

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, September 8, 2022 – 9:30 AM

Call to Order/Roll Call

The Meeting was called to order at 9:30 AM with the following in attendance: Mrs. Liz Betz, Mr. Erik Eppers, Mrs. Judy Lowstetter, Mrs. Pat Phipps, and Mrs. Rhea Young.

Also in attendance: Mrs. Terry Strieter and Superintendent, and Mr. Chad Hill, Treasurer.

Adoption of Agenda

2022-107

Moved by Mrs. Betz, seconded by Mrs. Phipps that the Agenda be approved.

Revisions and Additions were noted.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

Approve Minutes of the August 11, 2022, Regular Board Meeting

2022-108

Moved by Mrs. Lowstetter, seconded by Mrs. Young that the Minutes of August 11, 2022, Regular Board Meeting be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

A motion to enter into executive session for the purpose listed below.

WHEREAS, boards of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law," and

WHEREAS, "the minutes need only reflect the general subject matter of discussions in executive session;" and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

	Personnel matters of a public employee or public official, pursuant to R.C. 121.22(G)(1)
	Appointment of employee(s) (reemployment)

	Promotion or compensation
	Dismissal, discipline, or demotion of employee(s) or students (s)
	Investigation of charges or complaints of employee(s) or students (s)
	Consider the purchase of property or sale of property, pursuant to R.C. 121.22(G)(2)
<u>X</u>	Conference with an attorney to discuss pending or imminent court action, pursuant to R.C. 121.22(G)(3)
	Preparing for, conducting, or reviewing negotiations or bargaining, pursuant to R.C. 121.22(G)(4)
	Matters required to be kept confidential by federal or state law, pursuant to R.C. 121.22(G)(5)
	Details related to security arrangements and emergency response where disclosure might jeopardize the security of the District, pursuant to R.C. 121.22(G)(6)

2022-109

Moved by Mrs. Betz, seconded by Mrs. Young that the Board go into Executive Session at 9:33 AM to discuss matters as determined above.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye
Motion carried.

Following a discussion Pending Court Action the Board returned to Regular Session at 9:58 AM.

Open Communications

N/A

Public Participation

Liz Sinclair – 402 S. Stafford St: Letter in File-accusing abandonment
 Not under contract since 2020-2021
 Does not wish to be employed
 On Leave of Absence 2021-2022
 Letter in personnel file stating “abandoning position”
 Would like this letter removed?

Treasurer's Report

2022-110

- a. The Treasurer presented the list of Bills paid for the month of August 2022 (summary below) for the Board’s approval.

List of Bills Paid during August, 2022	
General Fund "001"	\$1,235,425.31
Local Grants "019"	\$109,250.58
Staff Development "020"	\$80.10
Agency Financial “027”	\$2,469.68
Student Activity “200”	\$0.00
State Grants "400"	\$4,627.35
Federal Grants "500"	\$94,137.01
Total	\$1,446,351.02

- b. Approve the Fleet Insurance with Liberty Mutual, effective September 9, 2022 through September 9, 2023, with a premium of \$1,727
- c. Approve the American Fidelity Section 125 Plan – 10/01/22 thru 09/30/23

Moved by Mrs. Betz, seconded by Mrs. Phipps that the Treasurers Report items a-c be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

- d. Reported the GAAP Conversion process with LGS is in process of being completed for FY22. There is no news on when the Regular Audit will begin.
- e. Greene County Treasurers will begin meeting bi-monthly in October at GCESC

2022-111

- f. discussion regarding the “Delegate and Alternate” Appointment for the Annual Business Meeting to be held on Monday November 14 of this year’s Capital Conference.

Delegate: Mrs. Liz Betz

Alternate: _____

Moved by Mrs. Lowstetter, seconded by Mrs. Phipps that the Treasurers Report item e. be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

Superintendent's Report

- a. Superintendent Update
 - Memorandum of Understanding with the Yellow Springs Police Department for a School Resource Office at the Greene County Learning Center
 - Suggesting that the June 8 Governing Board Business meeting and the Business Advisory Council meeting be moved to June 15
 - Speech and Vision Service contracts to be approved later in meeting
 - Recruiter Contract to find Speech and Vision staff to be hired by GCESC
 - New Human Resource Coordinator begins Monday, September 12
 - Outdoor Learning Spaces
- b. Strategic Plan Updates/Salary Schedule update
 - Updated Salary Schedules will be brought to the Board February/March prior to the 2023-2024 contracts
 - Governing Board Goals will begin to be discussed in October as the current Strategic Plan expires December 2022

- c. High Performing ESC Application
 - Application has been submitted and waiting for the decision from ODE
- d. Business Advisory Council
 - Mrs. Phipps is the Board Delegate
 - 1 additional Board member can attend meetings before it is considered a Board meeting

Personnel Recommendations

2022-112

The Superintendent recommended the following Personnel Recommendations.

