

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, June 11, 2015 – 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:35 AM with the following in attendance:
Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Gray, Superintendent, Mrs. Terry Strieter, Assistant Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

2015-61

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Agenda be approved.

Revisions and Additions were noted.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the May 14, 2015 Regular Board Meeting

2015-62

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Minutes of the May 14, 2015 Regular Board Meeting be approved.

Vote: Dr. Gallagher, abstain; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried 4 – 0 - 1.

Open Communications

Dr. Gallagher mentioned a newspaper article regarding charters of Charter Schools being suspended. Mrs. Wiseman brought up a recent article on School Funding for the next biennium, and it appears that funding for ESC's may increase 3% by the second year, which is much better than the previously anticipated 25% cut by the second year. Mr. Snell spoke of an article on funding for Local Districts. Dr. Frank mentioned he had met with Greene County Commissioners to discuss the quality of education being provided students at the Juvenile Detention and Rehab Center in Xenia.

Treasurer's Report

2015-63

The Treasurer presented the list of Bills paid for the month of May 2015 (summary below) for the Board's approval.

List of Bills Paid during May 2015

General Fund "001"	\$920,159.00
Local Grants "019"	\$19,867.44
Staff Development "020"	\$8,837.29
State Grants "400"	\$5,767.76
Federal Grants "500"	\$32,790.06
Total	\$987,421.55

The Treasurer reviewed the monthly financial information and touched upon estimated June 30 ending cash balance and FY15 Alternative Program Finances. He discussed the FY2015 "Final Appropriations, Budget and Estimated Revenue" document for approval later in the meeting, as well as the FY2016 Temporary Appropriations for the General Fund and Other Funds. There was also discussion on FY16 Liability Insurance Coverage

Moved by Mrs. Brooks, seconded by Dr. Gallagher that the Treasurers Report be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Superintendent's Report

The Superintendent discussed the arraignment of the former superintendent of the ESC of Central Ohio. The revised salary schedule recommendations were discussed.

Approve Salary Schedules

2015-64

It was requested that the Board approve New Salary Schedules for the following classes, as presented.

- Teachers
- Non-Teaching Professional Staff
- Classroom Aides
- Administrative Assistants
- School Psychologists
- OT/PT
- Speech
- Pax Coaches
- COTA's
- Custodian

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the New Salary Schedules be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.
Motion carried.

Personnel Recommendations

2015-65

The Superintendent requested the following Personnel Recommendations be approved.

Extended School Year and Preschool Evaluations for Beavercreek Summer 2015

	Hourly Rates
Sarah Brulport	\$43.24
Dana Etheridge	\$60.96
Jodi Vogel	\$22.56
Rebecca Ross	\$59.56
Mary Mancuso	\$56.60
Nicole Melin	\$58.08

Miscellaneous Personnel FY15

Resident Educator Mentoring FY15

Kraig Aukerman	\$500.00
Angie Osenbaugh	\$500.00

Cedarville Student Teacher Mentoring FY15

Kraig Aukerman	\$300.00
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Perfect Attendance Bonus FY15

Mary Beth Burkholder	\$300.00
Jeff Conrad	\$300.00
Kay Lynch	\$300.00
Julie Mitchell	\$300.00
Stacey Whittaker	\$300.00

Certified Staff - FY16

Jason Parkins - School Psychologist for Xenia, revised 1 year contract, 210 days @ \$65,849.99 + \$1,000 for Master's + 30 for a total of \$66,849.00 for 2015-16 school year

Rebecca Porterfield - Preschool Teacher Greeneview, 1 year contract, 183 days @ \$43,638.00 for 2015-16 school year

Doug Andrus - Dean of Students, 1 year contract, extra 15 days @ \$5,771.10 for 2015-16 school year

Tiffany Hackney - School Psychologist, 1 year performance contract, 30 day in amount of \$263.35 per day + \$163.94 for Masters + 30 for a total of \$8,064.44 for 2015-16 school year

Vicki Williamson - School Psychologist, revised 1 year contract to reflect step 7 @ \$40,369.66 + \$393.44 for Masters plus for a total of \$40,763.10 for 120 total days for 2015-16 school year

Nathan Reiter - ELL for Bellbrook, 1 year contract, 183 days, pending obtaining Alternative Teaching License before 8/17/15 in the amount of \$35,012.00 for 2015-16 school year

