

MINUTES
Regular Meeting of the Governing Board of the
Greene County Educational Service Center
Thursday, June 12, 2014 – 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:32 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Gray, Superintendent, Mrs. Terry Strieter, Assistant Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

2014-52

Moved by Dr. Gallagher, seconded by Mrs. Brooks that the Agenda be approved.

Revisions and Additions were noted.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye, Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the May 8, 2014 Regular Board Meeting

2014-53

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Minutes of the May 8, 2014 Regular Board Meeting be approved.

Dr. Gallagher requested the sentence in the Superintendents Report that read “The one quote from the vendor it is desired to go with exceeds \$25,000 and the job would have to be bid out.” be changed to read “The one quote from the desired vendor exceeds \$25,000 and the job would have to go out for bids.”

A consensus to change the wording was requested of the other Board Members. A consensus was given.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, abstain; Dr. Frank, aye.
Motion carried 4 – 0 - 1.

Open Communications

Dr. Gallagher said all the Superintendent Evaluations had been received. Mrs. Wiseman handed out articles on Charter Schools.

Treasurer's Report

2014-54

The Treasurer presented the list of Bills paid for the month of May 2014 (summary below) for the Board's approval.

List of Bills Paid during May 2014

General Fund "001"	\$844,332.89
Local Grants "019"	\$14,823.13
Staff Development "020"	\$21,188.61
State Grants "400"	\$4,643.92
Federal Grants "500"	\$30,593.20
Total	\$915,581.75

The Treasurer reviewed the Monthly Financial Reports. He reviewed the FY14 Final Appropriations and Estimated Revenue for approval later in the Meeting. He talked about the BWC Group Rating Fee for calendar year 2015. He mentioned that he had not received a quote from either OSP-Ohio Schools Plan or Anderson Williamson Insurance Agency for Liability Insurance coverage for the plan year starting July 1, 2014, saying that once the quotes were received that the best deal would be agreed to with the Board approving at the July Meeting.

Moved by Dr. Gallagher, seconded by Mrs. Brooks that the Treasurers report be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Superintendent's Report

The Superintendent mentioned that HB43 would give relief to the demands of the new teacher evaluation process. The Assistant Superintendent reviewed the Strategic Plan Update.

Board Policy – First Reading

The First Reading was recognized for the following Board Policies.

0160	Meetings
1422	Nondiscrimination and Equal Employment Opportunity
1619.01	Privacy Protections of Self-Funded Group Health Plans
1619.02	Privacy Protections of Fully Insured Group Health Plans
1623	Section 504/ADA Prohibition Against Disability Discrimination
2260	Nondiscrimination and Access to Equal Educational Opportunity
2260.01	Section 504/ADA Prohibition Against Disability Discrimination
2423	School-To-Work Program – Delete Policy
3122	Nondiscrimination and Equal Employment Opportunity
3123	Section 504/ADA Prohibition Against Disability Discrimination
3419.01	Privacy Protections of Self-Funded Group Health Plans
3419.02	Privacy Protections of Fully Insured Group Health Plans
4122	Nondiscrimination and Equal Employment Opportunity
4123	Section 504/ADA Prohibition Against Disability Discrimination
4419.01	Privacy Protections of Self-Funded Group Health Plans
4419.02	Privacy Protections of Fully Insured Group Health Plans
8210	School Calendar

Personnel Recommendations

2014-55

The Superintendent requested the following Personnel Recommendations be approved.

Administrative Staff FY15

Cassie Darr - Supervisor of Related Services, 1 year contract, 120 days @ \$38,638.81 for the 2014-15 school year

Certified Staff FY15

Lynne Zumbahlen - Learning Center Teacher, **revised** contract to \$48,800.00, salary schedule upgrade to Master's Degree for 2014-15 school year

Kim Cole - Speech Therapist, revised contract 2nd year of 3 year, 37 days @ \$12,151.54 for 2014-15 school year

Angie Nickell - School Psychologist, 1 year contract, 210 days @ \$68,214.30 + \$600 for Master's plus 15 for a total of \$68,814.30 for 2014-15 school year

Summer Contracts

Kara Charles - Teacher, up to 18 hours @ \$25.00 per hour for home instruction for Greeneview student from 6/1/14 to 8/15/14, payable by timesheet

