

Organizational and Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, January 14, 2016 – 9:30 AM

Call to Order/Roll Call

Mr. Snell, having been appointed President Pro-Tem at the December 10, 2015 Regular Meeting called the Meeting to order at 9:33 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Dr. Gallagher and Mr. Snell.

Also in attendance: Mrs. Terry Strieter, Superintendent, Mr. Mike Gray, Consultant for Business and Legislative Affairs and Mr. Arledge, Treasurer.

Election of Governing Board Officers for 2016

President

2016-1

Moved by Mrs. Wiseman, seconded by Dr. Frank that Mr. Snell be nominated for President.

There were no other nominations.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mr. Snell, abstain.
Motion carried 3-0-1.

Vice President

2016-2

Moved by Mrs. Wiseman, seconded by Mr. Snell that Dr. Gallagher be nominated for Vice President.

There were no other nominations.

Vote: Mrs. Wiseman, aye; Mr. Snell, aye; Dr. Frank, aye; Dr. Gallagher, abstain.
Motion carried 3-0-1.

Appoint New Board Member

2016-3

Moved by Dr. Gallagher, seconded by Mr. Snell that Mr. Clarence Cross be appointed as New Board Member.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Oath of Office

The Treasurer administered the Oath of Office for Dr. Gallagher and Mr. Cross.

Adoption of Agenda

2016-4

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the Agenda be approved.

Revisions and Additions were noted.

Vote: Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Approve Minutes of December 10, 2015, Regular Board Meeting

2016-5

Moved by Dr. Frank, seconded by Dr. Gallagher that the Minutes of the December 10, 2015 Meeting be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Open Communications

Dr. Frank sheared his thoughts on education in America.

Establish Regular Board Meeting Dates, Times and Locations for Calendar Year 2016

After discussion the Regular Board Meetings for 2016 be as listed, with all meetings held at the Greene County ESC.

Thursday, February 11, 2016	9:30 AM
Wednesday, March 16, 2016	9:30 AM
Thursday, April 7, 2016	9:30 AM
Thursday, May 12, 2016	9:30 AM
Thursday, June 9, 2016	9:30 AM
Thursday, July 14, 2016	9:30 AM
Thursday, August 11, 2016	9:30 AM
Thursday, September 8, 2016	9:30 AM
Thursday, October 13, 2016	9:30 AM
Thursday, November 10, 2016	9:30 AM
Thursday, December 8, 2016	9:30 AM
Thursday, January 12, 2017	9:30 AM

Establish Financial/Audit Committee 2016

2016-6

Moved by Dr. Frank, seconded by Dr. Gallagher, that the 2016 Financial/Audit Committee include the Treasurer, Superintendent, Assistant Superintendent and Governing Board President.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Establish the Governing Board of the Greene County Educational Service Center Fund at \$20,000 for calendar year 2016

2016-7

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the Service Center Fund for the Governing Board be set at \$20,000.00 for 2016.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mr. Snell, aye; Mr. Cross, aye.
Motion carried.

Appoint Board Committee and Liaison Assignments for 2016

After discussion, Mr. Snell appointed the following for 2016.

Policy Liaison – Mr. Cross
Business Advisory Representative – Dr. Frank
Legislative Liaison – Mrs. Wiseman
Student Achievement Liaison – Dr. Gallagher

Approve Expenditures and Procedures for Calendar Year 2016

2016-8

The Superintendent recommended the following be approved.

1. Permission for the board, Superintendent, Treasurer, Administrators, and Staff Members to attend professional meetings
2. Permission to allow Treasurer to pay bills as they are received within the limits of established appropriations;
3. Permission to allow Treasurer to invest all available funds in a timely and effective manner;
4. Permission to allow the Superintendent to employ and/or accept resignations of personnel on behalf of the Board during time when the Board is not in session subject to ratification by the Board. Upon ratification by the Board the employment and/or resignation shall be deemed effective as of the date and time of the Superintendent's offer and/or acceptance.
5. Permission to allow Treasurer to establish Special Appropriation Accounts for State, Federal, and Private Source Grants; and
6. Permission to renew office maintenance contracts as they come due.

Moved by Dr. Frank, seconded by Dr. Gallagher that the above be approved.

Vote: Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Treasurer's Report

2016-9

The Treasurer presented the list of Bills paid for the month of December 2015 (summary below) for the Board's approval.

