1 year contract, Step 24, 154 days @ \$60,600.54 for 2016-17 school year

Stipends – Bellbrook-Sugarcreek assigned ESC staff

Stefanie Siemen \$300 for Chrome Book Camp,
Denise Davis \$150 for Chrome Book Camp
Nathan Reiter \$300 for Writer’s workshop

Substitute Staff

Shaina Sagre, Teacher
Candace Pritchard, Teacher
Gary Stephenson, Teacher - (3 days per week for Beavercreek as Math Lab Teacher and 2 days per week for Academy)

Susan Hensley, Aide
Shelly Rabbitt, Aide
Brittany Blevins, Aide

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye.
Motion carried.

Approve Lease Agreement with Friends Health Care Association - \$3,600.00 for FY17

2016-110

Moved Dr. Frank, seconded by Dr. Gallagher that the Lease for Preschool Space be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve FY17 Budget, Appropriations, Estimated Revenue and Salary Placement for All Staff

2016-111

The Treasurer presented the Budget, Appropriations and Estimated Revenue for All Funds and the Salary Placement for All Staff for FY17.

Appropriations for FY 2017

General Fund

	<u>Instruction</u>		
001-1100-100	Salaries	\$236,130.00	
001-1100-200	Benefits	\$106,514.00	
001-1100-400	Purchased Services	\$25,833.00	
001-1100-500	Supplies	\$7,000.00	
001-1100-600	Capital Outlay	\$14,500.00	
001-1100-800	Other	\$0.00	
			\$389,977.00

	<u>Special Instruction</u>		
001-1200-100	Salaries	\$2,230,097.00	
001-1200-200	Benefits	\$1,021,647.00	
001-1200-400	Purchased Services	\$80,997.00	
001-1200-500	Supplies	\$24,500.00	
001-1200-600	Capital Outlay	\$29,500.00	
			\$3,386,741.00
	<u>Support Services-Pupils</u>		
001-2100-100	Salaries	\$4,901,266.00	
001-2100-200	Benefits	\$1,693,042.00	
001-2100-400	Purchased Services *	\$104,508.00	
001-2100-500	Supplies	\$17,500.00	
001-2100-600	Capital Outlay	\$42,500.00	
001-2100-800	Other	\$500.00	
			\$6,759,316.00
	<u>Support Services-Instruction</u>		
001-2200-100	Salaries	\$80,407.00	
001-2200-200	Benefits	\$25,459.00	
001-2200-400	Purchased Services *	\$96,578.60	
001-2200-500	Supplies	\$5,300.00	
001-2200-600	Capital Outlay	\$3,000.00	
001-2200-800	Other	\$700.00	
			\$211,444.60
	<u>Support Services-Board of Ed</u>		
001-2300-100	Salaries	\$7,500.00	
001-2300-200	Benefits	\$3,197.00	
001-2300-400	Purchased Services	\$21,000.00	
001-2300-500	Supplies	\$500.00	
001-2300-600	Capital Outlay	\$0.00	
001-2300-800	Other	\$9,000.00	
			\$41,197.00
	<u>Support Services-Administration</u>		
001-2400-100	Salaries	\$793,806.00	
001-2400-200	Benefits	\$303,111.00	
001-2400-400	Purchased Services *	\$41,833.25	
001-2400-500	Supplies *	\$23,655.00	
001-2400-600	Capital Outlay	\$34,000.00	
001-2400-800	Other	\$29,941.00	
			\$1,226,346.25
	<u>Fiscal Services</u>		
001-2500-100	Salaries	\$120,619.00	
001-2500-200	Benefits	\$45,948.00	
001-2500-400	Purchased Services *	\$91,100.00	
001-2500-500	Supplies	\$3,000.00	
001-2500-600	Capital Outlay	\$3,500.00	
001-2500-800	Other	\$26,400.00	
			\$290,567.00