Extended School Year Services – Beaver Creek City Schools

Nicole Melin @ \$56.39 per hour

Rebecca Ross @ \$57.82 per hour

Jodi Vogel @ \$21.91 per hour

Megan Gilley @ \$46.68 per hour

Dawn Koesters @ 46.68 per hour

Mary Mancuso @ \$54.95 per hour

Rebecca Montgomery @ \$56.39 per hour

Classified Staff FY15

Kristin Irwin - Transition Coordinator, revised continuing contract to 197 contract days @ \$49,190.90 for 2014-15 school year

Harry Litton - Learning Center Aide, 1 year contract beginning September 1, 2014 for 181 total days @ \$19.12 per hour for 2014-15 school year

Laura Rozier - School Based Mental Health Therapist, revised contract to 122 total days @ \$24,401.22 for 2014-15 school year

Angela Moore - School Based Mental Health Therapist, revised contract to 128 total days @ \$29,134.08 for 2014-15 school year

Peggy Roesser - School Based Mental Health Therapist, revised contract to 199 total days @ \$62,164.68 for 2014-15 school year

Chris Kukla - School Based Mental Health Therapist, revised contract to 202 total days @ \$64,332.96 for 2014-15 school year

Laura Taylor - School Based Mental Health Therapist, revised contract to 202 total days @ \$64,332.96 for 2014-15 school year

Jennifer Mills - School Based Mental Health Therapist, revised contract to 202 total days @ \$44,258.20 for 2014-15 school year

Rorie Land - Outdoor Advantage one-on-one Aide, 1 year contract as long as student is enrolled in OA Program, 192 days @ 6.5 hours per day, \$15.28 per hour for 2014-15 school year

Charles Kennedy - Learning Center Aide, 1 year contract, 192 total days @ \$15.28 per hour for 2014-15 school year

Julie Wiener - Learning Center Aide, revised contract to 7.5 hours per day, 192 total days @ \$17.06 per hour for 2014-15 school year

Brandee Krajcek - Learning Center Aide, revised contract to 7.5 hours per day, 192 total days @ \$14.17 per hour for 2014-15 school year

Classified Staff FY14

Barb Stevens - Administrative Assistant, up to 5 additional days at daily rate, payable by timesheet for remainder of 2013-14 school year

Resignations/Retirements

Margaret Renz, Preschool Itinerant, retiring effective 7/1/2014

Resignation – Beth Harnar, OT resigning effective end of school year

Michael Cusick, Learning Center Teacher, resigning effective end of school year

Jeanette Puskas, Pax Coach, resigning effective 6/9/2014

Moved by Mrs. Brooks, seconded by Dr. Frank that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.
Motion carried.

Approve Temporary FY15 Appropriations and Final FY14 Appropriations and Estimated Revenue

2014-56

The Treasurer requested the Board approve the following:

- 1) Approve Temporary FY2015 General Fund Appropriations at an amount equal to 25% of FY2014 Expenditures
- 2) Approve Temporary FY2015 Appropriations for “Other Funds” for each Fund identified to the Special Cost Center, at an amount equal to FY2014 ending unencumbered fund balance plus carryover encumbrances
- 3) Approve FY14 Final Appropriations, Budget and Estimated Revenue for all Funds

<u>Appropriations for FY 2014</u>	<u>Final</u>	
<u>General Fund</u>		
	<u>Instruction</u>	
001-1100-100	Salaries	\$248,688.00
001-1100-200	Benefits	\$113,431.00
001-1100-400	Purchased Services	\$24,835.00
001-1100-500	Supplies	\$7,000.00
001-1100-600	Capital Outlay	\$7,000.00
001-1100-800	Other	\$0.00
		\$400,954.00
	<u>Special Instruction</u>	
001-1200-100	Salaries	\$2,007,033.00
001-1200-200	Benefits	\$883,966.00
001-1200-400	Purchased Services	\$70,094.00
001-1200-500	Supplies	* \$27,429.99
001-1200-600	Capital Outlay	\$24,000.00
		\$3,012,522.99
	<u>Support Services-Pupils</u>	
001-2100-100	Salaries	\$3,603,288.00
001-2100-200	Benefits	\$1,194,314.00
001-2100-400	Purchased Services	* \$122,420.00
001-2100-500	Supplies	\$11,850.00
001-2100-600	Capital Outlay	\$18,000.00
001-2100-800	Other	\$300.00
		\$4,950,172.00
	<u>Support Services-Instruction</u>	
001-2200-100	Salaries	\$206,475.00
001-2200-200	Benefits	\$58,082.00
001-2200-400	Purchased Services	* \$90,324.50
001-2200-500	Supplies	\$7,500.00
001-2200-600	Capital Outlay	\$2,500.00
001-2200-800	Other	\$300.00
		\$365,181.50

