

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, November 10, 2022 – 9:30 AM

Call to Order/Roll Call

The Meeting was called to order at 9:30 AM with the following in attendance: Mrs. Liz Betz, Mr. Erik Eppers, Mrs. Judy Lowstetter, Mrs. Pat Phipps, and Mrs. Rhea Young.

Also in attendance: Mrs. Terry Strieter and Superintendent, and Mr. Hill, Treasurer.

I. Call to Order/Roll Call

II. Adoption of Agenda

2022-123

Moved by Mrs. Phipps seconded by Mrs. Young that the Adoption of Agenda be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

III. Approve Minutes of the September 8, 2022, Regular Board Meeting
October 13, 2022 Regular Board Meeting was cancelled

2022-124

Moved by Mrs. Lowstetter seconded by Mrs. Betz that the Minutes of September 8, 2022, Regular Board Meeting be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

IV. Open Communications

- Mrs. Graves-Strieter provided BAC packet to the Board members from the Oct. 5 meeting
 - Mrs. Phipps shared that the committee was encouraging and collaborative
- Mrs. Graves_Strieter shared that Project Life Open House was well attended
- Discussion regarding Superintendent and Treasurer Evaluations

V. Public Participation – N/A

VI. Superintendent's Report

1. Superintendent Update
 - The musical "playground" equipment is on-site. Accepting quotes for installation.
 - Recommendation regarding the Department of Labor
2. Strategic Plan Updates/Salary Schedule update
 - Mission and Vision statements along with Beliefs and Goals remain the same as the 2017-2022 Strategic Plan.
 - GCESC Focus/Foci
 - Facilities Expansion and Upgrades
 - Personnel Issues
 - Programs/Services
 - Business Strategies
 - Grant Programs
 - PR/Marketing
 - Safety
 - Align the 2017-2022 Strategic Plan with the Board Goals from CY2022 and the New Foci before bringing on the internal and external constituents

VII. Financial Consent Agenda

1. FY23 Budget, Appropriations, Estimated Revenue and Salary Placements
2. To approve the treasurer's report for the month ended September 30, 2022

Bills Paid September 2022

General Fund "001"	1,059,060.77
Local Grants "019"	181,238.47
Staff Development "020"	5,388.56
Agency Funds "027"	3,377.01
Activity Fund "200"	0.00
State Grants "400"	480.99
Federal Grants "500"	190,936.48
Total	1,440,282.28

3. To approve the treasurer's report for the month ended October 31, 2022

Bills Paid October 2022

General Fund "001"	1,115,898.67
Local Grants "019"	145,271.92
Staff Development "020"	114.28
Agency Funds "027"	7,827.87
Activity Fund "200"	0.00
State Grants "400"	1,006.51
Federal Grants "500"	10,848.66
Total	1,313,240.46

4. To approve the Treasurer Office Employee Performance Review instrument

2022-125

Moved by Mrs. Young seconded by Mrs. Betz that the Financial Consent Items 1-4 be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

5. reported the GAAP Conversion process with LGS has been completed for FY22. The Regular Audit has begun. Ohio Department of Education is completing an Audit on the GEER I expenditures from the September 2022 Final Expenditure Report (FER)

VIII. Executive Session – if needed

IX. Personnel Consent Agenda

The Superintendent recommended the following Personnel Recommendations.

1. Resignations

- a. Kristin Horton, Receptionist/Administrative Assistant, effective 09/30/2022
- b. Jennifer Randlett, Classroom Assistant, effective 09/28/2022
- c. Mary Talmadge, Lead Assistant, (to accept new position in LC) effective 09/23/2022
- d. Tamar Totty, School Based Mental Health Therapist, effective 10/14/2022

2. Certified Staff

Additional Hours 2022-2023 payable through grant funds

- a. Kraig Aukerman, up to 28 hours per semester, payable by timesheet, at regular hourly rate, for support and coordinator of the virtualjobshadow.com/Pathful Explore program.
- b. Kraig Aukerman, up to 12 hours per semester, payable by timesheet, at regular hourly rate, for Support and coordination of the Exactpath diagnostic program for the Learning Center.
- c. Mary Beth Faile, up to 100 hours, payable by timesheet, at regular hourly rate, for preschool itinerant teaching for Greeneview PS.

