

MINUTES  
Regular Meeting  
Governing Board of the  
Greene County Educational Service Center  
Thursday, October 8, 2015 - 9:30 AM

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Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:30 AM with the following in attendance:  
Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mrs. Brooks and Mr. Snell.

Also in attendance: Mrs. Terry Strieter, Superintendent and Mr. Robert Arledge, Treasurer.

Adoption of Agenda

# 2015-106

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Agenda be approved.

Revisions and Additions were noted.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.  
Motion carried.

Approve Minutes of the September 10, 2015, Regular Board Meeting

# 2015-107

Moved by Mrs. Brooks, seconded by Dr. Frank that the Minutes of the September 10, 2015 Regular Board Meeting be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.  
Motion carried.

Open Communications

Mrs. Wiseman mentioned an article in the Dayton Daily News regarding Charter Schools and a "letter to the editor" by former Greene County ESC administrator, Stan Wenclewicz. Dr. Gallagher mentioned she attended the Beavercreek Women's League "Meet the Candidates" function. Mr. Snell discussed the ESC Newsletter.

## Treasurer's Report

# 2015-108

The Treasurer presented the list of Bills paid for the month of September 2015 (summary below) for the Board's approval.

### List of Bills Paid during September 2015

General Fund "001"	\$908,860.93
Local Grants "019"	22,345.89
Enterprise "020"	14,781.98
State Grants "400"	5,767.78
Federal Grants "500"	59,806.05
Total	\$1,011,552.63

The Treasurer reviewed the monthly financials. He discussed the "FY16" Budget, Appropriations and, Estimated Revenue and Staff Salary Placement document for approval later in the meeting. He also discussed the WORXTIME/American Fidelity Contract to handle Affordable Care Act year-end reporting requirements and "30 hour" workweek Time and Eligibility accounting requirements.

Moved by Dr. Gallagher, seconded by Mrs. Brooks that the Treasurers Report be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.  
Motion carried.

## Superintendent's Report

In an update of the Strategic Plan, the Superintendent discussed the next steps going forward. Updates from OESCA were discussed. There was discussion regarding future changes to the Bachelor Column on the OT/PT Salary Schedule. There was discussion regarding Superintendent leeway on "step" placement of incoming staff on salary schedules. Decisions would be made on a case by case basis. There was discussion regarding the next round of Straight A Grants from the State.

## Personnel Recommendations

# 2015-109

The Superintendent requested the following Personnel Recommendations be approved.

### Administrative Staff

**Tim Callahan** - Director of Mental Health Programming, revised contract to \$98,894.40 plus \$1,600.00 for doctorate totaling \$100,494.40 for 2015-16 school year. Also approve 10 previously approved days for SSHS Grant to be paid at new daily rate.

**Amy Baldrige** - Director of GC Academy, OA and INC Units, revised contract to \$86,290.16 + \$1,000 for Master's + 30 for a total of \$87,290.16 for 2015-16 school year.

**Jason Miller** - Director of GC Learning Center, revised contract to \$79,171.52 + \$1,000 for Master's + 30 for a total of \$80,171.52 for 2015-16 school year.

Certified Staff

**Adele Erbacher** - Speech Language Pathologist, up to 10 additional days at daily rate, payable by timesheet at request of Fairborn City Schools effective 10/5/15

**Kaitlin Wright** - Preschool Teacher, approve up to 7 days of tutoring at \$35 per day for a total of \$245.00, payable by timesheet and upon the request of Bellbrook-Sugarcreek Local Schools.

Classified Staff

**Annette Fulton** - Classroom Assistant, revised contract to 7 hours per day @ \$17.10 per hour, 192 total days for 2015-16 school year

**Grace Schoessow** - Early Childhood Mental Health Consultant, 1 year contract, 172 total days @ \$45,638.48, Step 10 of Masters + 30, effective 10/14/15 for 2015-16 school year

Substitute Staff

Aide - Haley Crandall

Teacher – Nicholas Jon Rys, Stephanie Blackburn, Barbara Friedly

Registered Nurse – Barbara Friedly, \$25.00 per hour

Contracted Services

Debbie Clark - SODA Club Advisor for Greeneview High School in the sum of \$500.00 payable last pay in May, 2016

Theresa Gorretta - purchased service contract for Choir accompaniments and rehearsals in the sum of \$5,400.00 beginning September 1, 2015 through June 1, 2016 at the request of Fairborn Schools.

Moved by Mrs. Brooks, seconded by Dr. Frank that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.  
Motion carried.

