

MINUTES  
Organizational and Regular Meeting  
Governing Board of the  
Greene County Educational Service Center  
Thursday, January 8, 2015 – 9:30 AM

---

Call to Order/Roll Call

Mr. Snell, having been appointed President Pro-Tem at the December 11, 2014 Regular Meeting called the Meeting to order at 9:33 AM with the following in attendance: Mrs. Wiseman, Dr. Frank and Mr. Snell. Mrs. Brooks and Dr. Gallagher were absent.

Also in attendance: Mr. Gray, Superintendent, Mrs. Terry Strieter, Assistant Superintendent and Mr. Arledge, Treasurer.

Election of Governing Board Officers for 2015

# 2015-1

President and Vice President

It was moved by Mrs. Wiseman, with a second from Dr. Frank, to nominate Mr. Snell for the position of Governing Board President and Dr. Gallagher for the position of Governing Board Vice-President.

It was moved by Dr. Frank, with a second from Mrs. Wiseman to close the nominations. The Vote to close nominations was unanimous.

Vote on Officers: Mrs. Wiseman, aye; Dr. Frank, aye; Mr. Snell, aye. Motion carried.

Adoption of Agenda

# 2015-2

Moved by Dr. Frank, seconded by Mrs. Wiseman that the Agenda be approved.

Revisions and Additions were noted.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Mr. Snell, aye. Motion carried.

Approve Minutes of December 11, 2014, Regular Board Meeting

# 2015-3

Moved by Dr. Frank, seconded by Mrs. Wiseman that the Minutes of the December 11, 2014 Regular Board Meeting be approved.

Vote: Dr. Frank, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Open Communications

Mrs. Wiseman discussed an article on Governor Kasich regarding Charter Schools accountability. The article also discussed additional funding for Preschool programs. Mr. Gray handed out Board Recognition Certificates from OSBA.

Establish Regular Board Meeting Dates, Times and Locations for Calendar Year 2015

# 2015-4

After discussion, it was moved by Mrs. Wiseman, seconded by Dr. Frank that the Regular Board Meetings for 2015 be as listed, with all Meetings held at the Greene County ESC.

Thursday, February 12, 2015	9:30 AM
Thursday, March 12, 2015	9:30 AM
Friday, April 17, 2015	9:30 AM
Thursday, May 14, 2015	9:30 AM
Thursday, June 11, 2015	9:30 AM
Thursday, July 9, 2015	9:30 AM
Thursday, August 13, 2015	9:30 AM
Thursday, September 10, 2015	9:30 AM
Thursday, October 8, 2015	9:30 AM
Thursday, November 12, 2015	9:30 AM
Thursday, December 10, 2015	9:30 AM

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

Establish the Governing Board of the Greene County Educational Service Center Fund at \$20,000 for calendar year 2015

# 2015-5

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Service Center Fund for the Governing Board be set at \$20,000.00 for 2015.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Mr. Snell, aye. Motion carried.

Appoint Board Committee and Liaison Assignments for 2015

After discussion, Mr. Snell appointed the following for 2015.

Policy Liaison – Mrs. Brooks  
Business Advisory Representative – Dr. Frank  
Legislative Liaison – Mrs. Wiseman  
Student Achievement Liaison – Dr. Gallagher

Establish Financial / Audit Committee for 2015

# 2015-6

Moved by Mrs. Wiseman, seconded by Dr. Frank, that the 2015 Financial/Audit Committee include the Treasurer, Superintendent, Assistant Superintendent and Governing Board President.

Vote: Dr. Frank, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve Expenditures and Procedures for Calendar Year 2015

# 2015-7

The Superintendent recommended the following be approved.

