

MINUTES  
Regular Meeting  
Governing Board of the  
Greene County Educational Service Center  
Thursday, February 9, 2023 – 9:30 AM

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Call to Order/Roll Call

The Meeting was called to order at 9:35 AM with the following in attendance: Mrs. Judy Lowstetter, Mrs. Pat Phipps, and Mrs. Rhea Young. Mrs. Liz Betz and Mr. Erik Eppers were away.

Also in attendance: Mrs. Terry Graves-Strieter and Superintendent, and Mr. Chad Hill, Treasurer.

I. Call to Order/Roll Call – Vice President Pat Phipps presiding

II. Adoption of Agenda

# 2023-16

Moved by Mrs. Young, seconded by Mrs. Lowstetter that the Adoption of Agenda be approved.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

III. Approve Minutes of the January 12, 2023, Organizational and Regular Board Meeting

# 2023-17

Moved by Mrs. Young, seconded by Mrs. Lowstetter that the Minutes of January 12, 2023, Organizational and Regular Board Meeting be approved.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

IV. Open Communications

Mrs. Graves-Strieter and Mrs. Phipps shared information from the Business Advisory Council meeting from February 8, 2023

V. Public Participation – N/A

VI. Superintendent's Report

A. Superintendent Update

- Update of the Greene County Board of Election site with the Board term for GCESC Board members

- Mrs. Lowstetter and Mrs. Graves-Strieter met and worked on the draft goals that Mrs. Lowstetter will be sharing later in the meeting.
- Salary schedules for FY24 will be brought to the Board for approval in March.

B. Upcoming District Contract Meetings and Updates – February 2023

- The meetings will consist of reviewing the estimated program costs for 2022-2023 school year. Final costs will be determined in late June/early July.
- Districts will discuss the services for 2023-2024 school year.
  - i. District Boards will be presented with the contracts in March
  - ii. GCESC Boards will be presented with the contracts in April

VII. Financial Consent Agenda

1. To approve the treasurer’s report for the month ended January 31, 2023

Bills Paid January 2023

General Fund “001”	\$851,949.13
Local Grants “019”	\$117,125.44
Staff Development “020”	\$0.00
Agency “027”	\$5,509.06
Student Activity “200”	(\$149.71)
State Grants “400”	\$164,928.79
Federal Grants “500”	\$59,576.50
Total	\$1,236,907.98

# 2023-18

Moved by Mrs. Lowstetter, seconded by Mrs. Young that the Financial Consent Items 1 be approved.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

2. Update to the progress of the yearly audit.
3. Ohio Ethics Commission Financial Disclosure Filing – May 15, 2023

VIII. Personnel Consent Agenda

The Superintendent recommended the following Personnel Recommendations for approval.

1. Resignations
  - a. Rachel Jordan Duncan, Classroom Assistant, effective January 20, 2023.
  - b. Lauren Loney, Intervention Specialist, effective January 27, 2023.

- c. Jame'Resha Amber Smith, Classroom Assistant, effective January 27, 2023.
  - d. Vicki Pauley, Adapted Physical Education, retirement effective end of school year 2023.
  - e. Rebecca Cousineau, Speech Language Pathologist, resignation effective June 1, 2023.
2. Certified Staff
- a. Cassie McCreadie, Occupational Therapist, request for Unpaid Leave of Absence, from December 1, 2022 - February 3, 2023, updated return date from December board agenda.

Additional Hours 2022-2023 school year

- a. Linda Markstein, up to 100 hours, payable by timesheet at regular hourly rate.
- b. Sima Tavazoine, up to 100 hours, payable by timesheet at regular hourly rate.

Additional Days for 2022-2023 school year

3. Professional Non-Teaching
- a. Heidi Wade, School-based Mental Health Therapist, 1-year contract, 62 days + 1 holiday for a total of 63 days, Step 13 Masters on the Professional Staff Non-Teaching Salary Schedule, totaling \$19,829.58 for the 2022-2023 school year

Additional Days for the 2022-2023 school year

4. Classified Staff
- a. Natalie Farley, LPN, Associate Step 10, on the COTA Salary Schedule @ \$29.51 per Hour, additional hours approved by Beaver Creek Supervisor by timesheet, assigned to the Beaver Creek Preschool, for the 2022-2023 school year, effective November 3, 2022.
  - b. Amanda Fles, Preschool Classroom Assistant, 1-year contract, 4 days per week, 6.5 hours per day, 65 work days plus 2 holidays for a total of 67 days, Step 15, Bachelor's Degree Classroom Aide Salary Schedule @ \$20.18 per hour for the remainder of the 2022-23 school year.

Additional Hours for the 2022-2023 school year

- a. Amanda Fles, up to 35 hours, payable by timesheet at regular hourly rate, for mandatory professional development.
- b. Angela Irvin, up to 6 hours, payable by timesheet at regular hourly rate, for February 17 professional development day.
- c. Julie Papi, up to 10 hours, payable by timesheet at regular hourly rate, for professional development.

- d. Sofia Pauley, up to 6 hours, payable by timesheet at regular hourly rate, for February 17 professional development day.