	<u>Support Services-Business</u>		
001-2600-100	Salaries	\$7,000.00	
001-2600-200	Benefits	\$1,117.00	
001-2600-400	Purchased Services	\$6,000.00	
001-2600-500	Supplies	\$0.00	
001-2600-600	Capital Outlay	\$0.00	\$14,117.00
	<u>Plant Services</u>		
001-2700-100	Salaries	\$41,476.00	
001-2700-200	Benefits	\$23,172.00	
001-2700-400	Purchased Services	\$158,600.00	
001-2700-500	Supplies *	\$10,448.33	
001-2700-600	Capital Outlay	\$30,000.00	\$263,696.33
	<u>Technology Services</u>		
001-2900-100	Salaries	\$0.00	
001-2900-200	Benefits	\$0.00	
001-2900-400	Purchased Services	\$102,000.00	\$102,000.00
	<u>Architectural Services</u>		
001-5300-400	Purchased Services	\$0.00	\$0.00
	<u>Property Services</u>		
001-5500-400	Purchased Services	\$25,000.00	
001-5500-600	Capital-Acquisition/Construction	\$80,000.00	\$105,000.00
	<u>Transfer Out of General Funds</u>		
001-7200-900	Transfer Out of General Funds	\$0.00	\$0.00
	<u>Refund of Prior Year Receipts</u>		
001-7500-900	Refund of Prior Year Receipts	\$105,000.00	\$105,000.00
Total General Fund			\$12,895,402.18

Figures to the right of "*" include Carry Over Encumbrances from FY2016 totaling \$15,140.18
 Budgeted expenditures for this year total \$12,880,262.00

Non General Funds - Appropriated to "Fund/SCC"

001-9006	Gen Fund-Est Medicaid Payback FY06	\$35,600.00
001-9007	Gen Fund-Est Medicaid Payback FY07	\$8,850.00
001-9008	Gen Fund-Est Medicaid Payback FY08	\$12,320.00
001-9009	Gen Fund-Est Medicaid Payback FY09	\$13,500.00
001-9010	Gen Fund-Est Medicaid Payback FY10	\$16,645.00
001-9011	Gen Fund-Est Medicaid Payback FY11	\$3,200.00
019-9001	Consortium Preschool	\$1,533.87
019-9002	Friend's Preschool	\$27,754.28

019-9011	Franklin B. Walter Scholarship Fund	\$1,532.58
019-9013	CORSP "Headstart"	\$47,292.69
019-9019	MHRB-Three County PAX	\$34,731.40
019-9023	MHRB Warren/Clinton County PAX	\$26,061.20
019-9024	WSU/GCESC PAX	\$14,025.40
019-9025	Xenia/GCESC - PAX	\$30,463.00
019-9500	Greene County Community Foundation	\$65,208.70
019-9998	Drug and Alcohol	\$42,226.74
019-9999	Greene ESC Wellness Fund	\$6,322.21
020-9998	Enterprise Fund	\$73,713.28
027-9000	Workers Comp Self Ins Fund	\$38,400.00
451-9017	State - Network Subsidy FY2017	\$1,800.00
463-9017	State - Alternative School FY2017	\$56,598.00
587-9017	Federal - Preschool FY2017	\$22,480.26
590-9817	Ohio Inst Lead Academy	\$85,000.00
590-9917	Federal - RttT - eTPES FY2017	\$38,000.00
599-9211	Federal - SAMHSA FY11-15	\$6,343.29
599-9222	Fed - SAMHSA OMHAS SSHA year 2	\$43,798.20
599-9223	Fed - SAMHSA OMHAS SSHA year 3	\$38,361.91
599-9224	Fed - SAMHSA OMHAS SSHA year 4	\$600,500.00

Total Non General Fund \$1,392,262.01

Total All Funds \$14,287,664.19

Budgeted Revenue for FY2017

General Funds	Beginning Balance	Estimated Revenue	Total Available
	\$2,351,796.31		
001-1223-0000 Tuition - Academy/OA		\$327,600.00	
001-1223-0003 Tuition - PHP		\$201,600.00	
001-1223-xxxx Tuition-Previous Year		\$0.00	
001-1223-0011 Foundation-Transfer-Preschool		\$514,313.00	
001-1229-0000 Foundation-Transfer-Dis/Pupil		\$252,168.00	
001-1229-0001 District Service Contracts		\$9,060,300.00	
001-1229-0001 District Service Contracts prior FY		\$676,437.00	
001-1410-0000 Interest on Investments		\$0.00	
001-1890-0000 Miscellaneous		\$45,544.00	
001-1890-1001 PD Program Fees & Registrations		\$20,000.00	
001-1890-2000 Misc-Admin Fees on Various Grants		\$70,000.00	
001-2100-2100 ODMH-Medicaid		\$370,000.00	
001-2100-2200 MHRB-Levy Non Medicaid		\$206,075.00	
001-3110-0000 Foundation-State-Per Pupil		\$567,378.00	
001-3110-0011 Foundation-State-Gifted		\$0.00	
001-3219-0000 State-"Restricted Grants in Aid"		\$0.00	
001-5300-0000 Refund of Prior Year Expenditures		\$0.00	
001-5100-0000 Transfer In		\$0.00	
General Fund Totals	\$2,351,796.31	\$12,311,415.00	\$14,663,211.31