Nicholas Schetter - PT, 1 year contract, 183 days @ \$56,035.00 + \$1,600.00 for PHD for a total of \$57,635.00 for 2015-16 school year

Janice Kumbusky - Preschool Teacher, additional 4 days in the month of July at daily rate payable by timesheet to assist with preschool paperwork and duties

Kate Carlisle - Substitute Speech Language Pathologist \$200.00 per day for up to 50 days to cover maternity leave for 2015-16 school year payable by timesheet

Classified Staff - FY16

Mark Koontz - Art Therapy for Fairborn, 1 year contract, 192 total days @ \$43,329.00 for 2015-16 school year

Harry Litton - LC Classroom Aide, 1 year contract, 192 total days @ \$19.12 per hour for 2015-16 school year

Ashley Gnau - COTA, 1 year contract, 192 total days @ \$23.24 per hour for 2015-16 school year

Dalton Lacy - Classroom Aide, 1 year contract, 192 total days @ \$14.06 per hour for 2015-16 school year

Jacob Mahaffey - Classroom Aide, 1 year contract, 192 total days @ \$16.23 per hour for 2015-16 school year

Non Renewal

Kathy Sanders

Resignations

Tammy Williams-Petry - resigning end of current contract

Beverly Walkden - Curriculum Supervisor at Greeneview, resigning effective 8/1/15

Moved by Dr. Frank, seconded by Mrs. Brooks that the Personnel Recommendations be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Approve Temporary FY16 Appropriations and Final FY15 Appropriations and Estimated Revenue

2015-66

The Treasurer requested the Board approve the following:

- 1) Approve Temporary FY2016 General Fund Appropriations at an amount equal to 25% of FY2015 Expenditures.

2) Approve Temporary FY2016 Appropriations for “Other Funds” for each Fund identified to the Special Cost Center, at an amount equal to FY2015 ending unencumbered fund balance plus carryover encumbrances.

3) Approve FY15 Final Appropriations, Budget and Estimated Revenue for all Funds

General Fund Appropriations

	<u>Instruction</u>		
001-1100-100	Salaries	\$273,570.00	
001-1100-200	Benefits	\$118,291.00	
001-1100-400	Purchased Services	\$24,135.00	
001-1100-500	Supplies	\$7,000.00	
001-1100-600	Capital Outlay	\$16,000.00	
001-1100-800	Other	\$0.00	
			\$438,996.00
	<u>Special Instruction</u>		
001-1200-100	Salaries	\$2,180,714.00	
001-1200-200	Benefits	\$933,087.00	
001-1200-400	Purchased Services	\$72,996.00	
001-1200-500	Supplies	\$23,900.00	
001-1200-600	Capital Outlay	* \$25,869.95	
			\$3,236,566.95
	<u>Support Services-Pupils</u>		
001-2100-100	Salaries	\$3,858,629.00	
001-2100-200	Benefits	\$1,320,434.00	
001-2100-400	Purchased Services	* \$138,830.80	
001-2100-500	Supplies	\$10,900.00	
001-2100-600	Capital Outlay	\$33,900.00	
001-2100-800	Other	\$300.00	
			\$5,362,993.80
	<u>Support Services-Instruction</u>		
001-2200-100	Salaries	\$168,115.00	
001-2200-200	Benefits	\$44,081.00	
001-2200-400	Purchased Services	* \$83,642.53	
001-2200-500	Supplies	\$7,400.00	
001-2200-600	Capital Outlay	\$4,500.00	
001-2200-800	Other	\$300.00	
			\$308,038.53
	<u>Support Services-Board of Ed</u>		
001-2300-100	Salaries	\$7,500.00	
001-2300-200	Benefits	\$2,199.00	
001-2300-400	Purchased Services	\$24,000.00	
001-2300-500	Supplies	\$600.00	
001-2300-600	Capital Outlay	\$0.00	
001-2300-800	Other	\$9,000.00	
			\$43,299.00