Additional Days for 2022-2023

- d. Jessica Bledsoe – SLP - Additional 5 Days at \$365.08 per day, for speech caseload at Greenview MS payable by timesheet
- e. Mary Yelton – OT – Additional 10 Days at \$412.68 per day, to cover Leave of Absence payable by timesheet

3. Professional Non-Teaching

- a. Cassie Kooser, Mental Health Therapist and Outreach Consultant, REVISED 1 -year contract, 168 days plus 6 holidays for a total of 174 days, Masters, Step 7 Professional Staff Non-teaching, totaling \$45,260.84 for 2022-23 school year, payable through grant funds.
- b. Melynda Nickles Infant & Early Childhood Mental Health Consultant REVISED 1-year contract, 163 work days and 6 holidays for a total of 169 days, Masters, Step 12 Professional Staff Non-teaching, totaling \$51,593.43, for the 2022-23 school year effective August 1, 2022, payable through grant funds.
- c. Amanda Opicka, Truancy Intervention, 1-year contract, 116 days plus 8 holidays for total of 124 days, Bachelors+15, Step 12 Professional Staff Non-teaching, totaling \$35,670.02 for 2022-23 school year.
- d. Brandi Pavlansky, Prevention Specialist, REVISED 1-year contract, 105 days, Bachelors, Step 9 Professional Staff Non-teaching, totaling \$25,929.53 for the 2022-2023 school year, effective August 1, 2022, payable through grant funds.
- e. Kelly Schumann, Infant & Early Childhood Mental Health Consultant, REVISED 1-year contract 163 days plus 6 holidays for a total of 169 days, Masters, Step 15 Professional Staff Non-teaching, totaling \$55,742.71 for the 2022-23 school year, effective August 1, 2022, payable through grant funds.
- f. Carrie Taylor, Infant & Early Childhood Mental Health Coordinator, REVISED 1-year contract 181 days, Masters, Step 2, Supervisory Salary Schedule, totaling \$67,615.54 for the 2022-23 school year, effective August 1, 2022, payable through grant funds.
- g. Elizabeth Wagner Infant & Early Childhood Mental Health Consultant, REVISED 1-year contract, 140 work days, and 6 Holidays, for a total of 146 days, Masters Step 13 Professional Staff Non-teaching, totaling \$45,954.26 for the 2022-23 school year, effective August 1, 2022, payable through grant funds.
- h. Casey Aldrich Purcell, request for Leave of Absence, from October 10, 2022 - November 18, 2022.

Additional Days for the 2022-2023 payable through grant funds

- i. Megan Kilner, School Based Mental Health Therapist, up to 6 days, payable by timesheet, at regular daily rate of \$283.83.
- j. Linda Richmond, Infant & Early Childhood Mental Health Consultant, up to 20 days, payable by timesheet, at regular daily rate of \$345.46
- k. Grace Schoessow, Infant & Early Childhood Mental Health Director, up to 20 days, payable by timesheet, at regular daily rate of \$443.80.
- l. Audrey Shirk, Mental Health Therapist, up to 10 days, payable by timesheet, at regular daily rate of \$269.40.

