

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, January 12, 2023 – 9:30 AM

Call to Order/Roll Call

The Meeting was called to order at 9:33 AM with the following in attendance: Mrs. Liz Betz, Mr. Erik Eppers, Mrs. Judy Lowstetter, Mrs. Pat Phipps, and Mrs. Rhea Young.

Also in attendance: Mrs. Terry Graves-Strieter and Superintendent, and Mr. Hill, Treasurer.

- I. Call to Order/Roll Call for Organizational Meeting – President Pro-Temp Erik Eppers presiding
- II. Election of Governing Board Officers 2023

2023-1

President - Nominations

Moved by Mrs. Betz, seconded by Mrs. Phipps that Mr. Erik Eppers be nominated for Board President.

Vice President - Nominations

Moved by Mrs. Betz, seconded by Mr. Eppers that Mrs. Pat Phipps be nominated for Board Vice President.

Moved by Mrs. Young, seconded by Mrs. Lowstetter that the nominations be closed.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

2023-2

President 2023

Moved by Mrs. Lowstetter, seconded by Mrs. Betz that Mr. Erik Eppers be Board President.

Vice President 2023

Moved by Mrs. Lowstetter, seconded by Mrs. Betz that Mrs. Pat Phipps be Board Vice President.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

III. Adoption of Agenda

2023-3

Moved by Mrs. Phipps, seconded by Mrs. Young that the Adoption of Agenda be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

IV. Establish Regular Board Meeting Dates, Times and Location for Calendar Year 2023

2023-4

After discussion, the 2023 Meeting schedule was set as follows, with all Meetings held at the Greene County ESC.

The second Thursday of each month at 9:30 am:

- January 12, 2023
- February 9, 2023
- March 9, 2023
- April 13, 2023
- May 11, 2023
- June 15, 2023 (3rd Thursday)
- July 13, 2023
- August 10, 2023
- September 14, 2023
- October 12, 2023
- November 9, 2023
- December 14, 2023

Moved by Mrs. Betz, seconded by Mrs. Lowstetter that the 2023 Meeting Dates be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

V. Establish the Governing Board of the Greene County Educational Service Center Fund at \$20,000 for calendar year 2023

2023-5

Moved by Mrs. Phipps, seconded by Mrs. Young that the Service Center Fund for the Governing Board be set at \$20,000.00 for 2023 be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

VI. Appoint Board Committee and Liaison Assignments for 2023

After discussion, Mr. Eppers, Board President, appointed the following for 2023

- A. Policy Liaison – Erik Eppers
- B. Business Advisory Representative – Pat Phipps
- C. Legislative Liaison – Liz Betz
- D. Student Achievement Liaison – Judy Lowstetter
- E. Public Records Custodian – Chad Hill, Treasurer

VII. Establish Financial /Audit Committee for 2023

2023-6

Moved by Mrs. Lowstetter, seconded by Mrs. Betz that the 2023 Financial/Audit Committee include the Treasurer, Superintendent and Governing Board President be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

VIII. Approve Expenditures and Procedures for Calendar Year 2023

2023-7

The Superintendent recommended the following be approved.

- A. Permission for the Board, Superintendent, Treasurer, Administrators, and Staff Members to attend professional meetings
- B. Permission to allow Treasurer to pay bills as they are received within the limits of established appropriations;
- C. Permission to allow Treasurer to invest all available funds in a timely and effective manner;
- D. Permission to allow the Superintendent to employ and accept resignations of personnel on behalf of the Board during time when the Board is not in session subject to ratification by the Board. Upon ratification by the Board, the employment or resignation shall be deemed effective as of the date of the Superintendent's acceptance of said event.
- E. Permission to allow Treasurer to establish Special Appropriation Accounts for State, Federal, and Private Source Grants; and

F. Permission to renew office maintenance contracts as they come due.

Moved by Mrs. Phipps, seconded by Mrs. Young that the Expenditures and Procedures for Calendar Year 2023 be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

IX. Approve Ohio School Boards Association Dues for 2023 Dues of \$4,015

2023-8

Moved by Mrs. Young, seconded by Mrs. Lowstetter that the dues to the Ohio School Boards Association for 2023 in the amount of \$3,865.00, with the "Free" electronic version of the OSBA Briefcase, and the \$150.00 electronic version of the School Management News be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

X. Approve continued use of Legal Services from both Bricker & Eckler and Ennis Britton Co. for GCESC legal representation.

2023-9

Moved by Mrs. Betz, seconded by Mrs. Young that both Bricker & Eckler and Ennis Britton Co. be used for GCESC legal representation be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

XI. Review of Board Goals for 2023

- a. Board Members will contact Superintendent Graves-Stieter with thoughts/suggestions for goals.
- b. Mrs. Lowstetter and Superintendent Graves-Stieter will meet to review suggestions and develop a framework for goals and how to measure them.
- c. The framework and suggested goals will be presented to the board at a regular board meeting for further discussion.

XII. Call to Order/Roll Call

Mrs. Liz Betz, Mr. Erik Eppers, Mrs. Judy Lowstetter, Mrs. Pat Phipps, and Mrs. Rhea Young at 10:21 AM.

XIII. Approve Minutes of the December 8, 2022, Regular Board Meeting

2023-10

Moved by Mrs. Betz, seconded by Mrs. Phipps that the Minutes of December 8, 2022, Regular Board Meeting be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

XIV. Open Communications

A. Board Recognition Month – January 2023

XV. Public Participation – N/A

XVI. Superintendent's Report

A. Superintendent Update

- a. Superintendent Graves-Strieter, Mr. Hill and Mrs. Baldrige will be attending a 2-day workshop on ESC Experimentation, Innovation and Pricing provided by the Ohio ESC Association January 17-18, 2023.
- b. GCESC is doing a salary schedule study to develop competitive salary schedules in the County and surrounding ESCs.
- c. We are scheduled to meeting with the districts in February to review the Program Costs estimates and discuss services for 2023-2024.

