

MINUTES
Regular Meeting
Governing Board of the Greene County Educational Service Center
Thursday, March 11, 2021 – 9:30 AM

Call to Order/Roll Call

Mr. Eppers called the Meeting to order at 9:34 AM with the following in attendance: Mrs. Canty, Mrs. Phipps, Mrs. Wiseman, Mr. Snell and Mr. Eppers.

Also in attendance: Mrs. Terry Strieter, Superintendent, Mr. Arledge, Treasurer.

Adoption of Agenda

2021-24

Moved by Mrs. Phipps, seconded by Mr. Snell that the Agenda be approved.

Revisions and Additions were noted.

Vote: Mrs. Phipps, aye; Mrs. Wiseman, aye; Mr. Snell, aye; Mr. Eppers, aye; Mrs. Canty, aye.
Motion carried.

Approve Minutes of the February 11, 2021 Board Meeting

2021-25

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the Minutes of the February 11, 2021 Regular Board Meeting be approved.

Vote: Mrs. Wiseman, aye; Mr. Snell, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye.
Motion carried.

Open Communication

There was discussion between Board Members regarding running for re-election and filling open Board Seats.

Treasurer’s Report

2021-26

The Treasurer presented the list of Bills paid for the month of February 2021 (summary below) for the Board’s approval.

List of Bills Paid February 2021 – summary by Fund Group

General Fund “001”	\$1,138,920.56
Local Grants “019”	\$117,337.78
Staff Development “020”	\$228.66
Agency Fund “027”	\$8,560.00
Student Activity “200”	\$39.97
State Grants “400”	\$36,320.33
Federal Grants “500”	(\$15.04)
Total	\$1,301,392.26

The Treasurer reviewed the monthly financial reports for the Board. He discussed the Estimated Costs for the Districts this year and gave an overview of the estimated reconciliations for year end. The OEC Financial Disclosure forms for 2020 were given to the Board Members with filing information.

Moved by Mrs. Canty, seconded by Mrs. Wiseman, that the Treasurers Report be approved.

Vote: Mr. Snell, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Wiseman, aye. Motion carried.

Superintendent’s Report

The Superintendent reviewed her mid-month update to the Board. The Franklin B. Walter Award Winner was announced as Anna Yang from Beavercreek City Schools. The Superintendent reviewed the Service Provider Contract meetings with the Districts for the 2021-22 School Year. The Joint Statement from the March 1, 2021 Business Advisory Council was reviewed. There was discussion regarding potential funding from ODE/OMHAS in the amount of \$1,500,000.00 for a 15 month “State-wide” program.

Personnel Recommendations

2021-27

The Superintendent recommended the following Personnel Recommendations be approved.

Certified – Additional Time

Fairborn Therapists- summer Preschool Testing, reimbursed by Fairborn CSD

Casey Haper – OT, up to 6 days by time sheet, at their current rate of pay

Jaelyn Brady – PT, up to 6 days by time sheet, at their current rate of pay

Resignations

Kenneth Chris Jones – Classroom Aide, effective 2/17/21

Retirement

Diana McGlothen at end of 2020-21 contract year

Moved by Mr. Snell, seconded by Mrs. Phipps that the Personnel Recommendations be approved.

Vote: Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Wiseman, aye; Mr. Snell, aye.
Motion carried.

Approve HR Coordinator/Supt. Office Manager job description

2021-28

Moved by Mrs. Wiseman, seconded by Mrs. Canty that the HR Coordinator/Supt. Office Manager job description be approved as presented by the Superintendent.

Vote: Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Wiseman, aye; Mr. Snell, aye; Mr. Eppers, aye.
Motion carried.

Approve Professional Services Agreement with Woolpert, Inc., to function as the GCESC/Owner Representative for roof repairs for the GCESC building at the cost of \$10,800.00

2021-29

Moved by Mrs. Phipps, seconded by Mrs. Canty that the Professional Services Agreement with Woolpert, Inc., as discussed by the Superintendent, to facilitate the repair of the roof, be approved.

Vote: Mrs. Phipps, aye; Mrs. Wiseman, aye; Mr. Snell, aye; Mr. Eppers, aye; Mrs. Canty, aye.
Motion carried.

Approve Blizzard Bag Proposal for 2021-2022 School Year

2021-30

Moved by Mrs. Wiseman, seconded by Mr. Eppers that the Blizzard Bag proposal for the 2021-2022 School Year be approved.

Vote: Mrs. Wiseman, aye; Mr. Snell, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye.
Motion carried.

Mental Health Policies – First Reading

The First Reading was recognized for the following Mental Health Policies.
All are “HIPAA/Privacy”

- MH-043 Permitted Use and Disclosures of Protected Health Information “PHI”
- MH-044 Notice of Privacy Practices
- MH-045 Authorizations
- MH-046 Access to PHI
- MH-047 Accounting of Disclosures of PHI
- MH-048 Verification of Identity and Authorization of PHI
- MH-049 Notification of Breach of PHI
- MH-050 Mitigation and Sanctions
- MH-051 Complaints
- MH-052 Restrictions to Permitted Uses and Disclosure of PHI
- MH-053 Amendment of PHI
- MH-054 Opportunity to Agree or Object to Use/Disclosure of PHI
- MH-055 De-Identification of PHI
- MH-056 Personal Representative
- MH-057 Disclosures of PHI for Law Enforcement
- MH-058 Business Associates
- MH-059 Retention of PHI
- MH-060 Destruction of PHI
- MH-061 Use and Disclosure of PHI for Research
- MH-062 Use and Disclosure of PHI for Government Functions

Adjourn

There being no further business to come before the Board, Mr. Eppers adjourned the Meeting at 11:18 AM.

Attest

Erik Eppers, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

GCESC Governing Board meeting – April 8, 2021 at 9:30 a.m.