4. Classified Staff

- a. Heather Denchik, Nurse, 1-1, for Beavercreek City Schools, hourly position, Step 1 Bachelors, COTA/PTA salary schedule, \$29.34/ hour by timesheet, up to 25 hours/week or more if approved by Beavercreek Supervisor, effective August 13, 2022, for the 2022-2023 school year.
- b. Rachel Jordan Duncan, GCLC Classroom Aide, 1-year contract, 5 days per week, 6.5 hours per day, 128 work days plus 8 holidays for a total of 136 days, Step 20 Non-degree Classroom Aide Schedule, @ \$19.18 per hour for the 2022-2023 school year.
- c. Marchelle Hopson, Nurse 1-1, for Beavercreek City Schools, hourly position, Step 8 Associate of COTA/PTA salary schedule, \$28.62/hour by timesheet up to 25 hours per week or more if approved by Beavercreek Supervisor effective August 13, 2022, for the 2022-2023 school year.
- d. Amy Leach, GCESC Receptionist/Admin Assistant, 1 Year Contract 156 work days, Step 13 Non-Degree on Admin Assistant Salary Schedule, \$23.95 per hour, for 8 hours a day for 2022-2023 school year.
- e. Mary Talmadge, GCLC Admin Assistant, 1-year contract 163 work days, Step 24 Non-Degree on Admin Assistant Salary Schedule, \$26.43 per hour, for 8 hours a day for 2022-2023 school year.

Additional Hours for the 2022-2023 school year payable through grant funds

- f. Diana Bush, up to 50 hours per semester, payable by timesheet, at regular hourly rate, for support of Instructional Support Services department.

5. Stipends

- a. Prevention
- b. Supplemental IS Work – paid at end of December, 2022
 - i. Kirsten Johnson for work at Alternative School - \$2,200.00
- c. Mentors – paid in May 2023 - \$500.00 per new teacher
 - i. Lillian McCree-- \$500.00
 - ii. Heather Livingston-- \$1,000.00
 - iii. Becky Eakins-- \$1,000.00
 - iv. Betsy Chadd \$500.00
 - v. Leah Godlove \$500.00

6. Substitute Staff

- a. Ashley Muhlenkamp - approved for substitute teacher, effective 11/07/2022
- b. Kevin O'Hare-- approve for substitute teacher, effective 10/25/2022
- c. Patty Ryan, Speech Language Pathologist, substitute, \$67.00 per hour, up to 100 hours for the 2022-23 school year.

2022-126

Moved by Mrs. Lowstetter, seconded by Mrs. Young that the Personnel Consent Items 1-6c. be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

X. Fairborn Digital Academy - per Fairborn Digital Academy Board Approval

1. Resignations

2. New Contracts

- a. Deborah Hicks, to be paid at the rate of \$30.00 per hour not to exceed 29 hours per week, payable by timesheet for 2022-2023 school year, effective 10/01/2022.
- b. Brianna Vincent, to be paid at the rate of \$30.00 per hour not to exceed 29 hours per week, payable by timesheet for 2022-2023 school year, effective 10/01/2022.
- c. Brooke Stanley, to be paid at a rate of \$40.00 per hour not to exceed 29 hours per week, payable by timesheet for 2022-2023 school year, effective 10/01/2022.

3. Supplemental

- a. Approve summer school compensation for Erik Tritsch for \$200.00 (10 classes @ \$20.00 Each)
- b. Approve Executive Director incentive bonus compensation for Erik Tritsch for \$10,000.00 (73% attendance (\$5,000.00 for each 5% over 60%))

2022-127

Moved by Mrs. Phipps, seconded by Mrs. Lowstetter that the Fairborn Digital Academy Items 1-3b. be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

XI. Business Consent Agenda

1. Approve Renewal of GCCC Facilities and Equipment Utilization Agreement in the Amount of \$20,000 for the 2022-2023 School Year. Year 2 of 2-year contract.
2. Approve Revised Job Description for GCESC School Programs Administrative Assistant
3. Approve Job Description for GCESC Receptionist/ Clerical Administrative Assistant

4. Approve Service Agreement in the amount of \$33,707 for SLP services for the 2022-2023 school year payable to Montgomery County ESC.
5. Approve agreement with YSPD for SRO for the Learning Center program—payment of \$17,372.36 for the 2022-23 school year. Year 1 of 3-year contract.
6. Approve Classroom Assistant/Special Needs Assistant/Paraprofessional/Aide Evaluation Tool

#2022-128

Moved by Mrs. Betz, seconded by Mrs. Young that the Business Consent Items 1-6. be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

XII. Mental Health Business Consent Agenda

1. Mental Health Policies - First Reading of the following policies:
 - a. MH-032 Incident Notification
 - b. MH-034 Seclusion & Restraint