1. Permission for the board, Superintendent, Treasurer, Administrators, and Staff Members to attend professional meetings
2. Permission to allow Treasurer to pay bills as they are received within the limits of established appropriations;
3. Permission to allow Treasurer to invest all available funds in a timely and effective manner;
4. Permission to allow the Superintendent to employ and/or accept resignations of personnel on behalf of the Board during time when the Board is not in session subject to ratification by the Board. Upon ratification by the Board the employment and/or resignation shall be deemed effective as of the date and time of the Superintendent's offer and/or acceptance.
5. Permission to allow Treasurer to establish Special Appropriation Accounts for State, Federal, and Private Source Grants; and
6. Permission to renew office maintenance contracts as they come due.

Moved by Dr. Frank, seconded by Mrs. Wiseman that the above be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

Treasurer's Report

# 2015-8

The Treasurer presented the list of Bills paid for the month of December 2014 (summary below) for the Board's approval.

List of Bills Paid during December 2014

General Fund "001"	\$909,481.14
Local Grants "019"	\$19,291.78
Staff Development "020"	\$7,469.55
State Grants "400"	\$6,305.38
Federal Grants "500"	\$46,712.80
Total	\$989,260.65

The Treasurer reviewed the monthly financial statements. He updated the Board with current enrollment figures for Alternative Ed programs.

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Treasurers report be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Mr. Snell, aye. Motion carried.

### Superintendent's Report

As part of the Strategic Plan Update, the Assistant Superintendent handed out the results of the Internal Survey of Staff Members. There was discussion regarding the External Survey of personnel from the Districts served.

### Personnel Recommendations

# 2015-9

The Superintendent requested the following Personnel Recommendations be approved.

#### Substitutes Staff

Dalton Lacy, Teacher  
Kristin Tomlin, Aide  
Haley Barlow, Aide

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Personnel Recommendations be approved.

Vote: Dr. Frank, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

### Board Policy – Second Reading and Approval

# 2015-10

The Second Reading was held on the following Board Policies with a request for Approval.

- 1530 – Evaluation of Principals and Other Administrators
- 5330 – Use of Medications
- 5336 – Care of Students with Diabetes
- 7540.03 - Student Education Technology Acceptable Use and Safety
- 7540.04 – Staff Education Technology Acceptable Use and Safety
- 8325 – Receipt of Legal Documents
- 8330 – Student Records
- 8400 – School Safety

Moved by Dr. Frank, seconded by Mrs. Wiseman that the Board Policies be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

Approve Supplemental Contract for Beaver Creek City Schools

# 2015-11

It was requested the following Supplemental Contract for Beaver Creek City Schools Classified Staff be approved, with all costs being reimbursed the ESC by Beaver Creek City Schools.

Katrina Frye - 7<sup>th</sup> Grade Basketball Cheer Coach Winter @ \$862.00, payable January 15<sup>th</sup> pay and last pay in February.

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Supplemental Contract for Beaver Creek City Schools Staff be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Mr. Snell, aye. Motion carried.

Approve Ohio School Boards Association Dues for 2015

# 2015-12

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Board approve dues to the Ohio School Boards Association for 2015 in the amount of \$2,562.00. And, that the Basic Briefcase Subscriptions be received “electronically” at no cost.

Vote: Dr. Frank, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve Purchase of HVAC System for Gymnasium

# 2015-13

As a “follow-up” to Resolution # 2014-129 approved at the December Meeting, it was requested the Board now approve the proposed amount for the gymnasium furnace replacement which includes parts, material and labor not to exceed \$35,356.00.

Moved by Dr. Frank, seconded by Mrs. Wiseman that the proposal be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

Legislative Report - There was discussion on Middle School Technology requirements.

Executive Session

# 2015-14

Moved by Dr. Frank, seconded by Mrs. Wiseman that the Board go into Executive Session at 10:40 AM for a discussion on Programming.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

After a discussion on Programming, the Board returned to Regular Session at 11:02 AM.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 11:03 AM.

Attest

\_\_\_\_\_  
Lee Snell, President

\_\_\_\_\_  
Robert L. Arledge Jr., Treasurer

Upcoming Events

Martin Luther King Observance – Office and School Closed – January 19, 2015.