

Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, March 14, 2019 – 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:41 AM with the following in attendance: Mrs. Wiseman, Mrs. Phipps, Mr. Eppers, Mr. Cross and Mr. Snell.

Also in attendance: Mrs. Terry Strieter, Superintendent, Mr. Mike Gray, Consultant for Business and Legislative Affairs and Mr. Arledge, Treasurer.

Adoption of Agenda

2019-18

Moved by Mrs. Wiseman, seconded by Mr. Eppers that the Agenda be approved.

Revisions and Additions were noted.

Vote: Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the February 14, 2019 Board Meeting

2019-19

Moved by Mr. Eppers, seconded by Mr. Cross that the Minutes of the February 14, 2019 Regular Board Meeting be approved.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.
Motion carried.

Treasurer's Report

2019-20

The Treasurer presented the list of Bills paid for the month of February 2019 (summary below) for the Board's approval.

List of Bills Paid during February 2019

General Fund "001"	\$1,185,429.82
Local Grants "019"	111,265.57
Staff Development "020"	173.37
Agency Fund "027"	10,992.22
State Grants "400"	14,956.80
Federal Grants "500"	16,685.45
Total	\$1,339,538.22

The Treasurer reviewed Cash Flow Update for the current year. He spoke briefly on PHP Finances, stating that the program revenue billed through the end of February will cover the costs of the program this year. If current enrollment continues it is estimated that \$90,000 will be billed for the final three months of this school year. The additional revenue will be used to reduce costs at the Academy/OA program for this year.

Regarding Medicaid, he informed the Board that February revenue was higher than the previous February amount, with the total received for the year now just \$47,000 behind last year's receipts at this time. It was noted that one of the reasons for the reduced Medicaid is the fact that from the start of this year, the only Medicaid billed is on "Non IEP, Medicaid eligible" students. The previous year, "IEP, Medicaid eligible" students accounted for \$60,000 of the total Medicaid received through February 2018.

He informed the Board that he had been working on the "estimated costs" with the districts for this current fiscal year. It is estimated that 3 districts will be refunded a total of \$238,000.00 with the other 4 districts being billed an additional \$1,265,000.00.

With regards to the Health Insurance Renewal for next year, premiums will increase by 17%. Although the ESC has an average Loss Ratio of just 82.6% over the last two years, the "EPC Pool" overall, has not been as successful, with Specialty Drugs draining the "Reserves". Dental and Vision Insurance premiums will not change for the next year.

He reminded the Board of the 2018 Ohio Ethics Financial Disclosure Filing May 15, 2019 deadline.

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the Treasurers Report be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye.
Motion carried.

Executive Session - Discussion of Personnel

2019-21

Moved by Mr. Cross, seconded by Mr. Eppers that the Board go into Executive Session for a discussion of Personnel at 10:26 AM.

Vote: Mr. Cross, aye; Mr. Eppers, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.
Motion carried.

Following a discussion of Personnel, the Board returned to Regular Session at 10:51 AM.

Superintendent's Report

The Superintendent reviewed her March Update to the Board, touching upon the Newsletter, OESCA Update, Professional Development Planning Team, the recent Facilities Committee meeting and Tech Team meeting. She also spoke about the Employee Advisory Council and the Internal Staff Survey.

The 2019 Franklin B. Walter Award Winner was announced as Jessica Schneider, a senior at Fairborn City Schools.

The recent meetings with District Superintendents and Treasurers regarding the Service Provider Contracts for 2019-2020 were discussed.

The Board was informed that the Business Advisory Council Joint Statement is available on the BAC website, which is linked through the ESC's website.

Legislative Update

Discussed was a handout summarizing Governor DeWine's "Preparing Ohio's Future" Plan where it concerned education. Also discussed was a handout from "Alliance for High Quality Education" where graduation requirements for the class of 2021 and beyond were highlighted.

Personnel Recommendations

2019-22

The Superintendent requested the following Personnel Recommendations be approved.

Certified Staff - FY19

Denise Dickson - Interpreter (Beavercreek), up to 38 work days, payable by timesheet, Step 10 OSS at \$28.42 per hour, 5 days per week, up to 6 hours per day for the remainder of the 2018-19 school year

Summer 2019 Preschool Assessment Staff for Fairborn City Schools

Casey Haper - OT
Jaelyn Brady - PT

Up to 6 days each for summer preschool needs at hourly rate to cover Fairborn's preschool assessments, payable by timesheet.

Additional Grant Covered days FY19

Grace Schoessow - up to 20 days at daily rate
Allison Brunger - up to 6 days at daily rate
Elizabeth Smith - up to 30 days at daily rate

All payable by time sheet from Xenia ECMH Title IV and Xenia ECMH ECE grants.

