

MINUTES
Regular Meeting
Governing Board of the Greene County Educational Service Center
Thursday, October 14, 2021 – 9:30 AM

Call to Order/Roll Call

The Meeting was called to order at 9:38 AM with the following in attendance: Mrs. Canty, Mrs. Phipps, Mrs. Wiseman and Mr. Snell. Mr. Eppers was absent.

Also in attendance: Mrs. Terry Strieter, Superintendent, Mr. Arledge, Treasurer.

Adoption of Agenda

2021-110

Moved by Mrs. Phipps seconded by Mrs. Wiseman that the Revised Agenda be approved.

Revisions and Additions were noted.

Vote: Mrs. Phipps, aye; Mrs. Wiseman, aye; Mr. Snell, aye; Mrs. Canty, aye.
Motion carried.

Approve Minutes of the September 9, 2021, Regular Board Meeting

2021-111

Moved by Mrs. Canty, seconded by Mrs. Phipps that the Minutes of the September 9, 2021 Regular Board Meeting be approved.

Vote: Mrs. Wiseman, abstain; Mr. Snell, aye; Mrs. Canty, aye; Mrs. Phipps, aye.
Motion carried 3-0-1.

Open Communications

Cindy Mercer, former Greeneview Teacher, and possible candidate for appointment to the ESC Governing Board in January, was welcomed as a visitor to the Board Meeting.

Treasurer's Report

2021-112

The Treasurer presented the list of Bills paid for the month of September 2021 (summary below) for the Board’s approval.

Bills Paid during September 2021

General Fund "001"	\$1,111,713.33
Local Grants "019"	\$141,937.39
Enterprise "020"	\$137.36
Agency Funds “027”	\$3,048.04
Student Activity “200”	\$0.00
State Grants "400"	\$25,369.10
Federal Grants "500"	\$13,238.42
Total	\$1,295,443.64

The Treasurer reviewed the monthly financial reports for the Board. He informed the Board that the Regular Audit, performed by AOS, for FY21 was basically finished as of the previous week and that LGS has compiled the “Draft” form of the General Purpose Financial Statement. All that remains is for AOS to audit the “Statement”.

He briefly reviewed the “Initial FY22 Budget, Appropriations, Estimated Revenue and Salary Placements” for approval later in the meeting.

Moved by Mrs. Canty, seconded by Mrs. Wiseman that the Treasurers Report be approved.

Vote: Mr. Snell, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Wiseman, aye.
Motion carried.

Superintendent's Report

The Superintendent shared a recent article on the new Trauma Grant the Mental Health Department had secured. It is a “5-year” grant for \$400,000.00 a year from the US Department of Health and Human Services. There was general discussion on Staff COVID issues. Regarding Facilities, the Superintendent shared the plans for the space in the building now vacated with MVECA moving across the street. The plan is to move all Mental Health programs, as well as Curriculum and Extended Learning into the space. Regarding the extensive roof repairs recently undertaken, a recent heavy downfall presented just one minor leak which has now been fixed. There was discussion regarding the “ED Choice Voucher Expansion” that is currently being discussed at the State Legislative Level that would really hurt traditional School Districts in the amount of State Funding they receive. It was discussed that the Greene County ESC might contribute to the “Ohio Coalition for Equity and Adequacy” in support of Greene County Districts. With regards to OSBA Capital Conference this coming November, it appears that no one from the ESC, in any capacity, will be attending.

Personnel Recommendations

2021-113

The Superintendent recommended the following Personnel Recommendations.

Certified Staff

Ellen McHugh, Occupational Therapist, 1 year contract, 141 days, Step 5 Masters Occupational Therapist Salary Schedule, \$47,710.39 for 2021-2022 school year. retroactive to October 4, 2021.

Classified Staff

Jennifer Randlett, GCLC Classroom Aide, 1 year contract, 159 work days plus 8 holidays for a total of 167 days, Step 9 Bachelors on Classroom Aide Salary Schedule, \$18.28 per hour for, 6.5 hours a day for 2021-2022 school year.

Sonia Bame-Smith, GCLC Classroom Aide, 1 year contract, 154 work days plus 8 holidays for a total of 162 days, Step 23 Bachelors on Classroom Aide Salary Schedule, \$20.94 per hour for, 6.5 hours a day for 2021-2022 school year.

Jordan Gerhardt, GCLC Classroom Aide, 1 year contract, 154 work days plus 8 holidays for a total of 162 days, Step 8 Non-Degree on Classroom Aide Salary Schedule, \$16.28 per hour for, 6.5 hours a day for 2021-2022 school year.

Professional Non-Teaching Staff

Brandi Pavlansky, ECMH, REVISED 1-year contract, 160 days, Step 8 Bachelors on Professional Staff Non-Teaching Schedule, \$37,269.17 for 2021-2022 school year starting October 1, 2021.