	<u>Support Services-Administration</u>		
001-2400-100	Salaries	\$919,696.00	
001-2400-200	Benefits	\$303,628.00	
001-2400-400	Purchased Services *	\$78,636.16	
001-2400-500	Supplies	\$15,500.00	
001-2400-600	Capital Outlay	\$36,000.00	
001-2400-800	Other	\$26,431.00	
			\$1,379,891.16
	<u>Fiscal Services</u>		
001-2500-100	Salaries	\$111,567.00	
001-2500-200	Benefits	\$44,757.00	
001-2500-400	Purchased Services	\$78,100.00	
001-2500-500	Supplies	\$3,000.00	
001-2500-600	Capital Outlay	\$3,500.00	
001-2500-800	Other	\$19,300.00	
			\$260,224.00
	<u>Support Services-Business</u>		
001-2600-100	Salaries	\$7,000.00	
001-2600-200	Benefits	\$1,120.00	
001-2600-400	Purchased Services	\$6,000.00	
001-2600-500	Supplies	\$0.00	
001-2600-600	Capital Outlay	\$0.00	
			\$14,120.00
	<u>Plant Services</u>		
001-2700-100	Salaries	\$44,241.00	
001-2700-200	Benefits	\$7,118.00	
001-2700-400	Purchased Services	\$161,500.00	
001-2700-500	Supplies *	\$10,230.65	
001-2700-600	Capital Outlay	\$32,800.00	
			\$255,889.65
	<u>Technology Services</u>		
001-2900-100	Salaries	\$32,275.00	
001-2900-200	Benefits	\$1,089.00	
001-2900-400	Purchased Services	\$102,800.00	
			\$136,164.00
	<u>Architectural Services</u>		
001-5300-400	Purchased Services	\$0.00	
			\$0.00
	<u>Property Services</u>		
001-5500-400	Purchased Services	\$30,000.00	
001-5500-600	Capital-Acquisition/Construction *	\$145,026.00	
			\$175,026.00
	<u>Transfer Out of General Funds</u>		
001-7200-900	Transfer Out of General Funds	\$0.00	
			\$0.00
	<u>Refund of Prior Year Receipts</u>		
001-7500-900	Refund of Prior Year Receipts	\$219,000.00	
			\$219,000.00

Total General Fund \$11,830,209.09

Figures to the right of "*" include Carry Over Encumbrances from FY2014 totaling \$78,082.09.
 Budgeted expenditures for this year total \$11,752,127.00.

Other Funds - Appropriated to "Fund/SCC"

001-9006	Gen Fund-Est Medicaid Payback FY06	\$35,600.00
001-9007	Gen Fund-Est Medicaid Payback FY07	\$8,850.00
001-9008	Gen Fund-Est Medicaid Payback FY08	\$12,320.00
001-9009	Gen Fund-Est Medicaid Payback FY09	\$13,500.00
001-9010	Gen Fund-Est Medicaid Payback FY10	\$16,645.00
001-9011	Gen Fund-Est Medicaid Payback FY11	\$3,200.00
019-9001	Consortium Preschool	\$1,998.72
019-9002	Friend's Preschool	\$21,038.25
019-9011	Franklin B. Walter Scholarship Fund	\$3,532.58
019-9013	CORSP "Headstart"	\$48,173.35
019-9019	MHRB-Three County PAX	\$86,175.66
019-9021	MontCoESC/Trotwood - PAX	\$40,078.19
019-9022	MontCoESC/DaytonPublic - PAX	\$1,660.97
019-9023	MHRB Warren/Clinton County PAX	\$28,136.40
019-9024	WSU/GCESC PAX	\$60,500.00
019-9500	Greene County Community Foundation	\$57,278.83
019-9998	Drug and Alcohol	\$49,672.49
019-9999	Greene ESC Wellness Fund	\$4,847.00
020-9998	Enterprise Fund	\$92,855.37
451-9014	State - Network Subsidy FY2014	\$257.66
451-9015	State - Network Subsidy FY2015	\$1,800.00
463-9015	State - Alternative School FY2015	\$54,848.00
499-9015	State - ODE OTES FY2015	\$10,300.00
506-9915	Federal - RtT - eTPES FY2015	\$100,000.00
587-9215	Federal - Preschool FY2015	\$21,920.54
599-9211	Federal - SAMHSA FY11-15	\$78,956.66
599-9222	Federal - SAMHSA OMHAS SSHS	\$555,000.00