	<u>Support Services-Board of Ed</u>		
001-2300-100	Salaries	\$7,500.00	
001-2300-200	Benefits	\$1,198.00	
001-2300-400	Purchased Services	\$24,000.00	
001-2300-500	Supplies	\$822.93	
001-2300-600	Capital Outlay	\$0.00	
001-2300-800	Other	\$9,000.00	
			\$42,520.93
	<u>Support Services-Administration</u>		
001-2400-100	Salaries	\$866,209.00	
001-2400-200	Benefits	\$285,212.00	
001-2400-400	Purchased Services *	\$74,402.03	
001-2400-500	Supplies	\$12,500.00	
001-2400-600	Capital Outlay	\$36,700.00	
001-2400-800	Other	\$25,295.00	
			\$1,300,318.03
	<u>Fiscal Services</u>		
001-2500-100	Salaries	\$154,392.00	
001-2500-200	Benefits	\$55,894.00	
001-2500-400	Purchased Services	\$8,100.00	
001-2500-500	Supplies	\$3,000.00	
001-2500-600	Capital Outlay	\$3,500.00	
001-2500-800	Other *	\$19,300.00	
			\$244,186.00
	<u>Support Services-Business</u>		
001-2600-100	Salaries	\$7,000.00	
001-2600-200	Benefits	\$1,118.00	
001-2600-400	Purchased Services	\$6,000.00	
001-2600-500	Supplies	\$0.00	
001-2600-600	Capital Outlay	\$0.00	
			\$14,118.00
	<u>Plant Services</u>		
001-2700-100	Salaries	\$42,952.00	
001-2700-200	Benefits	\$6,904.00	
001-2700-400	Purchased Services *	\$160,938.13	
001-2700-500	Supplies	\$9,000.00	
001-2700-600	Capital Outlay	\$32,800.00	
			\$252,594.13
	<u>Technology Services</u>		
001-2900-100	Salaries	\$84,777.00	
001-2900-200	Benefits	\$28,229.00	
001-2900-400	Purchased Services	\$1,569.92	
			\$114,575.92
	<u>Architectural Services</u>		
001-5300-400	Purchased Services	\$0.00	
			\$0.00

	<u>Property Services</u>		
001-5500-400	Purchased Services	\$30,000.00	
001-5500-600	Capital-Acquisition/Construction	\$90,000.00	\$120,000.00
	<u>Transfer Out of General Funds</u>		
001-7200-900	Transfer Out of General Funds	\$0.00	\$0.00
	<u>Refund of Prior Year Receipts</u>		
001-7500-900	Refund of Prior Year Receipts	\$465,000.00	\$465,000.00
Total General Fund			\$11,282,143.50

Figures to the right of "*" include Carry Over Encumbrances from FY2013 totaling \$12,587.50. Budgeted expenditures for this year total \$11,269,556.00.

Non General Funds - Appropriated to "Fund/SCC"

001-9006	Gen Fund-Est Medicaid Payback FY06	\$35,600.00	
001-9007	Gen Fund-Est Medicaid Payback FY07	\$8,850.00	
001-9008	Gen Fund-Est Medicaid Payback FY08	\$12,320.00	
001-9009	Gen Fund-Est Medicaid Payback FY09	\$13,500.00	
001-9010	Gen Fund-Est Medicaid Payback FY10	\$16,645.00	
001-9011	Gen Fund-Est Medicaid Payback FY11	\$3,200.00	
019-9001	Consortium Preschool	\$4,215.36	
019-9002	Friend's Preschool	\$18,513.88	
019-9011	Franklin B. Walter Scholarship Fund	\$4,532.58	
019-9013	CORSP "Headstart"	\$33,060.52	
019-9018	MHRB-Mini Grant Lisa Cron	\$1,980.00	
019-9019	MHRB-Three County PAX	\$75,706.80	
019-9021	MontCoESC/Multi District - PAX	\$28,034.85	
019-9022	MontCoESC/DaytonPublic - PAX	\$11,711.00	
019-9023	MHRB Warren/Clinton County PAX	\$1,957.00	
019-9500	Greene County Community Foundation	\$57,419.01	
019-9998	Drug and Alcohol	\$51,856.83	
020-9998	Enterprise Fund	\$117,022.63	
432-9998	State - EMIS	\$5,797.52	
451-9014	State - Network Subsidy FY2014	\$1,800.00	
463-9014	State - Alternative School FY2014	\$52,910.00	
506-9013	Federal - RttT - OPES FY2013	\$4,800.00	
506-9813	Federal - RttT Resident Educator FY13	\$350.00	
506-9913	Federal - RttT - eTPES FY2013	\$22,524.38	
506-9914	Federal - RttT - eTPES FY2014	\$49,268.32	
587-9214	Federal - Preschool FY2014	\$21,927.25	
599-9211	Federal - SAMHSA FY11-15	\$70,478.40	
599-9222	Federal - SAMHSA OMHAS SSHS	\$100,000.00	
599-9911	Federal-Evidence Based Prev FY10/11	\$14,419.10	
Total Non General Fund			\$840,400.43
Total All Funds			\$12,122,543.93