Kayla Hairston, ECMH, 1-year contract, 137 days, Step 6 Masters on Professional Staff Non-Teaching Schedule, \$33,527.18 for 2021-2022 school year starting December 13, 2021.

Catharine Guimareas, ECMH, 1-year contract, 137 days, Step 6 Masters on Professional Staff Non-Teaching Schedule, \$33,527.18 for 2021-2022 school year starting December 20, 2021.

Additional Hours by Timesheet – All Grant Funded

Kayla Hairston, up to 128 hours at \$30.59 per hour, from Oct. 1, 2021 to Dec. 12, 2021.

Catharine Guimareas, up to 208 hours at \$28.87 per hour, from Oct. 1, 2021 to Dec. 19, 2021.

Brandi Pavlansky, approve 4 additional hours at \$28.83 per hour, for work through Sept. 29, 2021.

Tina Saunders, Admin Assistant, hourly work to coordinate COVID/PPE distribution by timesheet at overtime rate (1.5 times regular hourly pay), up to 60 hours for 2021-22 school year (GEERS funds).

Wendy Wooten, Admin Assistant, hourly work to coordinate/support ECMH grant work, by timesheet at overtime rate (1.5 times regular hourly pay) up to 80 hours for 2021-22 school year retroactive to beginning of school year (multiple ECMH funds).

Additional Hours/Days for OT Program Absence coverage

Wendy Kline, OT, up to 10 days by timesheet at her last year's daily rate for OT services to cover absences starting 9/20/2021.

Megan Gilley, OT, up to 5 days at daily rate by timesheet for the 2021-22 school year. (coverage for absence)

Resignations

Mary Grech, Substitute, effective 9/10/21

Hayley Crandall, INC Aide, effective 10/1/21

Julie Jones, Fairborn Digital, effective 10/8/21

Stipends

Prevention – paid at end of 2021-22 school year

Debbie Clark - \$500.00 for advising Youth Led Prevention in Greenview (as 1099 vendor)

Resident Educator Mentors– paid at end of 2021-22 school year

Mary Ann Fenwick – REVISED for \$500 for 1 PS Itinerant Teacher

Lillian McCree - for \$500 for 1 GCLC Teacher

Substitute Staff

Caroline Lovelady – approve for substitute teacher/aide pending BCI/FBI and ODE Licensure.

Diana McGlothen – approve for substitute aide

Substitute Pay Increase

Substitute Teaching Staff - \$110.00 a day (was \$95.00)

Substitute Classroom Assistants - \$90.00 a day (was \$80.00)

Leave of Absence

Jodi Vogel, request for extended Leave of Absence, for the duration of the 2021-22 school year.

Moved by Mrs. Canty, seconded by Mrs. Phipps that the Personnel Recommendations be approved.

Vote: Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Wiseman, aye; Mr. Snell, aye.
Motion carried.

Approve FY22 Budget, Appropriations, Estimated Revenue and Salary Placement for All Staff.

2021-114

The Treasurer requested the following be approved.

Initial Appropriations for FY 2022

General Fund

	<u>Instruction</u>		
001-1100-100	Salaries	\$429,053.00	
001-1100-200	Benefits	\$142,725.00	
001-1100-400	Purchased Services	\$102,034.00	
001-1100-500	Supplies	\$7,000.00	
001-1100-600	Capital Outlay	\$9,400.00	
			\$690,212.00
	<u>Special Instruction</u>		
001-1200-100	Salaries	\$2,139,597.00	
001-1200-200	Benefits	\$1,017,852.00	
001-1200-400	Purchased Services	\$108,595.00	
001-1200-500	Supplies	\$14,800.00	
001-1200-600	Capital Outlay	\$30,900.00	
			\$3,311,744.00
	<u>Support Services-Pupils</u>		
001-2100-100	Salaries	\$5,247,275.00	
001-2100-200	Benefits	\$1,909,688.00	
001-2100-400	Purchased Services	\$179,681.00	
001-2100-500	Supplies	\$21,100.00	
001-2100-600	Capital Outlay	\$37,100.00	
001-2100-800	Other	\$1,900.00	
			\$7,396,744.00
	<u>Support Services-Instruction</u>		
001-2200-100	Salaries	\$70,042.00	
001-2200-200	Benefits	\$19,976.00	
001-2200-400	Purchased Services	* \$82,800.00	
001-2200-500	Supplies	\$3,800.00	
001-2200-600	Capital Outlay	\$2,400.00	
001-2200-800	Other	\$200.00	
			\$179,218.00
	<u>Support Services-Board of Ed</u>		
001-2300-100	Salaries	\$7,500.00	
001-2300-200	Benefits	\$3,197.00	
001-2300-400	Purchased Services	\$24,000.00	
001-2300-500	Supplies	\$500.00	
001-2300-800	Other	\$11,000.00	
			\$46,197.00
	<u>Support Services-Administration</u>		
001-2400-100	Salaries	\$979,574.00	
001-2400-200	Benefits	\$397,089.00	
001-2400-400	Purchased Services	\$40,300.00	
001-2400-500	Supplies	\$16,900.00	
001-2400-600	Capital Outlay	* \$28,249.00	
001-2400-800	Other	\$37,400.00	
			\$1,499,512.00