Administrative Staff

Certified

Professional Non-Teaching

Cassie Kooser, Mental Health Therapist and Outreach Consultant, up to 10 hours weekly, thru September 29, 2023, at regular hourly rate of \$32.63, payable by timesheet, from the CHRI Grant direct services.

Classified

Sophia Pauley, Friends Pre-School, 1:1 Aide, 140 days, Step 9, Non-Degree, on Classroom Aide Salary Schedule, at \$17.06/hour at 3 hours per day, for the 2022-2023 school year.

Kimberly Kesling, HR Coordinator/Exec Assist., 1-year contract, 220 days, Step 31 Bachelors, on the HR Salary Schedule, at \$68,833.60, for the 2022-20223 school year.

Kristin Horton, Receptionist/Clerical Admin Assist., 1-year contract, 220 days, Step 14 on the Administrative Support Staff Salary Schedule, at \$24.19/hour for 6 hours per day, for the 2022-2023 school year.

Additional Hours

Shawn Gerhardt, Custodian, up to 50 additional hours, by time sheet, to cover extraordinary building and maintenance issues, at an hourly rate of \$23.04 for the 2022- 2023 school year.

Angela Irvin, Friends Preschool Assistant, up to 17 additional hours, for PD, at an hourly rate of \$18.80 ,for the 2022-2023 school year.

Sophia Pauley, Friends Preschool 1:1 Aide, up to 35 additional hours for SUTQ training at an hourly rate of \$17.06, for the 2022-2023 school year.

Julie Carlton, Speech Language Pathologist, up to 7 additional hours, for PS Evaluations, at an hourly rate of \$56.32, for the 2022-2023 school year.

Kraig Aukerman, up to 10 hours a week by timesheet for G.O.L.C. administration at \$49.79 per hour for 2022-23 school year

Lindsay Green, Social & Emotional Consultant, \$10,000 stipend for the 2022-23 school year, for additional duties under grant initiatives and paid for by grant funds.

Casey Haper, Summer 2022 preschool evaluation team Fairborn City Schools, up to 60 additional hours, by time sheet at an hourly rate of \$54.00 June – August.

Additional Hours Bellbrook Preschool staff to attend PBIS Training

Cindi Pettit, up to 6.5 hours, at hourly rate of \$18.96

Cheryl Oglesbee, up to 6.5 hours, at hourly rate of \$19.54

Amanda Arnold, up to 6.5 hours, at hourly rate of \$17.06

Julie Papi, up to 6.5 hours, at hourly rate of \$21.34

Andrea Chaffin, up to 6.5 hours, at hourly rate of \$19.68

Lisa Steiner, up to 6.5 hours, at hourly rate of \$19.68

Resignations

Michelle Brinkley, Teacher, effective end of 2021-22 contract year

Kinsey Carpenter, INC 1:1 Aide, effective August 9, 2022

Amy Eakins, Admin Assistant, GCLC, effective September 23, 2022

Moved by Mrs. Youg, seconded by Mrs. Betz that the Personnel Recommendations be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

Approve Reduction in Force (RIF) for Attendance Officer-Beavercreek position at end of contract year for 2021-22 school year for contract for Martha Currier due to financial reasons/loss of funding for position.

2022-113

Moved by Mrs. Betz, seconded by Mrs. Young that the Reduction in Force (RIF) of the Attendance Officer-Beavercreek position be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

Approve Reduction in Force (RIF) for School Psychologist position at end of 2021-22 school year for Elizabeth Sinclair due to financial reasons/loss of funding for the position.