Other Funds		Beginning Balance	Estimated Revenue	Total Available
001-9006	GenFund-Est Med PB FY06	\$35,600.00	\$0.00	\$35,600.00
001-9007	GenFund-Est Med PB FY07	\$8,850.00	\$0.00	\$8,850.00
001-9008	GenFund-Est Med PB FY08	\$12,320.00	\$0.00	\$12,320.00
001-9009	GenFund-Est Med PB FY09	\$13,500.00	\$0.00	\$13,500.00
001-9010	GenFund-Est Med PB FY10	\$16,645.00	\$0.00	\$16,645.00
001-9011	GenFund-Est Med PB FY11	\$3,200.00	\$0.00	\$3,200.00
019-9001	Consortium PS Revenue	\$1,533.87	\$0.00	\$1,533.87
019-9002	Friend's PS Revenue	\$22,501.28	\$5,253.00	\$27,754.28
019-9011	FBW Scholarship Fund	\$1,532.58	\$0.00	\$1,532.58
019-9013	CORSP "Headstart"	\$47,292.69	\$0.00	\$47,292.69
019-9019	MHRB-Three County PAX	\$19,731.40	\$15,000.00	\$34,731.40
019-9023	WarrCoMHRB-PAX	\$0.00	\$26,061.20	\$26,061.20
019-9024	WSU/Riverside/GCESC PAX	\$14,025.40	\$0.00	\$14,025.40
019-9025	Xenia/GCESC-PAX	\$0.00	\$30,463.00	\$30,463.00
019-9500	Greene County Comm Found	\$319.70	\$64,889.00	\$65,208.70
019-9998	Drug and Alcohol	\$12,668.74	\$29,558.00	\$42,226.74
019-9999	Greene ESC Wellness Fund	\$6,322.21	\$0.00	\$6,322.21
020-9998	Enterprise Fund	\$23,713.28	\$50,000.00	\$73,713.28
027-9000	Workers Comp Self Ins Fund	\$0.00	\$38,400.00	\$38,400.00
451-9017	State-Network Subsidy FY17	\$0.00	\$1,800.00	\$1,800.00
463-9017	State-Alternative School FY17	\$0.00	\$56,598.00	\$56,598.00
587-9017	Federal - Preschool FY17	\$0.00	\$22,480.26	\$22,480.26
590-9817	Ohio Inst Lead Academy	\$0.00	\$85,000.00	\$85,000.00
590-9917	Fed-RttT-eTPES FY17	\$0.00	\$38,000.00	\$38,000.00
599-9211	SAMHSA FY11-15	\$(3,267.50)	\$9,610.79	\$6,343.29
599-9222	SSHS SAMHSA OMHAS FY15	\$(7,190.80)	\$50,989.00	\$43,798.20
599-9223	SSHS SAMHSA OMHAS FY16	\$(47,320.09)	\$85,682.00	\$38,361.91
599-9224	SSHS SAMHSA OMHAS FY17	\$0.00	\$600,500.00	\$600,500.00
Non General Fund Totals		\$181,977.76	\$1,210,284.25	\$1,392,262.01
Total For All Funds		\$2,533,774.07	\$13,521,699.25	\$16,055,473.32

Moved by Dr. Gallagher, seconded by Mr. Cross that the Budget, Appropriations and Estimated Revenue for All Funds and the Salary Placement for All Staff for FY17 be approved.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve FY17 Supplemental Contracts for Beavercreek CSD Classified Staff

2016-112

Deborah Haas – Asst. Dance Team Coach, \$1,622.00 payable last pays in Oct, Jan, Mar, May
Michael Ruef - Head 8th Grade Girls BB Coach, \$2,612.00, payable last pay in Dec, Feb
James Crawford - revised contract dates from 8/1/2016 to 6/30/2017

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the FY17 Supplemental Contracts for Beaver Creek CSD Classified Staff be approved.

Vote: Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Approve Mental Health Services Policy MH-005 Staff Qualifications

2016-113

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that Mental Health Services Policy MH-005 Staff Qualifications be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Executive Session – Personnel Matter

2016-114

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Board go into Executive Session at 10:31 AM to discuss a Personnel Matter.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye.
Motion carried.

After discussion on a matter of personnel, the Board returned to Regular Session at 10:43 AM.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 10:44 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Board Meeting – November 10, 2016 at 9:30 AM