	<u>Fiscal Services</u>		
001-2500-100	Salaries	\$124,471.00	
001-2500-200	Benefits	\$52,223.00	
001-2500-400	Purchased Services	\$120,100.00	
001-2500-500	Supplies	\$3,000.00	
001-2500-600	Capital Outlay	\$5,800.00	
001-2500-800	Other	\$26,700.00	
			\$332,294.00
	<u>Support Services-Business</u>		
001-2600-100	Salaries	\$7,000.00	
001-2600-200	Benefits	\$1,117.00	
001-2600-400	Purchased Services	\$5,000.00	
			\$13,117.00
	<u>Plant Services</u>		
001-2700-100	Salaries	\$49,447.00	
001-2700-200	Benefits	\$27,467.00	
001-2700-400	Purchased Services	* \$156,700.00	
001-2700-500	Supplies	\$9,000.00	
001-2700-600	Capital Outlay	\$40,000.00	
			\$282,614.00
	<u>Technology Services</u>		
001-2900-400	Purchased Services	\$73,400.00	
			\$73,400.00
	<u>Architectural Services</u>		
001-5300-400	Purchased Services	\$0.00	
			\$0.00
	<u>Property Services</u>		
001-5500-400	Purchased Services	\$25,000.00	
001-5500-600	Capital-Acquisition/Construction	* \$80,410.00	
			\$105,410.00
	<u>Refund of Prior Year Receipts</u>		
001-7500-900	Refund of Prior Year Receipts	\$381,000.00	
			\$381,000.00
Total General Fund			\$14,311,462.00

Figures to the right “ * “ include Carry Over Encumbrances from FY21 totaling \$14,659.00.
 Budgeted General Fund expenditures for this school year total \$14,296,803.00.

Non General Funds - Appropriated to "Fund/SCC"

019-9002	Friend's Preschool	\$73,842.79
019-9010	Academy Doug Dodge Memorial	\$918.25
019-9011	Franklin B. Walter Scholarship Fund	\$1,540.48
019-9013	CORSP "Headstart"	\$1,843.65
019-9026	MHRB-ECMH	\$30,000.00
019-9039	MHRB K-12 Multi District Prevention	\$38,202.61
019-9040	MHRB S.O.R. 2.0	\$75,089.04
019-9041	MHRB ODRP	\$222,547.91
019-9500	Greene County Community Foundation	\$97,467.30
019-9550	Summer Admin Workshop Fund	\$23,166.77
019-9600	Fairborn Digital Academy	\$1,080,000.00
019-9998	MHRB-Prevention	\$85,421.51

019-9999	Greene ESC Wellness Fund	\$15,764.88
020-9998	Enterprise Fund	\$6,206.36
027-9000	Workers Comp Self Ins Fund	\$122,520.09
200-9000	INC Student Activity Fund	\$588.72
451-9021	State - Network Subsidy FY22	\$1,800.00
499-9401	OMHAS ECMH Miami Valley FY22	\$126,000.00
499-9402	OMHAS ECMH Expansion FY22	\$239,000.00
499-9403	OMHAS ECMH SST FY22	\$1,500,000.00
507-9021	Federal – Family Engagement Liaison	\$58,609.11
507-9022	Federal – Extended Learning Program	\$175,000.00
508-9021	Federal – GEERS COVID Relief FY21/22	\$247,137.15
587-9022	Federal - Preschool FY22	\$9,775.66
599-9022	Federal – DHHS – SAMHSA CHRI	\$400,000.00