2022-114

Moved by Mrs. Betz, seconded by Mrs. Phipps that the Reduction in Force (RIF) of the School Psychologist position be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

Approve the Contract for Services for West Carrollton for placement of two students at Project Life (WSU) with an approximate cost of \$30,000 per student

2022-115

Moved by Mrs. Phipps, seconded by Mrs. Lowstetter that the Contract for Services for West Carrollton be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

Approve the annual agreement with Western Ohio Service Collaborative in the amount of \$10,000

2022-116

Moved by Mrs. Young, seconded by Mrs. Phipps that the agreement with Western Ohio Service Collaborative be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

Approve the Contingency Recruitment Services & Fee Agreement with HUMANUS for recruitment of therapist for speech pathologist position(s)

2022-117

Moved by Mrs. Betz, seconded by Mrs. Young that the Contingency Recruitment Services & Fee Agreement with HUMANUS be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

Approve the purchase order in the amount of \$46,620 for VI services for the 2022-2023 school year payable to Montgomery County ESC

Approve the purchase order in the amount of \$21,608 for VI services for the 2022-2023 school year payable to Butler County ESC

2022-118

Moved by Mrs. Phipps, seconded by Mrs. Lowstetter that the purchase order for VI services with Montgomery County ESC and Butler County ESC be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

Approve the Friends Lease Agreement in the amount of \$3,750.00 for 2022-23 school year

2022-119

Moved by Mrs. Betz, seconded by Mrs. Lowstetter that the Friends Lease Agreement be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

Approve the Mental Health & Recovery Board (MHRB) contract for funding to GCESC for prevention services in the amount of \$433,875.

2022-120

Moved by Mrs. Phipps, seconded by Mrs. Young that the Mental Health & Recovery Board (MHRB) contract be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

Approve Chad Hill, Treasurer, as public records custodian for Greene County Educational Service Center

2022-121

Moved by Mrs. Young, seconded by Mrs. Lowstetter that Chad Hill be the public records custodian for Greene County Educational Service Center be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.
Motion carried.

A motion to enter into executive session for the purpose listed below.

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<input type="checkbox"/>	Promotion or compensation
<input type="checkbox"/>	Dismissal, discipline, or demotion of employee(s) or students (s)
<input type="checkbox"/>	Investigation of charges or complaints of employee(s) or students (s)
<input type="checkbox"/>	Consider the purchase of property or sale of property, pursuant to R.C. 121.22(G)(2)
<input checked="" type="checkbox"/>	Conference with an attorney to discuss pending or imminent court action, pursuant to R.C. 121.22(G)(3)
<input type="checkbox"/>	Preparing for, conducting, or reviewing negotiations or bargaining, pursuant to R.C. 121.22(G)(4)
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<input type="checkbox"/>	Details related to security arrangements and emergency response where disclosure might jeopardize the security of the District, pursuant to R.C. 121.22(G)(6)

2022-122

Moved by Mrs. Lowstetter, seconded by Mrs. Young that the Board go into Executive Session at 11:16 AM to discuss matters as determined above.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye
 Motion carried.

Following a discussion Pending Court Action and Personnel Matter the Board returned to Regular Session at 11:39 AM.



Additions to the Agenda

N/A

Adjourn

There being no further business to come before the Board, Mr. Eppers adjourned the Meeting at 9:40 AM.

Attest


 Erik Eppers, President

 Chad Hill, Treasurer

Upcoming Events

Regular Board Meeting – October 13, 2022 at 9:30 a.m.
Professional Development Day – October 14th, Flu Shots
GCESC Business Advisory Full Council – Wednesday, October 5th @ 9:00-10:30 a.m.

Public Records Annual Meeting

Erik Eppers, Board President; Terry Strieter, Superintendent; Chad Hill, Treasurer

After the Board Meeting, the Greene County ESC Public Records Commission met. The ESC Administrative Guidelines, regarding Board Policies 7540.05, 8310, 8315 and 8320 were reviewed. It was determined that the ESC would continue to follow the “February 2020 Revision” Records Retention Schedule as set forth by the most recent version of the Ohio History Connections “State Archives of Ohio Local Government Records Program.

Regarding Records Custodian, it was determined that all “Records Requests” be first referred to the Treasurer, so that a Records Request “Log” can be initiated. The request is then to be passed on to the Superintendent for determination on how the request is to be handled.