Approve Lease Agreement with Friends Health Care Association - \$3,600.00 for FY16

# 2015-110

Moved by Dr. Frank, seconded by Dr. Gallagher that the Lease for Preschool space be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.  
Motion carried.

Approve designation of Brickler & Eckler LLP as authorized legal counsel for the Greene County ESC

# 2015-111

Moved by Mrs. Brooks, seconded by Dr. Gallagher that Brickler & Eckler LLP be approved as authorized legal counsel for the Greene County ESC.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.  
Motion carried.

Board Policy – Second Reading and Approval

# 2015-112

1530 - Evaluation of Principals and Other Administrators  
8400 - School Safety  
2413 - Career Advising  
5340 - Student Accidents

Moved by Dr. Frank, seconded by Dr. Gallagher that the Board Policies be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.  
Motion carried.

Approve WORXTIME/American Fidelity Contracts for Affordable Care Reporting

# 2015-113

The Treasurer requested approval of contracts with WORXTIME/American Fidelity to provide “Time and Eligibility Services” and “ACA Employer Reporting Services”, all employer requirements as determined by the Affordable Care Act.

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the contracts be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.  
Motion carried.

Approve FY16 Budget, Appropriations, Estimated Revenue and Salary Placement for All Staff

# 2015-114

The Treasurer presented the Budget, Appropriations and Estimated Revenue for All Funds and the Salary Placement for All Staff for FY16.

Appropriations for FY 2016

General Fund

	<u>Instruction</u>		
001-1100-100	Salaries	\$241,614.00	
001-1100-200	Benefits	\$118,026.00	
001-1100-400	Purchased Services	\$24,333.00	
001-1100-500	Supplies	\$7,000.00	
001-1100-600	Capital Outlay	\$20,000.00	
001-1100-800	Other	\$0.00	
			\$410,973.00
	<u>Special Instruction</u>		
001-1200-100	Salaries	\$2,125,389.00	
001-1200-200	Benefits	\$970,792.00	
001-1200-400	Purchased Services	\$75,697.00	
001-1200-500	Supplies	\$24,000.00	
001-1200-600	Capital Outlay	* \$29,417.40	
			\$3,225,295.40
	<u>Support Services-Pupils</u>		
001-2100-100	Salaries	\$4,193,333.00	
001-2100-200	Benefits	\$1,408,861.00	
001-2100-400	Purchased Services	\$108,977.00	
001-2100-500	Supplies	\$13,400.00	
001-2100-600	Capital Outlay	* \$29,499.06	
001-2100-800	Other	\$500.00	
			\$5,754,570.06
	<u>Support Services-Instruction</u>		
001-2200-100	Salaries	\$76,095.00	
001-2200-200	Benefits	\$21,475.00	
001-2200-400	Purchased Services	* \$79,074.00	
001-2200-500	Supplies	\$5,200.00	
001-2200-600	Capital Outlay	\$2,000.00	
001-2200-800	Other	\$700.00	
			\$184,544.00
	<u>Support Services-Board of Ed</u>		
001-2300-100	Salaries	\$7,500.00	
001-2300-200	Benefits	\$2,196.00	
001-2300-400	Purchased Services	* \$23,500.00	
001-2300-500	Supplies	\$500.00	
001-2300-600	Capital Outlay	\$0.00	
001-2300-800	Other	\$9,000.00	
			\$42,696.00

	<u>Support Services-Administration</u>		
001-2400-100	Salaries	\$696,925.00	
001-2400-200	Benefits	\$265,717.00	
001-2400-400	Purchased Services	\$35,500.00	
001-2400-500	Supplies	\$18,000.00	
001-2400-600	Capital Outlay	* \$32,035.90	
001-2400-800	Other	\$28,707.00	
			\$1,076,884.90
	<u>Fiscal Services</u>		
001-2500-100	Salaries	\$117,882.00	
001-2500-200	Benefits	\$44,836.00	
001-2500-400	Purchased Services	\$81,100.00	
001-2500-500	Supplies	\$3,000.00	
001-2500-600	Capital Outlay	\$3,500.00	
001-2500-800	Other	\$21,300.00	
			\$271,618.00
	<u>Support Services-Business</u>		
001-2600-100	Salaries	\$7,000.00	
001-2600-200	Benefits	\$1,117.00	
001-2600-400	Purchased Services	\$6,000.00	
001-2600-500	Supplies	\$0.00	
001-2600-600	Capital Outlay	\$0.00	
			\$14,117.00
	<u>Plant Services</u>		
001-2700-100	Salaries	\$44,450.00	
001-2700-200	Benefits	\$7,134.00	
001-2700-400	Purchased Services	* \$156,900.00	
001-2700-500	Supplies	\$10,000.00	
001-2700-600	Capital Outlay	* \$30,129.14	
			\$248,613.14
	<u>Technology Services</u>		
001-2900-100	Salaries	\$0.00	
001-2900-200	Benefits	\$0.00	
001-2900-400	Purchased Services	\$96,000.00	
			\$96,000.00
	<u>Property Services</u>		
001-5500-400	Purchased Services	\$25,000.00	
001-5500-600	Capital-Acquisition/Construction	* \$94,500.00	
			\$119,500.00
	<u>Refund of Prior Year Receipts</u>		
001-7500-900	Refund of Prior Year Receipts	\$89,000.00	
			\$89,000.00
Total General Fund			\$11,533,811.50