Total Non-General Fund \$4,632,442.28

Total All Funds \$18,943,904.28

Initial Budgeted Revenue for FY2022

General Fund	Beginning Balance	Estimated Revenue	Total Available
	\$4,644,011.87		
001-1223-0003	Tuition - PHP	\$100,000.00	
001-1223-0011	Foundation-Transfer-Preschool	\$526,858.00	
001-1229-0000	Foundation-Transfer-Dis/Pupil	\$254,952.00	
001-1229-0001	District Service Contracts	\$11,206,900.00	
001-1229-0001	District Service Contracts prior FY	\$621,426.95	
001-1229-4000	On-Line Collaboration	\$0.00	
001-1890-0000	Miscellaneous	\$20,000.00	
001-1890-1001	PD Program Fees & Registrations	\$0.00	
001-1890-2000	Misc-Admin Fees on Various Grants	\$110,000.00	
001-2100-2100	Medicaid	\$150,000.00	
001-2100-2200	MHRB-Levy Non Medicaid	\$196,075.00	
001-3110-0000	Foundation-State-Per Pupil	\$552,396.00	
001-5100-0000	Transfer In	\$0.00	
001-5300-0000	Refund of Prior Year Expenditures	\$0.00	
General Fund Totals	\$4,644,011.87	\$13,738,607.95	\$18,382,619.82

Other Funds

	Beginning Balance	Estimated Revenue	Total Available
019-9002	Friend's PS Revenue	\$69,842.79	\$73,842.79
019-9010	Academy Doug Dodge Memorial	\$918.25	\$918.25
019-9011	FBW Scholarship Fund	\$1,540.48	\$1,540.48
019-9013	CORSP "Headstart"	\$1,843.65	\$1,843.65
019-9026	MHRB-ECMH	\$0.00	\$30,000.00
019-9039	MHRB K-12 Multi Dist Prev	\$38,202.61	\$38,202.61
019-9040	MHRB S.O.R. 2.0	(\$19,101.96)	\$75,089.04
019-9041	MHRB ODRP	(\$90,673.09)	\$222,547.91
019-9500	Greene County Comm Found	\$0.00	\$97,463.30
019-9550	Summer Admin Workshop Fund	\$2,646.77	\$23,166.77
019-9600	Fairborn Digital Academy	(\$84,554.77)	\$1,080,000.00
019-9998	MHRB - Prevention	\$24,621.51	\$85,421.51
019-9999	Greene ESC Wellness Fund	\$15,764.88	\$15,764.88
020-9998	Enterprise Fund	\$6,206.36	\$6,206.36
027-9000	Workers Comp Self Ins Fund	\$72,520.09	\$122,520.09
200-9000	INC Student Activity Fund	\$588.72	\$588.72

451-9022	State-Network Subsidy FY22	\$0.00	\$1,800.00	\$1,800.00
499-9221	OHMAS ECMH Exp FY21	(\$17,379.07)	\$17,379.01	\$0.00
499-9321	OHMAS ECMH MV FY21	(\$4,355.25)	\$4,355.25	\$0.00
499-9401	OHMAS ECMH MV FY22	\$0.00	\$126,000.00	\$126,000.00
499-9402	OHMAS ECMH Exp FY22	\$0.00	\$239,000.00	\$239,000.00
499-9403	OHMAS ECMH SST FY22	\$0.00	\$1,500,000.00	\$1,500,000.00
507-9021	Federal Family Engagement Liaison	\$0.00	\$58,609.11	\$58,609.11
507-9022	Federal Extended Learning Program	\$0.00	\$175,000.00	\$175,000.00
508-9021	Federal GEERS FY21/22	(\$5,928.44)	\$253,065.59	\$247,137.15
587-9022	Federal Preschool ECE FY22	\$0.00	\$9,775.66	\$9,775.66
599-9022	Federal DHHS SAMHSA CHRI	0.00	\$400,000.00	\$400,000.00
Non General Fund Totals		\$12,703.53	\$4,619,738.75	\$4,632,442.28
Total For All Funds		\$4,656,715.40	\$18,358,346.70	\$23,015,062.10

Moved by Mrs. Wiseman, seconded by Mrs. Canty that the FY22 Budget, Appropriations, Estimated Revenue and Salary Placement for All Staff be approved.

Vote: Mrs. Phipps, aye; Mrs. Wiseman, aye; Mr. Snell, aye; Mrs. Canty, aye.
Motion carried.

Approve MVECA agreement of \$7180.30 for new ports in old MVECA space

2021-115

Moved by Mrs. Phipps, seconded by Mrs. Canty that the agreement with MVECA be approved.

Vote: Mrs. Wiseman, aye; Mr. Snell, aye; Mrs. Canty, aye; Mrs. Phipps, aye.
Motion carried.

Adjourn

With no further business to come before the Board, the Meeting was adjourned at 10:21 AM.

Attest

Erik Eppers, President or Rita Canty, Vice President

Robert L. Arledge Jr., Treasurer

Upcoming Events

- BAC Meeting/Full Council on October 6, 2021 at 9 AM in Commons
- Board Meeting – November 11, 2021 at 9:30 a.m. in Curriculum Room
- BAC Meeting/Full Council on December 8, 2021 at 9 AM in Commons
- Board Meeting – December 9, 2021, 9:30 AM in Curriculum Room