Budgeted Revenue for FY2014

General Fund	Beginning Balance	Estimated Revenue	Total Available
	\$2,988,564.51		
001-1223-0000 Tuition - Academy/OA		\$350,958.00	
001-1223-0003 Tuition - PHP		\$250,932.00	
001-1223-xxxx Tuition-Previous Year		\$594.00	
001-1223-0011 Foundation-Transfer-Preschool		\$342,667.00	
001-1229-0000 Foundation-Transfer-Dis/Pupil		\$252,882.00	
001-1229-0001 District Service Contracts		\$7,966,157.00	
001-1410-0000 Interest on Investments		\$0.00	
001-1890-0000 Miscellaneous		\$70,850.00	
001-1890-1001 PD Program Fees & Registrations		\$26,625.00	
001-2100-2100 ODJFS-Medicaid+Match		\$340,746.00	
001-2100-2200 MHRB-Levy Non Medicaid		\$245,369.00	
001-3110-0000 Foundation-State-Per Pupil		\$637,322.00	
001-3110-0011 Foundation-State-Gifted		\$4,582.00	
001-5300-0000 Refund of Prior Year Expenditures		\$28,316.00	
001-5100-0000 Transfer In		\$0.00	
General Fund Totals	\$2,988,564.51	\$10,518,000.00	\$13,506,564.51

Other Funds	Beginning Balance	Estimated Revenue	Total Available
001-9006 GenFund-Est Med PB FY06	\$35,600.00	\$0.00	\$35,600.00
001-9007 GenFund-Est Med PB FY07	\$8,850.00	\$0.00	\$8,850.00
001-9008 GenFund-Est Med PB FY08	\$12,320.00	\$0.00	\$12,320.00
001-9009 GenFund-Est Med PB FY09	\$13,500.00	\$0.00	\$13,500.00
001-9010 GenFund-Est Med PB FY10	\$16,645.00	\$0.00	\$16,645.00
001-9011 GenFund-Est Med PB FY11	\$3,200.00	\$0.00	\$3,200.00
019-9001 Consortium PS Revenue	\$3,609.36	\$606.00	\$4,215.36
019-9002 Friend's PS Revenue	\$15,210.88	\$3,303.00	\$18,513.88
019-9011 FBW Scholarship Fund	\$4,532.58	\$0.00	\$4,532.58
019-9013 CORSP "Headstart"	\$33,030.52	\$30.00	\$33,060.52
019-9018 MHRB-Mini Grant	\$0.00	\$1,980.00	\$1,980.00
019-9019 MHRB-Three County PAX	\$12,877.80	\$62,829.00	\$75,706.80
019-9021 MontCoESC/ Multi Dist-PAX	\$(7,680.37)	\$35,715.22	\$28,034.85
019-9022 MontCoESC/ DaytonPub-PAX	\$0.00	\$11,711.00	\$11,711.00
019-9023 WarrCoMHRB-PAX	\$0.00	\$1,957.00	\$1,957.00
019-9500 Greene County Comm Found	\$1,075.01	\$56,344.00	\$57,419.01
019-9998 Drug and Alcohol	\$18,285.83	\$33,571.00	\$51,856.83
020-9998 Enterprise Fund	\$35,627.63	\$81,395.00	\$117,022.63
432-9998 State - EMIS	\$5,797.52	\$0.00	\$5,797.52
451-9014 State-Network Subsidy FY14	\$0.00	\$1,800.00	\$1,800.00
463-9014 State-Alternative School FY14	\$0.00	\$52,910.00	\$52,910.00
506-9013 Fed-RttT-OPES FY13	\$0.00	\$4,800.00	\$4,800.00
506-9813 Fed-RttT-Res Edu FY13	\$0.00	\$350.00	\$350.00
506-9913 Fed-RttT-eTPES FY13	\$(5,690.46)	\$28,214.84	\$22,524.38
506-9914 Fed-RttT-eTPES FY14	\$0.00	\$49,268.32	\$49,268.32
587-9014 Federal - Preschool FY14	\$0.00	\$21,927.25	\$21,927.25

