

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
July 25, 2013 – 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:33 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Mike Gray, Superintendent, Mrs. Terry Strieter, Director of Operations and Mr. Arledge, Treasurer.

Adoption of Agenda

2013-70

Moved by Mrs. Brooks, seconded by Dr. Gallagher that the Agenda be approved.

Revisions and additions were noted.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the June 13, 2013, Regular Board Meeting

2013-71

Moved by Dr. Gallagher, seconded by Mrs. Brooks that the Minutes of the June 13, 2013 Regular Board Meeting be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Open Communications

The Public Hearing regarding the rehiring of the recently retired, Brenda Noble, Margaret Veenstra, Lori Burger and Denise Davis was held just prior to the Board Meeting. There were no outside attendees.

Treasurer's Report

2013-72

The Treasurer presented the list of Bills paid for the month of June 2013 (summary below) for the Board's approval.

List of Bills Paid during June, 2013

General Fund "001"	\$943,781.28
Local Grants "019"	21,585.82
Staff Development "020"	4,633.42
State Grants "400"	2,409.20
Federal Grants "500"	22,073.68
Total	\$988,076.67

The Treasurer reviewed the monthly financial statements. He discussed the FY13 ending cash balance. He mentioned the General Fund balance of \$2,988,564.00, after accounting for the refunds to be paid the districts totaling \$372,479.00, the \$103,907.00 in remaining severance payments to be paid, and accounting for the \$1,357,503.00 in payroll and benefits still to be paid for this past school year, was really \$1,154,675.00. The reduced General Fund picture was just \$24,530.00 less than where the ESC ended the previous fiscal year. The loss was less than anticipated due to some overhead expenditures not being realized, and some sources of income producing at a higher level than had been anticipated. The importance of this small loss was compared to the loss of \$369,297.00 that occurred at the end of FY12 from FY11. The Treasurer discussed the refunds to and invoices of the School Districts after the reconciliation was performed. He discussed the status of the FY13 Audit.

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Treasurers report be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Superintendent's Report

The Superintendent reviewed his "mid month" update to the Board and spoke about the new budget bill, stating things for education ended up better than what was initially proposed. As part of the report, Terry Strieter presented a "Strategic Plan" update. She also discussed the four-month plan to review the new Board Policies as revised by NEOLA.

Board Policy

2013-73

The Mental Health Services Policy and Procedures, 1 through 38, were presented for a Second Reading with a request for Approval.

Moved by Dr. Gallagher, seconded by Mrs. Brooks that the Mental Health Services Policy and Procedures be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.
Motion carried.

Personnel Recommendations

2013-74

The Superintendent requested the following Personnel Recommendations be approved.

Administrative Staff – FY14

Jason Miller - Educational Director, Learning Center, revised contract to \$73,156.50 plus \$1,000 for Master's + 30 for a total of \$74,156.50 for 225 days for the 2013-14 school year

Mary Ann Fenwick - Special Education Supervisor, additional 15 days @ \$6,370.95 for the 2013-14 school year

Laura Rismiller - Special Education Supervisor, additional 15 days @ \$5,594.70 for 2013-14 school year

Brenda Noble - Director of early Childhood Education, 1 year contract, 85 days @ \$31,561.52 plus \$464.48 for Masters + 15 for a total of \$32,026.00 for 2013-14 school year

Sarra Grubb - Gifted and Value-Added Coordinator, revised contract to 120 days, 100 for Beavercreek, 10 for Battelle for Kids and 10 for Montgomery County ESC at \$364.35 per day + \$655.74 for Master's + 30 for the 2013-14 school year

Amy Baldrige - Director of Greene County Academy, OA and INC, 1 year contract, 220 days @ \$81,688.64 plus \$1,000 for masters + 30 for a total of \$82,688.64 for the 2013-14 school year

Certified Staff – FY14

Doug Andrus - Dean of Students, revised contract to 15 additional days @ \$5,602.95 for the 2013-14 school year

Lynne Zumbahlen - Learning Center Teacher, 1 year contract, 183 days @ \$41,212.00 for the 2013-14 school year

Angie Osenbaugh - Learning Center Teacher, 1 year contract, 183 days @ \$56,657.00 for 2013-14 school year

Sherrye Orr - Learning Center Teacher, 1 year contract, 183 days @ \$51,083.00 for 2013-14 school year

Jessica Gibson - Learning Center Teacher, 1 year contract, 183 days @ \$35,227.00 for the 2013-14 school year

Michael Cusick - Learning Center Teacher, 1 year contract, 183 days @ \$42,367.00 for the 2013-14 school year

Tamyka Evans - IYS Teacher, up to \$1,500 payable by timesheet for additional duties for the 2013-14 school year

Kim Cole - Speech Therapist, 3 year contract, 37 days @ \$12,151.54 for the 2013-14 school year

Patty Gerrior - Speech Therapist, 3 year contract, 183 days @ \$74,072.00 for 2013-14 school year

Lori Burger - Speech Therapist, 1 year contract, 73 days @ \$22,813.50 for 2013-14 school year

Denise Davis - Speech Therapist, 1 year contract, 183 days @ \$57,190.00 for 2013-14 school year

Margaret Veenstra - Physical Therapist, 1 year contract, 91 days @ \$26,827.59 for 2013-14 school year

