

MINUTES  
Regular Meeting  
Governing Board of the  
Greene County Educational Service Center  
July 12, 2012 - 9:30 AM

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Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:35 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Thomas, Superintendent, Mr. Mike Gray, Superintendent of Darke County ESC and Mr. Arledge, Treasurer.

Adoption of Agenda

# 2012-63

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Agenda be approved.

Revisions and additions were noted.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.  
Motion carried.

Approve Minutes of the June 14, 2012, Regular Board Meeting

# 2012-64

Moved by Dr. Gallagher, seconded by Dr. Frank that the Minutes of the June 14, 2012, Regular Board Meeting be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.  
Motion carried.

Open Communications

Dr. Gallagher passed around a copy of an article from Bellbrook-Sugarcreek Schools regarding fiscal issues facing Ohio Public Schools. She also presented the Treasurer with a check for \$500 as a donation toward the Christmas for Needy Families program by ESC employees. Dr. Frank summarized his discussions with the Cedar Cliff Board when he attended one of their recent Board Meetings. Mrs. Wiseman discussed the Xenia Community Schools Superintendents candidacy for the Lorain City Schools Superintendent position. Mr. Thomas added that the Xenia Superintendent had been given a "one year" contract extension. Mrs. Brooks discussed the Beaver creek Superintendent resignation and his replacement. Dr. Gallagher added her thoughts on why it is difficult for Beaver creek City Schools to pass Levy's.

With this being Terry Thomas's last meeting as Superintendent, Mr. Snell took a few moments to thank him for the service he had provided, and wished Mr. Mike Gray the best of luck for coming on board.

## Treasurer's Report

# 2012-65

The Treasurer presented the list of Bills paid for the month of June 2012 (summary below) for the Board's approval.

### List of Bills Paid during June, 2012

General Fund "001"	\$962,910.28
Local Grants "019"	10,567.63
Staff Development "020"	11,799.60
State Grants "400"	994.02
Federal Grants "500"	32,736.01
Total	\$1,019,007.54

The Treasurer reviewed the regular monthly reports for the Board. In reviewing the General Fund Cash Flow report, with the final fiscal year revenue and expenditures in place, he noted for the Board the decrease in General Fund balance of \$476,359. He reminded the Board that this was a "check book" beginning and ending balance. Once LGS had converted the ending ESC Fund balances to GAAP, only then would it be know how much the ESC overspent available resources for the year. He reminded them that they had been informed of this during the year and this should come as no surprise. He said that he would most likely have a report ready by the August meeting, even if LGS was not finished, to give a more realistic figure regarding what was spent for the program year and what was received, net of what was returned to the districts, to support those expenditures. He mentioned that everything had been paid to the ESC that had been invoiced with the exception of some tuition owed by Summit Academy for the PHP program. He passed around copies of the balance sheets for each of the seven districts the ESC serves to support the reconciliation figures for refunds and or invoices for fiscal year 2012 to be approved later in the meeting. He discussed the status of the FY12 Audit.

Moved by Dr. Frank, seconded by Mrs. Brooks that the Treasurers report be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.  
Motion carried.

## Superintendent's Report

The Superintendent reviewed his mid month update to the Board and discussed some additional resignations that had been received. He talked about the nursing/classroom aide position being hired to support the programs at the Alternative Education/INC program site. He talked about OESCA Membership for the coming year. He requested the September Board Meeting be moved from Thursday September 13, 2012 to Wednesday September 12, 2012, to accommodate attendance at the OESCA Conference. He informed the Board that the Opening Day for this coming school year is being moved to Tuesday, August 21, 2012.

## Personnel Recommendations

# 2012-66

The Superintendent recommended the following Personnel Recommendations be approved.

### Administrative Staff

**Judy Graf** - Supervisor of Therapy Services, revised contract, 3<sup>rd</sup> year of 3 year, 137 days @ \$49,915.95 + \$748.02 for Master's +30 for a total of \$50,663.97 for 2012-13 school year

**Laura Rismiller** - Special Education Supervisor, 1 year contract, 15 days @ \$5,594.70 for 2012-13 school year

**Mary Ann Fenwick** - Special Education Supervisor, 1 year contract, 15 days @ \$6,370.95 for 2012-13 school year

**Tonya Wilson** - Special Education Supervisor, 1 year contract, 32 days @ \$11,383.68 for 2012-13 school year

### Certified

**Katie Weber** - School Psychologist, revised contract, 183 days @ \$48,730.34 + \$1,000 for Masters + 30 for a total of \$49,730.34 for 2012-13 school year

**Marianne Patton** - Speech Pathologist, 1 year contract, 55 days @ \$20,604.64 for 2012-13 school year to be reimbursed by The Miami Valley School

### Classified Staff

**Mike Deliman** - Job Development Coordinator, 1 year contract for 112 days plus 5 holidays @ \$27,092.81 for 2012-13 school year

**Jamie Szabo** - Interpreter, up to 20 additional hours @ \$18.22 per hour payable by timesheet for the 2012-13 school year

**Mel Campbell** - Learning Center Aide, 1 year contract, 1 on 1 as long as student is enrolled in Learning Center, @ \$17.68 per hour, 192 total days for 2012-13 school year

**Anya Senetra** - Integrated Systems Grant Project Director's position, an additional 14 days payable by timesheet at daily rate from 6/30/2012 to 6/28/2013

**Tammy Williams-Petry** - School Based Mental Health Social Worker, 1 year contract, 157 total days @ \$39,202.57 for 2012-13 school year

**Jaime Hilling** - School Based Mental Health Social Worker, 1 year contract, contingent on receiving paperwork for Chris Kukla's deployment, 202 total paid days @ \$54,007.65 for 2012-13 school year