Figures to the right of "\*" include Carry Over Encumbrances from FY2015 totaling \$19,555.50  
 Budgeted expenditures for this year total \$11,514,256.00

Other Funds - Appropriated to "Fund/SCC"

001-9006	Gen Fund-Est Medicaid Payback FY06	\$35,600.00
001-9007	Gen Fund-Est Medicaid Payback FY07	\$8,850.00
001-9008	Gen Fund-Est Medicaid Payback FY08	\$12,320.00
001-9009	Gen Fund-Est Medicaid Payback FY09	\$13,500.00
001-9010	Gen Fund-Est Medicaid Payback FY10	\$16,645.00
001-9011	Gen Fund-Est Medicaid Payback FY11	\$3,200.00
019-9001	Consortium Preschool	\$1,533.87
019-9002	Friend's Preschool	\$23,442.77
019-9011	Franklin B. Walter Scholarship Fund	\$2,532.58
019-9013	CORSP "Headstart"	\$47,361.65
019-9019	MHRB-Three County PAX	\$78,231.31
019-9021	GCESC/Trotwood - PAX	\$40,520.45
019-9023	MHRB Warren/Clinton County PAX	\$26,776.75
019-9024	WSU/GCESC PAX	\$58,130.97
019-9500	Greene County Community Foundation	\$63,707.39
019-9998	MHRB Drug and Alcohol	\$45,972.25
019-9999	Greene ESC Wellness Fund	\$9,794.24
020-9998	Enterprise Fund	\$92,574.19
451-9016	State - Network Subsidy FY2016	\$1,800.00
463-9016	State - Alternative School FY2016	\$52,910.00
587-9016	Federal - Preschool FY2016	\$21,923.47
590-9916	Federal - RtT - eTPES FY2016	\$50,000.00
599-9211	Federal - SAMHSA FY11-15	\$91,890.54
599-9222	Fed - SAMHSA OMHAS SSHA year 2	\$72,895.83
599-9223	Fed - SAMHSA OMHAS SSHA year 3	\$600,500.00

Total Non General Fund \$1,472,613.26

Total All Funds \$13,006,424.76

Budgeted Revenue for FY2016

General Fund	Beginning Balance	Estimated Revenue	Total Available
	\$2,582,540.07		
001-1223-0000	Tuition - Academy/OA	\$315,900.00	
001-1223-0003	Tuition - PHP	\$237,600.00	
001-1223-xxxx	Tuition-Previous Year	\$0.00	
001-1223-0011	Foundation-Transfer-Preschool	\$381,451.00	
001-1229-0000	Foundation-Transfer-Dis/Pupil	\$251,289.00	
001-1229-0001	District Service Contracts	\$8,109,756.00	
001-1229-0001	District Service Contracts prior FY	\$323,365.00	
001-1410-0000	Interest on Investments	\$0.00	
001-1890-0000	Miscellaneous	\$41,544.00	
001-1890-1001	PD Program Fees & Registrations	\$9,500.00	
001-1890-2000	Misc-Admin Fees on Various Grants	\$70,000.00	
001-2100-2100	ODMH-Medicaid+Match	\$400,000.00	
001-2100-2200	MHRB-Levy Non Medicaid	\$206,075.00	

001-3110-0000	Foundation-State-Per Pupil	\$512,608.00
001-3110-0011	Foundation-State-Gifted	\$0.00
001-5300-0000	Refund of Prior Year Expenditures	\$0.00
001-5100-0000	Transfer In	\$0.00