List of Bills Paid during December 2015

General Fund "001"	\$917,473.27
Local Grants "019"	\$30,818.12
Staff Development "020"	\$7,276.78
State Grants "400"	\$7,169.38
Federal Grants "500"	\$72,012.65
Total	\$1,034,750.78

The Treasurer reviewed the monthly financial statements. He touched upon Alternative Education finances. He updated the Board regarding Affordable Care Act employer reporting issues. He discussed the Ohio Ethics Commission Financial Disclosure Packets for the Board Members to complete.

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Treasurer's report be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Superintendent's Report

There was discussion on "College Credit Plus" issues that will affect the districts the ESC serves. Updates to the Strategic Plan were discussed. The "Lean Ohio Boot Camp" was discussed, as was the list of ESC personnel attending. The "Administrative Guideline" Update included the procedure for signatures required for employment contracts in certain instances.

Personnel Recommendations

2016-10

The Superintendent requested the following Personnel Recommendations be approved.

Certified Staff

Mary Hennosy - Preschool Intervention Specialist Bellbrook-Sugarcreek, 1 year contract, 97 days beginning January 4, 2016 @ \$20,922.90 for 2015-16 school year

Alecia Baker - Preschool Intervention Specialist Bellbrook-Sugarcreek, 1 year contract, four half days per week and 1 full day per week for a total of 68 days beginning January 4, 2016 @ \$13,142.97 for 2015-16 school year

Nancy Struble - GCESC Early Childhood Specialist (Bellbrook Preschool Site) up to 40 additional days at daily rate payable by timesheet per Bellbrooks request

Doug Andrus - Dean of Students, up to 40 hours @ \$25.00 per hour payable by timesheet to assist in custodial duties and to assist new custodian once hired

Rachel Mitchell - School Based Mental Health Therapist, 1 year contract, 7 hours per day, 103 work days plus 4 holidays for a total of 107 days @ \$26,399.47 for 2015-16 school year

Pat Stewart - COTA, additional 1 day per week effective 1/4/16 payable at daily rate by timesheet for additional time for new preschool classroom in Bellbrook

Julie Carlton - Speech Therapist, additional 1 day per week effective 1/11/16 payable at daily rate by timesheet for additional time for new preschool classroom in Bellbrook

Cara Dues - COTA, 1 day at daily rate payable by timesheet to make up missed IEP Minutes at Shaw Elementary due to Mary Yelton's absences

Kim Cole - Speech Language, 1 day a week up to 16 days at daily rate payable by Timesheet to cover for Adele Erbacher while she is on leave

Classified Staff

Cynthia Pettit - Preschool Assistant Bellbrook-Sugarcreek, 1 year contract, 6.5 hours per day, 76 work days plus 4 holidays for a total of 80 days @ \$8,252.40 for 2015-16 school year

Donna Stover - Preschool Assistant at Friends, 1 year contract, 2.75 hours per day, 78 work days plus 4 holidays for a total of 82 days @ \$3,418.58 for 2015-16 school year

Shelley Meyers - INC Aide, 1 year contract, 7 hours per day, 96 work days plus 4 holidays for a total of 100 day @ \$11,361.00 for 2015-16 school year

Resignations

Christine Kukla, School Based Mental Health Therapist resigning at end of current contract
Norm Weidel, Custodian/Maintenance effective 1/11/16

Supplemental Contract for Beaver Creek City Schools

Patrick Will, 7th and 8th Grade Baseball Coach \$1,579.00 payable last pay in March and May 2016
Paula Harshman, School Webmaster (1/2 Assignment) \$346.50 last pay in February 2016
Lori Tobias, School Webmaster (1/2 Assignment) \$346.50 last pay in May 2016

Moved by Dr. Frank, seconded by Dr. Gallagher that the Personnel Recommendations be approved

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Review of Board Goals for 2016

There was discussion of the 2015 Board Goals with a decision to revisit at the February Meeting.

Executive Session

2016-11

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Board go into Executive Session at 11:02 AM for a discussion on Personnel.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

The Treasurer was excused from the meeting.

After a discussion on Personnel, the Board returned to Regular Session at 12:11 PM.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 12:12 PM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Martin Luther King Observance – Office and School Closed – January 18, 2016.