Lyn Boone - APE, revised continuing contract to reflect \$61,636.00 + \$600 for Master's + 15 for a total of \$62,236.00 for 2013-14 school year

Classified Staff – FY13

Kellie Portman, PAX Coach, approve 5.25 hours for data collection worked by Kellie on 4/11 and 12, after the board met, but prior to the date she was expected to start of 4/15. Hours payable by timesheet

Classified Staff – FY14

Anya Senetra - School Social Work Program Supervisor, revised contract to 116 work days plus 6 paid holidays for a total of 122 contract days @ \$49,712.56 for the 2013-14 school year

Kellie Portman - Pax Good Behavior Game Coach, 1 year contract, 110 days plus 6 holidays for a total of 116 days @ \$28,861.19 for 2013-14 school year

Tammy Williams-Petry - School Based Mental Health Therapist, 1 year contract from 8/19/13 through 10/10/13 for 30 days plus 1 holiday for a total of 31 contract days @ \$7,740.64 for the 2013-14 school year

Rose Baggett - Learning Center Aide, revised contract to 183 days plus 9 holidays for a total of 192 contract days @ \$16.45 per hour for 2013-14 school year

Terry Sigfried - Learning Center Aide, 1 year contract, 192 total days @ \$14.84 per hour for the 2013-14 school year

Substitutes

Jemima Arthur - Physical Therapist
Carla Burtch - Aide

Resignations

Mary Lou Shafer, Academy, OA, INC Director, resigning effective July 31, 2013
Kevin Harleman, Learning Center Teacher, resigning at end of contract
Jaimie Sweet, Learning Center Teacher, resigning effective August 1, 2013
Lisa Maxwell, OA Aide, resigning and not returning for upcoming year

School Bus Drivers
Sugarcreek

Cynthia Blumenstock, Sherri Bolton, Lisa Burke, William Elam, Claudia Fahrenholz, Debra Sue Fraver, BeLynda Frieden, Linda Fryman, Heather Geldbaugh, Monica Gregg, Robert Gregory, Deidre Harkleroad, Tina Hartings, Gerald Hawker, Russell Hodge, Mary Elaine Hollister, Joyce Inskeep, Michael Licher, Mark Linkhart, Wendy Renee Lutz, Erin McKeever, Pamela McKeever, Philip Miesmer, Rebecca Sue Peters, Michael Anthony Quinn, Lynnette Robinson, Virginia

Saunders, Shannon Sheldon, Janette Topiah, Elizabeth Watkins, Beverly Wetzel, Sandra Wheeler and Michael Zehring.

Greeneview

O.C. Brown, Kathleen Caraway, Tamara Caudill, Robin Cooper, Michael Davis, Brenda Day, Linda Deyo, Carolyn Edwards, Michelle Ferguson, Ann Gordin, Audra Greene, Sandra Harlow, Rosemary Klawonn, Susan Macauley, Steven Morris, Teresa Oney, Paige Pate, Amy Pugh, Jeannie Sargent, Michelle Sonnycalb, Billie Travis, Leverne Windsor and Mary Wolf.

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Personnel Recommendations be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye. Motion carried.

Approve Lease for MVECA to Rent Office Space for FY2014 - \$30,544.00

2013-75

Moved by Dr. Gallagher, seconded by Dr. Frank that the Lease to provide space to MVECA for FY14 be approved.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve Job Descriptions

2013-76

The following Job Descriptions were presented for approval.

Mental Health Services Billing Manger/ Administrative Assistant
Mental Health Services Clinical Records Control Officer/Administrative Assistant
School Based Mental Health Therapist-District/ QA Position
School-Based Mental Health Program Supervisor,
School-Based Mental Health Therapist – District Position
School-Based Mental Health Therapist – Learning Center Position
Dean of Students, Greene County Learning Center

Moved by Dr. Frank, seconded by Mrs. Brooks that the Job Descriptions be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

Approve FY13 Reconciliation of Services Costs with Districts

2013-77

The Treasurer presented the “Actual Cost of Services” for FY13 and requested approval for the reconciliations with the districts, with the refunded and invoiced amounts summarized below.

Refunds to:

Beavercreek City Schools	\$90,365.51
Xenia City Schools	\$206,744.68
Yellow Springs EV Schools	\$33,819.33
Cedar Cliff Local Schools	\$35,710.58
Bellbrook-Sugarcreek Local Schools	\$96,121.01

Invoiced of:

Fairborn City Schools	\$57,422.81
Greeneview Local Schools	\$12,875.32
Beavercreek-AUX SVS FY13	\$19,389.85

Moved by Dr. Frank, seconded by Mrs. Brooks that the Reconciliations for FY13 Services with the Districts be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Additions to Agenda

After discussion, Mr. Snell appointed Dr. Gallagher as the “Delegate” and Dr. Frank as the “Alternate” to the Business Meeting held at the Capital Conference this coming November.

The Superintendent was presented his evaluation.

Mr. Gray requested the August 7, 2013 Board Meeting time be moved from 9:30 AM to 1:00 PM.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 10:58 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Regular Board Meeting – August 7, 2013 @ 1:00 PM
ESC Opening Day Meeting - August 19, 2013 @ 8:30 AM