B. Strategic Plan Update: Programs and Services Guide

- a. In development as the Board Goals are developed.

C. Special Grants Update

- a. Extended Learning Fund
- b. Safety Grant
- c. GEERS Grant
 - i. Had to file an corrective action plan to avoid Missing Davis Bacon Act requirement in the future and prior approval for capital projects.
- d. All Mental Health grants have been awarded for the 2022-2023 school year.

D. Legislative Update

- a. Greene County Board of Commissioners meeting schedule provided
- b. Article in the January 4 Gongwer News Service Reveals Some of the Legislative Priorities of the Senate President for the 135th General Assembly
- c. ODE Resolution to Oppose the Proposed Changes to Title IX and to Affirm Parental Rights and Local Control of Ohio K-12 Education

XVII. Financial Consent Agenda

1. To approve the treasurer's report for the month ended December 31, 2022

Bills Paid December 2022

General Fund "001"	\$1,188,121.48
Local Grants "019"	\$82,866.41
Staff Development "020"	\$0.00
Agency "027"	\$0.00
Student Activity "200"	\$0.00
State Grants "400"	\$6,776.97
Federal Grants "500"	\$31,028.67
Total	\$1,359,297.62

2023-11

Moved by Mrs. Phipps, seconded by Mrs. Betz that the Financial Consent Items 1 be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

2. Update to the progress of the yearly audit.

XVIII. Personnel Consent Agenda

The Superintendent recommended the following Personnel Recommendations for approval.

1. Resignations

- a. Rebecca Slover, Learning Center Classroom Aide, effective January 3, 2023.

2. Certified Staff

- a. Lauren Loney, GCLC Intervention Specialist, 1 Year contract, 90 work days s for a total of 93 days, Step 8, Bachelor on Teacher Salary Schedule (\$25,886.02), effective January 11, 2023, for the 2022-2023 school year.

Additional Hours 2022-2023 school year

Additional Days for 2022-2023 school year

3. Professional Non-Teaching

- a. Jennifer Mills, Mental Health Therapist, Unpaid Leave of Absence from January 11 - February 22, 2023.

Additional Days for the 2022-2023 school year

- b. Wendy Wooten - 10 additional days at current daily rate by timesheet, paid through grant funding.

4. Classified Staff

- a. Jeff Burke, Classroom Aide, request for Unpaid Leave of Absence, from December 6, 2022 - January 3, 2023 - Correction from December board meeting, returning early.

Additional Hours for the 2022-2023 school year

5. Stipends

6. Substitute Staff

- a. Emma Bretz - approved for substitute teacher/aide effective January 4, 2023.

2023-12

Moved by Mrs. Lowstetter, seconded by Mrs. Young that the Personnel Consent Items 1-6a. be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

XIX. Fairborn Digital Academy - per Fairborn Digital Academy Board Approval

1. Resignations

2. New Contracts

- a. Melissa Gillis, School Counselor, \$38,038.50 for 190 days, prorated to \$19,019.00 for 95 days, for the 2022-2023 school year.

3. Supplemental

2023-13

Moved by Mrs. Young, seconded by Mrs. Lowstetter that the Fairborn Digital Academy Consent Items 2a. be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

XX. Business Consent Agenda

XXI. Mental Health Business Consent Agenda

XXII. Board Business Consent

1. Accept donation of \$500.00 from Bellbrook Lions Club Ladies Auxiliary to the Doug Dodge Memorial Fund.

2023-14

Moved by Mrs. Lowstetter, seconded by Mrs. Young that the Board Business Consent item 1 . be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

XXIII. Executive Session

A motion to enter into executive session for the purpose listed below.

WHEREAS, boards of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law," and

WHEREAS, "the minutes need only reflect the general subject matter of discussions in executive session;" and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

<u>X</u>	Personnel matters of a public employee or public official, pursuant to R.C. 121.22(G)(1)
	_____ Appointment of employee(s) (reemployment)
	_____ Promotion or compensation
	<u>X</u> Dismissal, discipline, or demotion of employee(s) or students (s)

	Investigation of charges or complaints of employee(s) or students (s)
	Consider the purchase of property or sale of property, pursuant to R.C. 121.22(G)(2)
	Conference with an attorney to discuss pending or imminent court action, pursuant to R.C. 121.22(G)(3)
	Preparing for, conducting, or reviewing negotiations or bargaining, pursuant to R.C. 121.22(G)(4)
	Matters required to be kept confidential by federal or state law, pursuant to R.C. 121.22(G)(5)
	Details related to security arrangements and emergency response where disclosure might jeopardize the security of the District, pursuant to R.C. 121.22(G)(6)

2023-15

Moved by Mr. Epper, seconded by Mrs. Phipps that the Board go into Executive Session at 11:08 AM to discuss matters as determined above.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye

Motion carried.

Following a discussion Appointment of employee, the Board returned to Regular Session at 11:24 AM.

XXIV. Additions to the Agenda

- a. Discussion: Board Goal Process
- b. Discussion: Ohio Voucher program

XXV. Adjourn

There being no further business to come before the Board, Mr. Eppers adjourned the Meeting at 11:35 AM.

Attest

Pat Phipps
 Pat Phipps, President (Vice)

Chad Hill
 Chad Hill, Treasurer

Upcoming Events

1. Martin Luther King, Jr., Day Observance – Office and School Closed – January 16, 2023
2. Board Meeting – February 9, 2023, 9:30 AM in Curriculum Room