5. Stipends

6. Substitute Staff

- a. Tad Frei - Approve for Substitute Teacher/Aide
- b. Catherine Thompson - Approve for Substitute Teacher/Aide - pending ODE License

# 2023-19

Moved by Mrs. Lowstetter, seconded by Mrs. Young that the Personnel Consent Items 1-6. be approved.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mr. Eppers, aye.

Motion carried.

IX. Resolutions

X. Fairborn Digital Academy - per Fairborn Digital Academy Board Approval

- 1. Resignations
- 2. New Contracts
- 3. Supplemental

XI. Business Consent Agenda

- 1. Approve MVECA Property Use Agreement from July 1, 2022 - June 30, 2025
  - Total Fees 2022-2023 for property use: \$8,000.00
  - Total Fees 2023-2024 for property use: \$9,000.00
  - Total Fees 2024-2025 for property use: \$10,000.00
- 2. Board Policies - Technical Change - to delete references to Administrative Guidelines in the following Board Policies:
  - 3433 Vacation
  - 4121 Criminal History Record Check
  - 5350 Student Mental Health and Suicide Prevention
  - 5517.01 Bullying and Other Forms of Aggressive Behavior
  - 6550 Travel Payment & Reimbursement
  - 7542 Access to Center Technology Resources and/or Information from Personal Communication Devices
  - 8330 Student Records
  - 8450 Control of Casual-Contact Communicable Diseases
  - 9130 Public Complaints

3. Property Insurance Renewal		
Policy Period:	March 10, 2023 thru March 10, 2024	
<u>Blanket Building and Personal Property Coverage: Est Premium of</u>		<b>\$16,553.00</b>
\$2,500 Deductible		
Limit of Insurance:	values same as previous year	
Morgan Building	7,348,200.00	
Morgan Building contents	688,622.00	
Academy Contents	181,862.00	
Temporary Classroom	51,127.00	
Temp Classroom Contents	5,489.00	
Loss of Business	50,000.00	
Income/Rents		
Certified Acts of Terrorism Coverage		<b>\$430.00</b>
	Total	\$8,325,300.00
<u>Crime Coverage: Premium of</u>		<b>\$960.00</b>
Blanket Public Employee Dishonesty:		
Limits: \$25,000 with Deductible of \$1,000		
Computer Fraud:		
Limits: \$100,000 with deductible of \$1,000		
Funds Transfer Fraud Coverage:		
Limits: \$100,000 with deductible of \$1,000		
Data Compromise Coverage:		
Per incident - \$50,000 limit of coverage		
Deductible of \$2,500		
	Total Premium -	<b>\$17,943.00</b>

# 2023-20

Moved by Mrs. Young, seconded by Mrs. Lowstetter that the Board Business Consent item 1 - 3. be approved.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

d. Liability/Property/Cyber/Fleet Insurance update

XII. Mental Health Business Consent Agenda

a. Mental Health Policies - First Reading of the following policies

i. MH-023 - Incident Notification

XIII. Board Business Consent

1. Board Goals Update

- Mrs. Lowstetter presented the draft template for the Board Goals.
- The process will continue with the entire Board in future meetings.
- Desire is to have them for Board approval in June for the start of the 2023-2024 school year.

XIV. Executive Session

A motion to enter into executive session for the purpose listed below.

WHEREAS, boards of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law," and

WHEREAS, "the minutes need only reflect the general subject matter of discussions in executive session;" and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

<u>  X  </u>	Personnel matters of a public employee or public official, pursuant to R.C. 121.22(G)(1)
<u>  X  </u>	Appointment of employee(s) (reemployment)
<u>  X  </u>	Promotion or compensation
<u>      </u>	Dismissal, discipline, or demotion of employee(s) or students (s)
<u>      </u>	Investigation of charges or complaints of employee(s) or students (s)
<u>  X  </u>	Consider the purchase of property or sale of property, pursuant to R.C. 121.22(G)(2)
<u>      </u>	Conference with an attorney to discuss pending or imminent court action, pursuant to R.C. 121.22(G)(3)
<u>      </u>	Preparing for, conducting, or reviewing negotiations or bargaining, pursuant to R.C. 121.22(G)(4)
<u>  X  </u>	Matters required to be kept confidential by federal or state law, pursuant to R.C. 121.22(G)(5)
<u>      </u>	Details related to security arrangements and emergency response where disclosure might jeopardize the security of the District, pursuant to R.C. 121.22(G)(6)

# 2023-21

Moved by Mrs. Young, seconded by Mrs. Lowstetter that the Board go into Executive Session at 11:03 AM to discuss matters as determined above.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.


Following a discussion of the marked items above the Board returned to Regular Session at 12:14 PM.

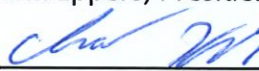
XV. Additions to the Agenda

XVI. Adjourn

There being no further business to come before the Board, Mrs. Phipps adjourned the Meeting at 12:15 PM.

Attest

  
Erik Eppers, President ~~Pat Phipps, VP~~

  
Chad Hill, Treasurer

Upcoming Events

1. Presidents Day – Office and School Closed – February 20, 2023.
2. Business Advisory Council—Full Council-Wednesday, February 8, 2023 at 9 AM.
3. Board Meeting – Thursday, March 9, 2023 at 9:30 a.m.