Total Non General Fund \$1,409,145.17

Total All Funds \$13,239,354.26

Budgeted Revenue for FY2015

General Fund	Beginning Balance	Estimated Revenue	Total Available
	\$2,720,506.43		
001-1223-0000	Tuition - Academy/OA	\$412,874.00	
001-1223-0003	Tuition - PHP	\$236,082.00	
001-1223-xxxx	Tuition-Previous Year	\$4,356.00	
001-1223-0011	Foundation-Transfer-Preschool	\$342,938.00	
001-1229-0000	Foundation-Transfer-Dis/Pupil	\$251,289.00	
001-1229-0001	District Service Contracts	\$8,443,509.00	
001-1229-0001	District Service Contracts prior FY	\$104,597.00	
001-1410-0000	Interest on Investments	\$0.00	
001-1890-0000	Miscellaneous	\$41,544.00	

001-1890-1001	PD Program Fees & Registrations	\$9,500.00
001-1890-2000	Misc-Admin Fees on Various Grants	\$70,000.00
001-2100-2100	ODMH-Medicaid+Match	\$400,000.00
001-2100-2200	MHRB-Levy Non Medicaid	\$206,075.00
001-3110-0000	Foundation-State-Per Pupil	\$561,760.00
001-3110-0011	Foundation-State-Gifted	\$4,540.00
001-5300-0000	Refund of Prior Year Expenditures	\$30,059.00
001-5100-0000	Transfer In	\$0.00

General Fund Totals	\$2,720,506.43	\$11,119,123.00	\$13,839,629.43
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Other Funds		Beginning Balance	Estimated Revenue	Total Available
001-9006	GenFund-Est Med PB FY06	\$35,600.00	\$0.00	\$35,600.00
001-9007	GenFund-Est Med PB FY07	\$8,850.00	\$0.00	\$8,850.00
001-9008	GenFund-Est Med PB FY08	\$12,320.00	\$0.00	\$12,320.00
001-9009	GenFund-Est Med PB FY09	\$13,500.00	\$0.00	\$13,500.00
001-9010	GenFund-Est Med PB FY10	\$16,645.00	\$0.00	\$16,645.00
001-9011	GenFund-Est Med PB FY11	\$3,200.00	\$0.00	\$3,200.00
019-9001	Consortium PS Revenue	\$1,998.72	\$0.00	\$1,998.72
019-9002	Friend's PS Revenue	\$17,338.25	\$3,700.00	\$21,038.25
019-9011	FBW Scholarship Fund	\$3,532.58	\$0.00	\$3,532.58
019-9013	CORSP "Headstart"	\$32,573.35	\$15,600.00	\$48,173.35
019-9019	MHRB-Three County PAX	\$27,675.66	\$58,500.00	\$86,175.66
019-9021	MontCoESC/Trotwood-PAX	\$4,772.42	\$35,305.77	\$40,078.19
019-9022	MontCoESC/DayPubSch-PAX	\$1,660.97	\$0.00	\$1,660.97
019-9023	WarrCoMHRB-PAX	\$(558.43)	\$28,694.83	\$28,136.40
019-9024	WSU/GCESC PAX	\$0.00	\$60,500.00	\$60,500.00
019-9500	Greene County Comm Found	\$370.83	\$56,907.50	\$57,278.33
019-9998	Drug and Alcohol	\$20,114.49	\$29,558.00	\$49,672.49
019-9999	Greene ESC Wellness Fund	\$0.00	\$4,847.00	\$4,847.00
020-9998	Enterprise Fund	\$26,355.37	\$66,500.00	\$92,855.37
451-9014	State-Network Subsidy FY14	\$257.66	\$0.00	\$257.66
451-9015	State-Network Subsidy FY15	\$0.00	\$1,800.00	\$1,800.00
463-9015	State-Alternative School FY15	\$0.00	\$54,848.00	\$54,848.00
499-9015	State-ODE OTES FY15	\$0.00	\$10,300.00	\$10,300.00
506-9915	Fed-RttT-eTPES FY15	\$0.00	\$100,000.00	\$100,000.00
587-9015	Federal - Preschool FY15	\$0.00	\$21,920.54	\$21,920.54
599-9211	SAMHSA FY11-15	\$(2,123.34)	\$81,080.00	\$78,956.66
599-9222	SSHS SAMHSA OMHAS	\$(3,309.26)	\$558,309.26	\$555,000.00

Non General Fund Totals	\$220,774.27	\$1,188,370.90	\$1,409,145.17
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Total For All Funds	\$2,941,280.70	\$12,307,493.90	\$15,248,774.60
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Moved by Dr. Gallagher, seconded by Dr. Frank that the Temporary Appropriations for FY16 and the Final Appropriations and Estimated Revenue for FY15 be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Approve Liability Insurance Policy with Ohio School Plan

2015-67

The Treasurer presented the Liability Insurance Renewal with highlights below for approval.

