

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, November 8, 2018– 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:34 AM with the following in attendance: Mrs. Wiseman, Mr. Eppers, Mr. Cross, Mr. Snell. Absent was Dr. Frank.

Also in attendance: Mrs. Terry Strieter, Superintendent, Mike Gray, Consultant for Business and Legislative Affairs and Mr. Arledge, Treasurer.

Adoption of Agenda

2018-150

Moved by Mrs. Wiseman, seconded by Mr. Cross that the Agenda be approved.

Revisions and Additions were noted.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the October 11, 2018, Regular Board Meeting

2018-151

Moved by Mrs. Wiseman, seconded by Mr. Eppers that the Minutes of the October 11, 2018 Regular Board Meeting be approved.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Open Communications

Mrs. Pat Phipps, retired former Cedar Cliff Local Teacher and Greeneview Local Librarian, was recognized as a guest at the meeting.

Mr. Snell read a letter from Dr. Frank regarding his resignation from the Governing Board effective the end of December 2019.

The Superintendent extended an invitation for all Board Members to attend the GCLC Thanksgiving Program/Luncheon on November 20, 2019, with the program starting by 10:00 AM and the luncheon starting at 11:00 AM.

Treasurer's Report

2018-152

The Treasurer presented the list of Bills paid for the month of October 2018 (summary below) for the Board's approval.

List of Bills Paid during October 2018

General Fund "001"	1,241,106.38
Local Grants "019"	96,024.29
Staff Development "020"	531.56
Agency Funds "027"	2,909.76
Student Activity "200"	0.00
State Grants "400"	0.00
Federal Grants "500"	5,551.58
Total	\$1,346,123.57

The Treasurer reminded those Board Members attending the Capital Conference to turn in mileage and meal receipts for reimbursement. He discussed the Green County ESC 403(b) Plan Restatement for approval later in the meeting. Regarding the FY18 Audit, he stated that the Financial Statements, as prepared by LGS, have been finalized and released. The start of the compliance and financial statement audit is still unknown. He stated that Medicaid Revenue is starting to flow from the various MCO's the ESC is working with. Through the end of October, the ESC had received close to \$32,000 in Medicaid, compared to \$90,000 by the same time the previous year.

Moved by Mr. Eppers, seconded by Mrs. Wiseman that the Treasurers Report be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mr. Eppers, aye.
Motion carried.

Superintendent's Report

There was a review of the Superintendents November "Letter to the Board". The October 12, 2018 Safety Training Day for staff was discussed. There was discussion regarding Capital Conference. The progress of the building "LED Lighting" conversion was reviewed.

Legislative Update

There were several handouts on recent legislative items, with discussion on HB702 regarding the provision of Social Workers by ESC's and SB216 regarding transportation, state testing, resident educator requirements and qualifications of chronic student absenteeism.

Personnel Recommendations

2018-153

The Superintendent recommended the following Personnel Recommendations be approved.

Classified Staff

Beth Smith - ECMH Consultant, up to 3 days at daily rate, payable by timesheet for direct professional development for Fairborn Preschool

Beth Smith - ECMH Consultant, revised contract, Step 11, 189 work days @ \$52,060.64 for 2018-19 school year

Katelyn Barney - Classroom Assistant (LC – Main), 1-year contract, Step 4 Bachelor @ \$15.46 per hour, 5 days per week, 7 hours per day, 125 work days plus 6 paid holidays for a total of 131 total days for 2018-19 school year

Wendy Wooten - 5 additional days at daily rate for ECMH related work for 2018-19 school year

Certified Staff

Grace Schoessow - ECHM Coordinator, revised contract, Step 6 Supervisor, 225 days @ \$82,056.28 + \$2,000 for Master's +30 for a total of \$84,056.28 for 2018-19 school year

Grace Schoessow - ECMH Coordinator, up to 9 hours at daily rate, payable by timesheet for pre and post PD indirect service for professional development related to Fairborn Preschool

Holly Williams - Speech Therapist, 1-year contract, 52 days, Step 13, Masters @ \$17,632.68 for 2018-19 school year

Holly Williams - Speech Therapist, up to 10 days at her daily rate to help Patty Gerrior make up missed IEP minutes, days to be paid by timesheet

Heather Gaskill - Preschool Teacher (Bellbrook), 1 year contract, 124 days pending obtaining supplemental license, effective 11/5/18, Step 3, Bachelors +15 @ \$28,413.62 for 2018-19 school year

Substitutes Staff

Danielle Carr -Aide

Josh Sneed – Teacher/Aide

Amy Collins – Teacher/Aide

Moved by Mrs. Wiseman, seconded by Mr. Cross that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mr. Eppers, aye; Mr. Cross, aye.

Motion carried.

