

MINUTES  
Organizational and Regular Meeting  
Governing Board of the Greene County Educational Service Center  
Thursday, January 13, 2022 – 9:30 AM

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Call to Order/Roll Call

The Meeting was called to order at 9:35 AM with the following in attendance: Mrs. Canty, Mrs. Phipps, Mrs. Betz and Mr. Eppers.

Also in attendance: Mrs. Terry Strieter, Superintendent, Mr. Arledge, Treasurer.

Mrs. Judy Lowstetter was also present.

Oath of Office

The Treasurer administered the Oath of Office to the newly elected Mrs. Betz and the re-elected Mrs. Canty.

Executive Session – Specified Employment Matter of Public Employee/Official

# 2022-1

Moved by Mrs. Betz, seconded by Mrs. Canty that the Board go into Executive Session at 9:38 AM to discuss a Specified Employment Matter of Public Employee/Official.

Vote: Mrs. Phipps, aye; Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Canty, aye.  
Motion carried.

After a discussion on a Specified Employment Matter of Employment/Appointment of a Public Official, the Board returned to Regular Session at 9:44 AM.

Appointment of New Board Member

# 2022-2

Moved by Mrs. Phipps, seconded by Mrs. Canty that Mrs. Judy Lowstetter, a resident within the Greeneview Local School District, be appointed to fill the vacancy on the Board from the 2021 Election where only two ran for three open seats.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye.  
Motion carried.

Oath of Office

The Treasurer administered the Oath of Office to the newly appointed Mrs. Judy Lowstetter.

## Election of Governing Board Officers for 2022

# 2022-3

### President

Moved by Mrs. Canty seconded by Mrs. Betz that Mr. Eppers be nominated for Board President.

### Vice President

Moved by Mr. Eppers, seconded by Mrs. Betz that Mrs. Canty be nominated for Vice President.

Moved by Mr. Eppers, seconded by Mrs. Canty that the nominations be closed.

Vote: Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Lowstetter, aye; Mrs. Betz aye; Mrs. Phipps, aye.  
Motion carried.

## Adoption of Agenda

# 2022-4

Moved by Mrs. Phipps, seconded by Mrs. Canty that the Agenda be approved.

Revisions and Additions were noted.

Vote: Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Betz, aye.  
Motion carried.

## Approve Minutes of December 9, 2021, Regular Board Meeting

# 2022-5

Moved by Mrs. Lowstetter, seconded by Mr. Eppers that the Minutes of December 9, 2021, Regular Board Meeting be approved.

A correction was requested and made in the Superintendents Report.

Vote: Mrs. Lowstetter, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Betz, aye; Mr. Eppers, aye.  
Motion carried.

## Open Communications

With January being Board Recognition Month, the Superintendent hand out certificates from OSBA.

## Community Participation

There was no Community Participation.

Establish Regular Board Meeting Dates, Times and Locations for Calendar Year 2022

#2022-6

After discussion, the 2022 Meeting schedule was set as follows, with all Meetings held at the Greene County ESC.

Thursday, February 10, 2022	9:30 AM
Thursday, March 10, 2022	9:30 AM
Thursday, April 14, 2022	9:30 AM
Thursday, May 12, 2022	9:30 AM
Thursday, June 9, 2022	9:30 AM
Thursday, July 14, 2022	9:30 AM
Thursday, August 11, 2022	9:30 AM
Thursday, September 8, 2022	9:30 AM
Thursday, October 13, 2021	9:30 AM
Thursday, November 10, 2021	9:30 AM
Thursday, December 8, 2022	9:30 AM

Moved by Mrs. Betz, seconded by Mrs. Canty that the 2022 Meeting Dates be approved.

Vote: Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye.  
Motion carried.

Establish the Governing Board of the Greene County Educational Service Center Fund at \$20,000 for Calendar Year 2022

# 2022-7

Moved by Mrs. Phipps, seconded by Mrs. Betz that the Service Center Fund for the Governing Board be set at \$20,000.00 for 2022.

Vote: Mrs. Phipps, aye; Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Canty, aye.  
Motion carried.

Appoint Board Committee and Liaison Assignments for 2022

After discussion, Mr. Eppers appointed the following for 2022.

Policy Liaison – Eppers  
Business Advisory Representative - Phipps  
Legislative Liaison – Betz  
Student Achievement Liaison – Canty and Lowstetter

Establish Financial /Audit Committee for 2022

# 2022-8

Moved by Mrs. Betz, seconded by Mrs. Canty that the 2022 Financial/Audit Committee include the Treasurer, Superintendent and Governing Board President.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Canty, aye; Mrs. Phipps, aye.  
Motion carried.

Approve Expenditures and Procedures for Calendar Year 2022

2022-9

The Superintendent recommended the following be approved.

1. Permission for the board, Superintendent, Treasurer, Administrators, and Staff Members to attend professional meetings;
2. Permission to allow Treasurer to pay bills as they are received within the limits of established appropriations;
3. Permission to allow Treasurer to invest all available funds in a timely and effective manner;
4. Permission to allow the Superintendent to employ and accept resignations of personnel on behalf of the Board during time when the Board is not in session subject to ratification by the Board. Upon ratification by the Board, the employment or resignation shall be deemed effective as of the date of the Superintendent's acceptance of said event;
5. Permission to allow Treasurer to establish Special Appropriation Accounts for State, Federal, and Private Source Grants; and
6. Permission to renew office maintenance contracts as they come due.

Moved by Mrs. Phipps, seconded by Mrs. Betz that the above "permissions" be approved.

Vote: Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Betz, aye.  
Motion carried.

Review of Board Goals for 2022

Mr. Eppers asked that the Board Members review the 2021 Goals for discussion at the February Meeting.