General Fund Totals	\$2,582,540.07	\$10,859,088.00	\$13,441,628.07
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Other Funds		Beginning Balance	Estimated Revenue	Total Available
001-9006	GenFund-Est Med PB FY06	\$35,600.00	\$0.00	\$35,600.00
001-9007	GenFund-Est Med PB FY07	\$8,850.00	\$0.00	\$8,850.00
001-9008	GenFund-Est Med PB FY08	\$12,320.00	\$0.00	\$12,320.00
001-9009	GenFund-Est Med PB FY09	\$13,500.00	\$0.00	\$13,500.00
001-9010	GenFund-Est Med PB FY10	\$16,645.00	\$0.00	\$16,645.00
001-9011	GenFund-Est Med PB FY11	\$3,200.00	\$0.00	\$3,200.00
019-9001	Consortium PS Revenue	\$1,533.87	\$0.00	\$1,533.87
019-9002	Friend's PS Revenue	\$19,742.77	\$3,700.00	\$23,442.77
019-9011	FBW Scholarship Fund	\$2,532.58	\$0.00	\$2,532.58
019-9013	CORSP "Headstart"	\$47,361.65	\$0.00	\$47,361.65
019-9019	MHRB-Three County PAX	\$28,231.31	\$50,000.00	\$78,231.31
019-9021	Trotwood-PAX	\$0.00	\$40,520.45	\$40,520.45
019-9023	WarrCoMHRB-PAX	\$0.00	\$26,776.75	\$26,776.75
019-9024	WSU/Riverside/GCESC PAX	\$58,130.97	\$0.00	\$58,130.97
019-9500	Greene County Comm Found	\$219.26	\$63,488.13	\$63,707.39
019-9998	MHRB Drug and Alcohol	\$16,414.25	\$29,558.00	\$45,972.25
019-9999	Greene ESC Wellness Fund	\$3,009.24	\$6,785.00	\$9,794.24
020-9998	Enterprise Fund	\$26,074.19	\$66,500.00	\$92,574.19
451-9016	State-Network Subsidy FY16	\$0.00	\$1,800.00	\$1,800.00
463-9016	State-Alternative School FY16	\$0.00	\$52,910.00	\$52,910.00
506-9915	Fed-RttT-eTPES FY15	\$(4,242.57)	\$4,242.57	\$0.00
587-9016	Federal - Preschool FY16	\$0.00	\$21,923.47	\$21,923.47
590-9916	Fed-RttT-eTPES FY16	\$0.00	\$50,000.00	\$50,000.00
599-9211	SAMHSA FY11-15	\$(7,312.58)	\$99,203.12	\$91,890.54
599-9222	SSHS SAMHSA OMHAS	\$(16,182.17)	\$89,078.00	\$72,895.83
599-9223	SSHS SAMHSA OMHAS FY16	\$0.00	\$600,500.00	\$600,500.00

Non General Fund Totals	\$265,627.77	\$1,206,985.49	\$1,472,613.26
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Total For All Funds	\$2,848,167.84	\$12,066,073.49	\$14,914,241.33
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Moved by Dr. Gallagher, seconded by Mrs. Brooks that the Budget, Appropriations and Estimated Revenue for All Funds and the Salary Placement for All Staff for FY16 be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.  
Motion carried.

Approve FY16 Supplemental “New & Revised “Contracts for Beaver Creek City Classified Staff

# 2015-115

Revised Contracts from September Meeting

Jeffrey Payne - High School Technical Director - \$886.00

James Crawford - Middle School Athletic Site Manager - \$2,773.00

New Contracts

Katrina Frye - Middle School 7<sup>th</sup> Grade basketball Coach - \$1,541.00

Jeffrey Payne - High School Art and Scenery Director for winter play - \$1,117.00

TJ Smart - High School Winter Site Manager - \$2,912.00

James Crawford - Head 7<sup>th</sup>/8<sup>th</sup> Grade Basketball Coach-Girls - \$2,773.00

Kathryn Withers - 7<sup>th</sup>/8<sup>th</sup> Grade Girls Basketball Coach – \$2,542.00

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the FY16 Supplemental Contracts for Beaver Creek Classified Staff be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.  
Motion carried.

Approve FY16 Service Agreement

# 2015-116

Northmont City Schools                      \$44,000.00

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the Agreement with Northmont City Schools be approved.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.  
Motion carried.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 10:54 AM.

Attest

\_\_\_\_\_  
Lee Snell, President

\_\_\_\_\_  
Robert L. Arledge Jr., Treasurer

Upcoming Events

Board Meeting – November 12, 2015 at 9:30 AM