Approve Purchase Service Contract for Jessica Kantor

2018-154

Moved by Mr. Cross, seconded by Mr. Eppers that a Purchased Service Contract of \$800.00 with Jessica Kantor, to provide an independent evaluation of a Yellow Springs student be approved.

Vote: Mrs. Wiseman, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve Service Agreement with Clark County ESC for Adaptive Physical Education Services

2018-155

Moved by Mrs. Wiseman, seconded by Mr. Cross that a contract with Clark County ESC for the purchase of “up to” 48 days of Adaptive Physical Education services at the agreed upon amount, plus mileage and administrative fee for FY2019 be approved.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye;
Motion carried.

Board Policy – First Reading

The First Reading was recognized on the following Board Policies.

- 0131 Legislative
- 0141.2 Conflict of Interest
- 0165.1 Regular Meetings
- 0165.2 Special Meetings
- 0165.3 Recess
- 0166 Executive Session
- 0169.1 Public Participation at Board Meetings
- 1240.01 Non-Reemployment of the Superintendent
- 1541 Termination and Resignation
- 1662 Anti-Harassment
- 2111 Parent and Family Engagement
- 2260 Nondiscrimination and Access to Equal Educational Opportunity
- 3122 Nondiscrimination and Equal Employment Opportunity
- 3140 Termination and Resignation
- 3362 Anti-Harassment
- 4122 Nondiscrimination and Equal Employment Opportunity
- 4140 Termination and Resignation
- 4362 Anti-Harassment
- 5517 Anti-Harassment
- 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- 5610.03 Emergency Removal of Students
- 5611 Due Process Rights
- 6325 Procurement – Federal Grants/Funds
- 6423 Use of Credit Cards
- 8141 Mandatory Reporting of Misconduct by Licensed Employees

Approve Greene County ESC 403(b) Plan Restatement Resolution

2018-156

WHEREAS, the Greene County Educational Service Center (the “School”) has established a retirement plan under Section 403(b) of the Internal Revenue Code of 1986, as amended (the “Code”);

WHEREAS, the Internal Revenue Service issued final regulations under Section 403(b) of the Code that would, in relevant part, require the School to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

WHEREAS, the School previously adopted the GREENE COUNTY ESC 403(b) PLAN (the “Plan”), a tax deferred annuity plan intended to meet the requirements of Section 403(b) of the Internal Revenue Code of 1986, as amended, the regulations thereunder, and the requirements of applicable state and/or local law effective on January 1, 2009;

WHEREAS, the School desires to adopt an IRS pre-approved 403(b) plan document in accordance with IRS Rev. Proc. 2013-22;

WHEREAS, the School desires to amend and restate the Plan to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan, an IRS pre-approved 403(b) plan document;

WHEREAS, the Board of the School (the “Board”) authorizes and ratifies THE TREASURER OF THE GREENE COUNTY ESC to execute the amendment and restatement of the Plan on behalf of the School to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan;

BE IT RESOLVED THAT: the School shall amend and restate the Plan effective January 1, 2010 to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan attached hereto as its amended and restated 403(b) plan document.

Moved by Mr. Eppers, seconded by Mrs. Wiseman that Greene County ESC 403(b) Plan Restatement be approved.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye;
Motion carried.

Approve Lead Teacher, GC Learning Center Job Description

2018-157

Moved by Mrs. Wiseman, seconded by Mr. Eppers that the “Lead Teacher, GC Learning Center” Job Description be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mr. Eppers, aye.
Motion carried.

Executive Session – Personnel Matters

2018-158

Moved by Mr. Snell, seconded by Mrs. Wiseman that the Board go into Executive Session at 10:44 AM for a discussion of Personnel Matters.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mr. Eppers, aye; Mr. Cross, aye.
Motion carried.

After a discussion of Personnel Matters, the Board returned to Regular Session at 11:15 AM.

Accept Resignation of Doug Andrus effective February 5, 2019

2018-159

Upon recommendation of the Superintendent, there was a motion by Mrs. Wiseman, with a second by Mr. Cross that the Resignation of Doug Andrus be accepted effective February 5, 2019.

Vote: Mrs. Wiseman, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve Addendum to Superintendents Contract and Increase in Superintendent Salary for FY19

2018-160

Moved by Mr. Snell, seconded by Mr. Eppers that the Addendum to the contract regarding the timing of payment of the Superintendents Board Paid Annuity, along with a 2% increase in Salary for FY19 be approved.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 11:19 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

GCLC Thanksgiving Dinner – Tuesday, November 20th at 9:45 a.m.
Board Meeting, December 13th, @ 9:30 a.m. – BAC Meeting
Holiday Jingle Mix & Mingle at T. J. Chumps on December 17th from 4-6:30 p.m.