Treasurer's Report

# 2022-10

The Treasurer presented the list of Bills paid for the month of December 2021 (summary below) for the Board's approval.

List of Bills Paid during December 2021

General Fund "001"	\$1,076,994.56
Local Grants "019"	\$109,026.64
Staff Development "020"	\$0.00
Agency "027"	\$0.00
Student Activity "200"	\$0.00
State Grants "400"	\$245,927.23

Federal Grants "500"	\$35,223.75
Total	\$1,467,172.18

The Treasurer reviewed the monthly financial reports for the Board. He discussed the status of the Mental Health related grants, stating that almost all cash requested for what had been charged against them for August thru November, had been paid to the ESC during December. The final reimbursement was received in early in January. He informed the Board as to the status of the FY21 Audit. He spoke briefly on the 2021 Ohio Ethics Financial Disclosure Statement filing due May 16, 2022 for current and elected Board Members. It was mentioned to Mrs. Lowstetter, as an “appointee”, the need to have it filed within 15 days.

Moved by Mrs. Lowstetter, seconded by Mrs. Canty that the Treasurers Report be approved.

Vote: Mrs. Lowstetter, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Betz, aye; Mr. Eppers, aye.  
Motion carried.

### Superintendent's Report

The Superintendent mentioned the BASA article on Board Meeting Productivity. Discussed were known and potential additional Grant Funding for Safety, Family Engagement Liaison, and Extended Learning through ODE. She shared the ‘Draft’ of the Greene County ESC “Year in Review” for their review to be approved at the February Meeting. She discussed COVID-19 updates for programs and staff. Regarding the First Reading for Board Policies that occurred in November, the Board was informed the policies were being reviewed by Board Attorneys to be presented again in a First Reading in February.

### Personnel Recommendations

# 2022-11

The Superintendent recommended the following Personnel Recommendations.

#### Certified Staff

**Heather Denchik**, Nurse, 1-to-1, for Beavercreek City Schools, hourly position, Step1/Bachelors, COTA/PTA salary schedule, \$28.62/hour by timesheet, up to 25 hours/week or more if approved by Beavercreek Supervisor, starting January 3, 2022, for 2021-22 school year.

**Marchelle Hopson**, Nurse, 1-to-1, for Beavercreek City Schools, hourly position, Step 8/Associate of COTA/PTA salary schedule, \$27.92/hour by timesheet up to 25 hours per week or more if approved by Beavercreek Supervisor starting January 3, 2022 for 2021-22 school year.

**Terri Green**, Long-Term Sub, for the ESC LC, salary position, Step1/Bachelors, Teacher salary schedule, \$20,642.98, starting January 3, 2022, pending proper sub licensure.

**Michelle Brinkley**, PS Teacher REVISED 2 year contract, \$43,817.00, 183 days, Step 2 Masters, Teacher Salary Schedule, for additional education.

#### Professional Non-Teaching

**Rachel Miller**, Prevention Specialist, Step 11, Master, 111 days plus 5 hoidays for 116 days total at \$33,563.32, January 18 to July 20, 2022 (ODRP Grant).

Substitute Staff

**Heather Weaver**, approve for substitute teacher/aide pending ODE Licensure.

**Cheyenne Lutz**, approve for substitute teacher/aide pending ODE Licensure.

Retirement

**Martha Gaskill**, RN at Parkwood Elementary, retiring at end of current contract year.

Resignation

**Christina Kosobud**, LC Teacher, effective immediately.

Moved by Mrs. Betz, seconded by Mrs. Canty that the Personnel Recommendations be approved.

Vote: Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye.

Motion carried.

Approve Ohio School Boards Association Dues for 2022 Dues of \$3,741.00

# 2022-12

Moved by Mr. Eppers, seconded by Mrs. Betz that the Board approve dues to the Ohio School Boards Association for 2022 in the amount of \$3,591.00, with the “Free” electronic version of the OSBA Briefcase, and the \$150.00 electronic version of the School Management News.

Vote: Mrs. Phipps, aye; Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Canty, aye.

Motion carried.

Approve Updated Job Description for Treasurer

# 2022-13

Moved by Mrs. Canty, seconded by Mrs. Lowstetter that the Updated Job Description for the Treasurer be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Canty, aye; Mrs. Phipps, aye.

Motion carried.

Approve Continued Use of Legal Services from both Bricker & Eckler and Ennis Britton Co. for GCESC Legal Representation

# 2022-14

Moved by Mrs. Phipps, seconded by Mrs. Canty to approve continued use of Bricker & Eckler and Ennis Britton Co. as Board Counsel.

Vote: Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Betz, aye.

Motion carried.

Approve Donation from Bellbrook Lioness Club

# 2022-15

Moved by Mrs. Canty, seconded by Mrs. Lowstetter that the Board accept the \$200 donation from Bellbrook Lioness Club to benefit the GCESC Alternative Ed Programs.

Vote: Mrs. Lowstetter, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Betz, aye; Mr. Eppers, aye.  
Motion carried.

Executive Session – Specified Employment Matter of Public Employee/Official

# 2022-16

Moved by Mr. Eppers, seconded by Mrs. Canty that the Board go into Executive Session at 11:10 AM to discuss a Specified Employment Matter of Public Employee/Official.

Vote: Mrs. Lowstetter, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Betz, aye; Mr. Eppers, aye.  
Motion carried.

The Treasurer was excused from the Meeting.

The Board returned to Regular Session at 11:40 AM.

Adjourn

There being no further business to come before the Board, Mr. Eppers adjourned the Meeting at 11:41 AM.

Attest

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Erik Eppers, President

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Robert L. Arledge Jr., Treasurer

Upcoming Events

Martin Luther King, Jr., Day Observance – Office and School Closed – January 17, 2022.