**Aneesa Bhimani-Trimble** - Mental Health Grant Manager/Social Worker, 1 year Contract, 106 total days, 39 days as Therapist, 67 days as Grant Manager @ \$24,126.66 for 2012-13 school year

Coach/Extra Curricular – Beavercreek

**Carol Bysak** - 8<sup>th</sup> Grade Head Volleyball Coach, 1 year contract @ \$1,424.00 for 2012-13 school year

Resignations

**Linda George** - Preschool Aide, effective July 1, 2012

**Theresa Grieshop** - OT, effective end of contract

Substitutes

Judi Bilbrey - priority substitute teacher in the amount of \$100 per day for 2012-13 school year

School Bus Drivers

Sugarcreek – Sherri Louise Bolton, Lisa Burke, William Elam, Claudia Fahrenhelz, Debra Fraver, Belynda Frieden, Linda Fryman, Heather Geldbaugh, Monica Gregg, Robert Gregory, Tina Hartings, Gerald Hawker, Russell Hodge, Mary Hollister, Joyce Inskeep, Amy Jo Keller, Michael Licher, Mark Linkhart, Wendy Renee Lutz, Pamela McKeever, Phil Miesmer, Richard Nichols, Michael Anthony Quinn, Lynnette Renee Robinson, Virginia Saunders, Tony Sayger, Shannon Sheldon, Michelle Sonnycalb, Elizabeth Watkins, Beverly Wetzal, Sandra Wheeler, Michael Zehring.

Greenview- O.C. Brown, Kathleen Caraway, Tamar Caudill, Michael Davis, Brenda Day, Linda Deyo, Carolyn Edwards, Michelle Ferguson, Ann Gordin, Audra Greene, Rosemary Klawonn, Susan McCauley, Steven Morris, Teresa Oney, Paige Pate, Amy Pugh, Jeannie Sargent, Billie Travis, Leverne Windsor, Mary Wolf. Diana Becker, Robin Cooper and Sandy Harlow upon completion of receiving physical form.

Moved by Dr. Frank, seconded by Dr. Gallagher that the Personnel Recommendations be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.  
Motion carried.

Board Policies – Second Reading and Approval

# 2012-67

The Superintendent presented the following policies for a Second Reading with a request for Approval.

- GCBD - Professional Staff Leave and Absences
- JFCF- Hazing and Bullying
- EFF – Food Sale Standards
- IKF – Graduation Requirements
- ING-R – Animals in the Schools
- ING – Animals in the Schools
- FL- Retirement of Facilities
- IB – Academic Freedom
- DN – School Properties Disposal
- EBCD-R Emergency Closings
- EBCD – Emergency Closings

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the Board Policies be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.  
Motion carried.

Board Policies - First Reading

The Superintendent presented the following Board Policies for a First Reading.

- EBCE – Protection for Reporting Safety and Fraud Violations
- EBCE-E-1 – Protection for Reporting Safety and Fraud Violations
- EBCE-E-2 – Protection for Reporting Safety and Fraud Violations
- EBCE-R – Protection for Reporting Safety and Fraud Violations
- JFCF – Hazing and Bullying
- JFCF-R – Hazing and Bullying
- KG – Community Use of School Facilities
- JN – Student Fees, Fines and Charges
- GBQ – Criminal Records Check
- EFF – Food Sale Standards
- CBC – Superintendent’s Contract
- BDDF-E – Voting Method
- GDKB – Classified Staff Meetings
- GDKB-R – Classified Staff Meetings
- EDE – Computer/Online Services

The Board recognized the First Reading of the above Policies.

Approve FY13 Contract and Mini-Grant with Mental Health Recovery Board

# 2012-68

FY13 MHRB Contract Total - \$225,633.00  
Mental Health portion - \$196,075.00  
Alcohol and Other Drug portion - \$29,558.00

FY13 Mini Grant - \$4,000.00

Moved by D. Gallagher, seconded by Mrs. Wiseman that the FY13 Contract and Mini Grant with the Mental Health Recovery Board be approved.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.  
Motion carried.

Approve OESCA Membership for FY2013 - \$4,794.00

# 2012-69

Moved by Dr. Frank, seconded by Dr. Gallagher that the OESCA Membership for FY2013 be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.  
Motion carried.

Approve FY12 Reconciliation of Services Costs with Districts

# 2012-70

The Treasurer presented the “Actual Cost of Services” for FY12 and requested approval for the reconciliations with the districts, with the refunded and invoiced amounts summarized below.

Refunds to:

Beavercreek City Schools	43,056.42
Fairborn City Schools	49,931.37
Xenia Community Schools	23,416.35
Yellow Springs E.V. Schools	20,989.70
Cedar Cliff Local Schools	32,153.32
<u>Greeneview Local Schools</u>	<u>29,778.84</u>
	199,326.00

Invoiced of:

Bellbrook-Sugarcreek Schools	16,526.35
<u>Beavercreek – AUX SVS FY12</u>	<u>18,575.56</u>
	35,102.12

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Reconciliations for FY12 Services with the Districts be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.  
Motion carried.

Approve Revised FY2013 Service Agreement with MVECA to add Progress Book - \$895.70

# 2012-71

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the addition of Progress Book, as a service from MVECA, for FY13, be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.  
Motion carried.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 1:05 PM.

Attest

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Lee Snell, President

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Robert L. Arledge Jr., Treasurer

Upcoming Events

Regular Board Meeting – August 9, 2012 @ 9:30 a.m.  
ESC Opening Day Meeting - August 21, 2012 @ 8:30 a.m.