599-9211	SAMHSA FY11-15	\$(7,365.60)	\$77,844.00	\$70,478.40
599-9222	SSHS SAMHSA OMHAS	\$0.00	\$100,000.00	\$100,000.00
599-9911	Evidence Based Prev FY11/12	\$(1,894.62)	\$16,313.72	\$14,419.10
Non General Fund Totals		\$197,531.08	\$642,869.35	\$840,400.43
Total For All Funds		\$3,186,095.59	\$11,160,869.35	\$14,346,964.94

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Temporary Appropriations for FY15 and the Final Appropriations and Estimated Revenue for FY14 be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Approve Lease for MVECA to Rent Space for FY2015 - \$30,544.00

2014-57

Moved by Mrs. Brooks, seconded by Dr. Gallagher that the Lease to provide space to MVECA for FY15 be approved.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve MVECA Computer Service Agreement for FY2015

2014-58

The Treasurer requested the Computer Service Agreement with MVECA be approved for FY2015 at the following rates.

Financial – USAS and USPS	\$2,500.00
Student Services	\$2,100.00
Progress Book	\$879.80
EMIS Support	\$1,600.00
Technology Services	\$1,250.00

Moved by Dr. Frank, seconded by Mrs. Brooks that the FY15 Computer Service Agreement with MVECA be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Approve Agreement with Darke County ESC for Superintendent services FY15

2014-59

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the agreement with Darke County ESC to provide Superintendent Services to the Greene County ESC starting August 1, 2014-July 31, 2015, with Mike Gray as Superintendent, in the amount of \$25,000.00 plus pick-up on the pick-up on \$12,500.00 and half of Mr. Gray's health insurance, professional development expenses incurred on behalf of the Greene ESC and related travel expenses as outlined.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Approve Job Descriptions

2014-60

Moved by Mrs. Brooks, seconded by Dr. Frank that the following Job Descriptions be approved.

Consultant to Supervisor of Therapy Services
Supervisor of Therapy/Related Services
School Psychologist, Xenia School District

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.
Motion carried.

Approve Employment Contract for Ed Hutchison

2014-61

Moved Mrs. Brooks, seconded by Mrs. Wiseman that Ed Hutchison be employed as Energy Education Specialist for Fairborn City Schools, 1 year contract, 260 days @ \$73.08 per day for a total of \$19,000.80 for 2014-15.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Approve Service Agreement for Payroll Support Services with MVECA

2014-62

Moved by Mrs. Brooks, seconded by Mrs. Wiseman the Service Agreement with MVECA to provide Payroll Services from 6/2/2014 to 6/30/2015 in the amount of \$79,542.54, be approved.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Group Enrollment Rating Fee for Workers Comp

2014-63

The Treasurer requested the Board approve the 2015 Enrollment with the Southwester Ohio Educational Purchasing Council, with Hunter Consulting Inc., as Third Party Administrator for the purpose of Workers Compensation Group Rating at a cost of \$1,474.00.

Estimated 2015 BWC Premium (outside of Pool) \$53,111.91

Estimated 2015 BWC Premium (inside of Pool) \$39,940.51

Estimated Savings \$13,171.40

Calculated Group Rating Service Fee – \$1,474.00 (11.2% of savings)

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Group Enrollment Fee be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Approve Reduction in Force due to Financial Reason

2014-64

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Technology Director Position, currently held by Robert Bilbrey, be eliminated by Reduction of Force, for Financial Reasons, effective 8/1/2014.

Vote: Mrs. Brooks, aye; Mr. Snell, aye Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 10:06 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Regular Monthly Board Meetings - July 10, 2014 @ 9:30 AM