

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, February 12, 2015 – 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:36 AM with the following in attendance: Mrs. Wiseman, Mrs. Brooks, Dr. Gallagher and Mr. Snell. Dr. Frank was absent.

Also in attendance: Mr. Gray, Superintendent, Mrs. Terry Strieter, Assistant Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

2015-15

Moved by Mrs. Brooks, seconded by Dr. Gallagher that the Agenda be approved.

Revisions and Additions were noted.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve Minutes of January 8, 2015 , Organizational Board Meeting

2015-16

Moved by Mrs. Wiseman, seconded by Mr. Snell that the Minutes of the January 8, 2015 Regular Board Meeting be approved.

Vote: Dr. Gallagher, abstain; Mrs. Brooks, abstain; Mr. Snell, aye; Mrs. Wiseman, aye. Motion does not pass.

The January Minutes will be voted on again at the March Meeting.

Open Communications

Dr. Gallagher informed everyone that she had the Treasurers Evaluation ready. Mrs. Wiseman mentioned the recent news articles regarding more accountability being required of Charter Schools. There was discussion regarding the Governors proposed Budget relating to Public Education.

Treasurer's Report

2015-17

The Treasurer presented the list of Bills paid for the month of January 2015 (summary below) for the Board's approval.

List of Bills Paid January 2015

General Fund "001"	\$931,314.49
Local Grants "019"	\$19,015.64
Staff Development "020"	\$4,814.49
State Grants "400"	\$5,882.63
Federal Grants "500"	\$30,629.81
Total	\$991,657.06

The Treasurer reviewed the monthly financial statements. He updated the Board with current enrollment figures for Alternative Ed programs. He reviewed the comparison between ESC Salaries and the Greene County Districts and Montgomery and Clark County ESC's.

Moved by Mrs. Brooks, seconded by Dr. Gallagher that the Treasurers report be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Gallagher, aye;. Motion carried.

Superintendent's Report

The Superintendent shared a letter from the Springboro City Schools Superintendent written to Governor Kasich regarding school funding and what is being required of schools.

The Assistant Superintendent discussed the Client Survey and gave an update regarding the Strategic Plan.

Personnel Recommendations

2015-18

The Superintendent requested the following Personnel Recommendations be approved.

Certified Staff

Jessica Gibson - LC Teacher, salary schedule upgrade to Master's Degree @ \$38,510.00

Mary Grech - OT, reduce contract from 146 to 120 to reflect her reduction in work days beginning March 1, 2015 @ \$45,488.40

Mary Lou O'Malley - OT, reduce contract from 183 to 153 to reflect her reduction in work days beginning February 9, 2015 @ \$55,324.00

Joe Buhlman - OT, up to 20 additional days to cover leave for OTs through end of school year, payable at daily rate, payable by timesheet

Megan Gilley - OT, up to 1 additional day to cover leave for an OT effective 1/29/15

Margaret Veenstra - PT, up to 12 additional days to cover leave for PT for 6 weeks, beginning February 10, payable at daily rate, payable by timesheet

Pat Stewart - COTA, up to 20 additional days to cover leave for OT from March 1, through end of school year, payable at daily rate, payable by timesheet

Kathy Sanders - OT, 1 year contract, 36 days @ \$12,895.28 for remainder of 2014-15 school year

Brenda Noble - additional 20 days, payable by timesheet @ rate of \$376.78 starting 12/11/13 to attend Core Management Team meetings, planning, data collection, and reporting, as well as, community consultation and program development. Payable out of SSHA State Grant with OHMAS

Retirements / Resignations

Mary Beth Burkholder, Preschool Aide, retiring at end of 2014-15 school year

Barb Stevens, Administrative Assistant at LC, retiring effective March 1, 2015

Kim Strizak, Academy Teacher, resigning end of day March 6, 2015

Substitute Staff

Detlef Frank - Teacher, 17 additional days for math tutoring at Academy for 2014-15 school year

Christopher Ochs - Teacher/Aide

Marianne Jackson - Aide

Melissa Davis - Aide, preschool aide for Friends Preschool half day a.m. @ \$36.00 a day beginning February 17, 2015 for Cedar Cliff student...Contingent upon the child being there...payable by timesheet. She will receive regular sub aide pay for any other jobs that she picks up.

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Personnel Recommendations be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve 2015 Greene County Family and Children First Council Annual Dues

2015-19

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the 2015 Annual Dues for Greene County Family and Children First be approved in the amount of \$550.00.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Gallagher, aye; Mrs. Brooks, aye. Motion carried.

Approve Preschool Special Education Waiver to Exceed Center-Based Caseload

2015-20

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Preschool Special Education Waiver to Exceed Center-Based Caseload be approved.

Vote: Mrs. Wiseman, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye. Motion carried.

Property Insurance Renewal

2015-21

The Treasurer requested the following be approved.

Policy Period: March 10, 2015 thru March 10, 2016
Blanket Building and Personal Property Coverage: Premium of \$9,969.00
Deductible of \$2,500
Limit of Insurance: values increased 4% over last year
Morgan Building 5,511,845.00
Morgan Building contents 577,198.00
Academy Contents 152,436.00
Temporary Classroom 38,350.00
Temp Classroom Contents 4,601.00
Total \$6,284,431.00

Data Compromise Coverage: Premium of \$329.00
Per incident - \$50,000 limit of coverage
Deductible of \$2,500

School Property Endorsement: Premium of \$900.00
\$1,000,000 coverage

Crime Coverage: Premium of 265.00
Blanket Public Employee Dishonesty: Premium of \$113.00
Limits: \$25,000 with Deductible of \$1,000
Computer Fraud: Premium of \$141.00
Limits: \$100,000 with deductible of \$1,000
Funds Transfer Fraud Coverage: Premium of \$11.00
Limits: \$100,000 with deductible of \$1,000

TRIA "Terrorism Insurance Act: Premium of \$206.00
Property Coverage only, Crime Coverage not applicable

Total Premium - \$11,669.00

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the Property Insurance Renewal be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve Job Descriptions

2015-22

It was requested the following revised Job Descriptions be approved.

Custodian/Maintenance
School Psychologist-Preschool
Certified Occupational Therapist
Occupational Therapist
Speech and Hearing Therapist
Adapted Physical Education Therapist
Physical Therapist
Special Needs Preschool Teacher – Head Teacher
Itinerant Special Needs Preschool Teacher
Assistant Superintendent
Special Education Supervisor (Greeneview)
Special Education Supervisor (Beavercreek)
Gifted and Talented Coordinator
Alternative School Teacher
GCESC Learning Center Intervention Specialist

Moved by Mrs. Brooks, seconded by Dr. Gallagher that the Job Descriptions be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Executive Session

2015-23

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the Board go into Executive Session at 10:52 AM for a discussion on Personnel and the Treasurer Evaluation.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Gallagher, aye. Motion carried.

The Assistant Superintendent left the meeting at 10:52 AM.

The Treasurer left the meeting at 11:12 AM, with Assistant Superintendent returning.

After a discussion on Personnel and the Treasurer Evaluation, the Board returned to Regular Session at 11:44 AM.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 11:45 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Presidents Day – Office and School Closed – February 16, 2015
Board Meeting – March 12, 2015 at 9:30 AM