Effective Dates of Coverage July 1, 2015-July 1, 2016

Premium \$11,507.00 (General \$10,078.00, Violence \$303.00, Cyber \$340.00, Pollution \$786.00)

LIABILITY COVERAGE

Educational General Liability

\$3,000,000.00 each occurrence

\$5,000,000.00 aggregate

Employers' Liability "Ohio Stop Gap"

Bodily Injury by Accident/Disease - \$3,000,000.00

Fiduciary Liability (formerly Employee Benefits)

\$3,000,000.00 each occurrence

\$5,000,000.00 aggregate

Educational Legal Liability

Employment Practices \$3,000,000.00 each occurrence

Employment Practices \$5,000,000.00 aggregate

Errors and Omissions \$3,000,000.00 each occurrence

Errors and Omissions \$5,000,000.00 aggregate

Educational Excess Liability

\$2,000,000.00 each occurrence

\$2,000,000.00 aggregate

(with \$1,000,000.00 retroactive layer)

VIOLENCE COVERAGE

\$5,000,000.00 violent act limit

\$1,000,000.00 plan limit

CYBER COVERAGE

\$20,000,000.00 Plan Aggregate

\$1,000,000.00 Member Aggregate

POLLUTION COVERAGE

\$5,000,000.00 violent act limit

\$1,000,000.00 plan limit

Moved by Dr. Frank, seconded by Mrs. Wiseman that the Liability Insurance Renewal be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.

Motion carried.

Approve MVECA Computer Service Agreement for FY2016

2015-68

The Treasurer requested the Computer Service Agreement with MVECA be approved for FY16 at the following rates.

Financial – USAS and USPS	\$2,500.00
Student Services	\$2,100.00
Progress Book	\$879.80
EMIS Support	\$1,600.00
Technology Services	\$1,250.00

Moved by Dr. Frank, seconded by Mrs. Brooks that the FY16 Computer Service Agreement with MVECA be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Approve Job Descriptions

2015-69

Moved by Mrs. Brooks, seconded by Dr. Gallagher that the following Job Descriptions be approved.

Career Assessment Specialist for the Greene County Career Center
Art Therapist for Fairborn City Schools

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Employment Contract for Ed Hutchison

2015-70

Moved by Mrs. Wiseman, seconded by Mrs. Brooks that Ed Hutchison be employed as Energy Education Specialist for Fairborn City Schools, 1 year contract, 260 days @ \$73.08 per day for a total of \$19,000.80 for 2015-16.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Approve Service Agreements with MVECA for FY16

2015-71

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that following Service Agreements with MVECA for FY16 be approved.

Payroll Services Support, 7/1/2015 to 6/30/2016, not to exceed \$74,707.26
Technology Coordinator, 7/1/2015 to 6/30/2016, not to exceed \$92,183.13

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Approve FY16 Service Agreements

2015-72

Greeneview Local	\$785,000.00
Xenia Community Schools	\$2,100,000.00
Greene County Career Center	details in contract

Moved by Dr. Frank, seconded by Dr. Gallagher that the Agreements be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.
Motion carried.

Approve Supplemental Contract for Beavercreek City Schools

2015-73

Jeffrey Payne - High School Musical Art and Scenery Director - \$600.00

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the Supplemental Contract for Beavercreek City Schools personnel be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Approve Employee Assistance Program with Miami Valley Hospital Employee Care

2015-74

Moved by Dr. Gallagher, seconded by Mrs. Brooks that the Board approve an agreement with Miami Valley Hospital Employee Care beginning 8/1/15 through 8/1/16 in the amount of \$7.12 per quarter per employee for employee assistance.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 10:53 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Regular Monthly Board Meetings - July 17, 2015 @ 9:30 AM