Resignations

Susan Madison - Bellbrook Preschool Teacher at the end of the 2018-19 school year

Substitute Staff

Charles Buenning, Jr. - Teacher/Aide
Jonna Grant - Aide

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye.
Motion carried.

Personnel Recommendation

2019-23

The Superintendent requested the following Personnel Recommendation be approved.

Beth Eppers - PT, additional 2 days by timesheet at daily rate to make up missed IEP minutes when Linda Markstein was out.

Moved by Mrs. Wiseman, seconded by Mr. Snell that the Personnel Recommendation be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Cross, aye; Mr. Eppers, abstain.
Motion carried 4-0-1.

Property Insurance Renewal

#2019-24

The Treasurer requested approval of the following Property Insurance Renewal.

Policy Period: March 10, 2019 thru March 10, 2020

Blanket Building and Personal Property Coverage: Premium of \$12,960.00

\$2,500 Deductible

Limit of Insurance: *(values increased 3% over last year)*

Morgan Building 6,230,630.00

Morgan Building contents 649,642.00

Academy Contents 171,568.00

Temporary Classroom 43,164.00

Temp Classroom Contents 5,178.00

Total \$7,073,182.00

Crime Coverage: Premium of \$273.00

Blanket Public Employee Dishonesty:

Limits: \$25,000 with Deductible of \$1,000

Computer Fraud:

Limits: \$100,000 with deductible of \$1,000

Funds Transfer Fraud Coverage:

Limits: \$100,000 with deductible of \$1,000

Data Compromise Coverage:

Per incident - \$50,000 limit of coverage

Deductible of \$2,500

Total Premium - \$13,233.00

Moved by Mr. Eppers, seconded by Mr. Cross that the Property Insurance Renewal be approved.

Vote: Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve Greene County Family & Children First Dues in amount of \$400.00 for 2020

2019-25

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the Dues be approved.

Vote: Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Job Descriptions

2019-26

Moved by Mr. Eppers, seconded by Mrs. Wiseman that the following Job Descriptions be approved.

School-Based Mental Health Therapist – District /QA Position
School-Based Mental Health Program Supervisor
Mental Health Services Clinical Records Control Officer/Administrative Assistant
Mental Health Services Billing Manager/Administrative Assistant
School-Based Mental Health Therapist

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.
Motion carried.

Approve School Calendars for 2019-2020 School Year

#2019-27

Moved by Mr. Cross, seconded by Mrs. Phipps that the 2019-2020 School Calendars for the following Programs be approved.

Friends Preschool
Greeneview Preschool
Learning Center
Academy/OA/INC
GCESC 12 Month Staff

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye.
Motion carried.

Approve Parent Handbooks for 2019-2020 School Year

#2019-28

Moved by Mr. Cross, seconded by Mr. Eppers that the 2019-2020 Parent Handbooks for the following Programs be approved.

Greeneview Preschool
Friends Preschool
Itinerant Preschool

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye.
Motion carried.

Approve FY2020 District Service Agreement

2019-29

Fairborn City Schools District \$1,900,000.00.

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the Service Contract be approved.

Vote: Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve Group Enrollment For Workers Comp

2019-30

The Treasurer requested the Board approve the 2020 Enrollment with the Southwestern Ohio EPC, with Hunter Consulting, Inc., as Third Party Administrator for the purpose of Workers Compensation Group Rating at a cost of \$1,468.00.

Estimated 2020 BWC Premium (outside of pool) \$54,985.61
Estimated 2020 BWC Premium (inside of pool) \$44,890.76
Estimated Savings \$10,094.85
Calculated Service Fee \$1,468

Moved by Mrs. Wiseman, seconded by Mr. Snell that the Group Enrollment Fee be approved.

Vote: Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Mental Health Services Policies

2019-31

- MH-015 Integrated Client Records
- MH-016 Client Orientation Process
- MH-018 Individualized Service Plan
- MH-019 Progress Notes
- MH-022 Quality Records Review
- MH-027 Discharge/Transition Planning

Moved by Mrs. Wiseman, seconded by Mr. Eppers that the Mental Health Services Policies be approved.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.
Motion carried.

Approve Contract with Allerton Hill Consulting

2019-32

The Superintendent recommended the Board approve a Purchased Services Contract for “Communication/Marketing Consultation from Allerton Hill Consulting for Specific Districts, as requested, not to exceed \$37,500.00.

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the Contract be approved.

There was much discussion.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, naye.
Motion carried 4-1.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 11:16 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Governing Board meeting – April 18, 2019 at 9:30 AM