XIII. Board Business Consent

1. *The Superintendent recommends:
The Board approves the negotiated Consent Decree and Judgment for filing in the matter of Walsh v. Greene County Educational Service Center, U.S. Dist. Court S.D. Ohio Case No. 3:22-cv-253, wholly denying the allegations made against the Board while agreeing to pay a negotiated Recovery Amount of \$4161.20 for purposes of resolving litigation filed against the Board without the expenditure of additional time, effort, and monies, all in accordance with the Consent Decree and Judgment attached hereto.*

2022-129

Moved by Mrs. Young, seconded by Mrs. Phipps that the Board Business Consent item 1 be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

2. Board Policies- First Reading of the following policies:
 - a. 1616 Staff Dress and Grooming
 - b. 1617 Weapons
 - c. 2280 Preschool Program
 - d. 2413 Career Advising
 - e. 3120.08 Employment of Personnel for Co-curricular/Extra Curricular activities

- f. 3217 Weapons
- g. 4217 Weapons
- h. 5335 Care of Students with Chronic Health Conditions
- i. 5336 Care of Students with Diabetes
- j. 5511 Dress and Grooming
- k. 5772 Weapons
- l. 6110 Grant Funds
- m. 6114 Cost Principles - Spending Federal Funds
- n. 6325 Procurement - Federal Grants/Funds
- o. 6423 Use of Credit Cards
- p. 6700 Fair Labor Standards Act (FLSA)
- q. 7217 Weapons
- r. 7440 Facility Security
- s. 8210 School Calendar
- t. 8320 Personnel Files
- u. 8330 Student Records
- v. 8500 Food Services
- w. 8800 Religious/Patriotic Ceremonies and Observances

XIV. Executive Session

A motion to enter into executive session for the purpose listed below.

WHEREAS, boards of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law," and

WHEREAS, "the minutes need only reflect the general subject matter of discussions in executive session;" and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

<input checked="" type="checkbox"/>	Personnel matters of a public employee or public official, pursuant to R.C. 121.22(G)(1)
<input type="checkbox"/>	<input checked="" type="checkbox"/> Appointment of employee(s) (reemployment)
<input type="checkbox"/>	<input type="checkbox"/> Promotion or compensation
<input type="checkbox"/>	<input type="checkbox"/> Dismissal, discipline, or demotion of employee(s) or students (s)
<input type="checkbox"/>	<input type="checkbox"/> Investigation of charges or complaints of employee(s) or students (s)
<input type="checkbox"/>	Consider the purchase of property or sale of property, pursuant to R.C. 121.22(G)(2)
<input type="checkbox"/>	Conference with an attorney to discuss pending or imminent court action, pursuant to R.C. 121.22(G)(3)
<input type="checkbox"/>	Preparing for, conducting, or reviewing negotiations or bargaining, pursuant to R.C. 121.22(G)(4)
<input type="checkbox"/>	Matters required to be kept confidential by federal or state law, pursuant to R.C. 121.22(G)(5)

	Details related to security arrangements and emergency response where disclosure might jeopardize the security of the District, pursuant to R.C. 121.22(G)(6)
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2022-130

Moved by Mrs. Betz, seconded by Mrs. Young that the Board go into Executive Session at 11:46 AM to discuss matters as determined above.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye

Motion carried.

Following a discussion regarding Appointment of Employee (Re-Employment) the Board returned to Regular Session at 12:01 PM.

XV. Additions to the Agenda

XVI. Adjourn

There being no further business to come before the Board, Mr. Eppers adjourned the Meeting at 12:02PAM.

Attest



Erik Eppers, President



Chad Hill, Treasurer

Upcoming Events

1. Board Meeting – December 8, 2022 at 9:30 a.m. in Curriculum Room
2. BAC Meeting/Full Council on December 7, 2022 at 9 AM in Commons
3. 2022 Holiday Jingle Mix & Mingle at GCESC on Monday, December 16th from 4-6:30 PM
4. Board Meeting/Organizational – January 12, 2023, 9:30 AM in Curriculum Room

