

MINUTES  
Regular Meeting  
Governing Board of the  
Greene County Educational Service Center  
Thursday, February 10, 2022 – 9:30 AM

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Call to Order/Roll Call

The Meeting was called to order at 9:31 AM with the following in attendance: Mrs. Canty, Mrs. Phipps, Mrs. Lowstetter and Mr. Eppers. Mrs. Betz was away.

Also in attendance: Mrs. Terry Strieter, Superintendent, Mr. Arledge, Treasurer.

Adoption of Agenda

# 2022-17

Moved by Mrs. Phipps, seconded by Mrs. Canty that the Agenda be approved.

Revisions and Additions were noted.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Canty, aye.  
Motion carried.

Approve Minutes of January 13, 2022, Organizational and Regular Board Meeting

# 2022-18

Moved by Mrs. Canty, seconded by Mrs. Lowstetter that the Minutes of January 13, 2022, Organizational and Regular Board Meeting be approved.

The Treasurer mentioned a correction made to the Personnel Section.

Vote: Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye.  
Motion carried.

Open Communications

Nothing was shared.

Public Participation

There was no Community Participation.

## Treasurer's Report

# 2022-19

The Treasurer presented the list of Bills paid for the month of January 2022 (summary below) for the Board's approval.

### List of Bills Paid January 2022

General Fund "001"	\$1,188,623.86
Local Grants "019"	\$97,519.04
Staff Development "020"	\$228.62
Agency "027"	\$10,382.36
Student Activity "200"	\$0.00
State Grants "400"	\$65,380.16
Federal Grants "500"	\$53,211.40
Total	\$1,415,345.44

The Treasurer reviewed the monthly financial reports for the Board. He touched upon the "negative cash" status of the Mental Health related grants as of the end of January, stating that reimbursement requests for the major grants for what had been charged during December and January were made in the days just before the Board Meeting. He discussed the status of the FY21 Audit. He spoke briefly about the Property Insurance Renewal for approval later in the Meeting.

Moved by Mrs. Phipps, seconded by Mrs. Canty that the Treasurers Report be approved.

Vote: Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye.  
Motion carried.

## Superintendent's Report

The Superintendent reviewed her mid-month update to the Board. She discussed the upcoming Contract Meetings with the Districts. She shared the Agenda from the Business Advisory Council Meeting held on February 9<sup>th</sup>. She also discussed the Salary Schedule revision status.

## Personnel Recommendations

# 2022-20

The Superintendent recommended the following Personnel Recommendations.

### Non-Teaching Professional Staff

**Jenn Lawson**, SBMHT, REVISED 2-year contract, Step 11 Masters on Non Teaching Professional Staff Salary Schedule, \$43,690.12, 145 work days + 6 holidays for a total of 151 days, for additional MH Support Service at Academy

**Melynda Nickles**, ECMH Consultant, 8 hours a day up to 45 days, at \$37.23, Step 12, Masters by timesheet-2021-2022 school year. (OMHAS SST Funds Grant)

Certified Staff

**Jennifer Randlett**, Long Term Substitute Teacher, \$150.00 per day for 78 days starting February 1, 2022 through end of current school year.

Classified Staff

**Melissa Raisch**, TCC PS Aide, “REVISED” 3.5 hours a day at \$19.05, Step 16, Associate by timesheet-2021-22 school year.

**Melissa Raisch** – up to 40 hours, by time sheet to cover PS trainings.

Substitute Staff

**Allison Corry** – Long Term Sub, 150.00 per day, retroactive to Jan 10, 2022

**Amanda Fles** – Approve for Substitute Teacher/Aide pending BCI/FBI and ODE Licensure

Moved by Mrs. Canty, seconded by Mrs. Lowstetter that the Personnel Recommendations be approved.

Vote: Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye.  
Motion carried.

Employment Resolutions

# 2022-21

The Superintendent recommended the following:

- 1) That the Board approve the hiring of **Jennifer Randlett**, as a substitute teacher, to fill an immediate vacancy in the position of intervention specialist and that the Board waive the waiting period set forth in Board Policies 3120.04 for receipt of fringe benefits as a substitute teacher and to pay her at the rate of \$150 a day based on past performance as a classroom assistant and her commitment to work for the GCESC for the duration of this school year in this capacity.

**BOARD RESOLUTION**

WHEREAS it has been determined that Jennifer Randlett who is currently employed by the Greene County Educational Service Center as a classroom assistant, is the most qualified applicant for a vacancy in the position of intervention specialist at the Greene County Learning Center to begin on February 1<sup>st</sup>, 2022 and ending at the conclusion of the 2021-22 school year; and

WHEREAS the Superintendent has recommended that Jennifer Randlett be hired to fill said vacancy; and

WHEREAS AS Jennifer Randlett qualifies for a substitute teaching license issued by the Ohio Department of Education.

NOW, THEREFORE, BE IT RESOLVED, THAT:

Jennifer Randlett is hired as a substitute teacher to fill the vacancy of intervention specialist at the Greene County Learning Center. She will be paid at \$150 per day effective February 1<sup>st</sup>, 2022, and is eligible to continue receiving the fringe benefits she is receiving in her current position as classroom assistant. Said employment is to last through the completion of the 2021-22 school year.

Jennifer Randlett will be eligible to return to a classroom assistant position beginning with the 2022-23 school year, assuming she remains an employee of the GCESC.

2) That the Board approve the hiring of **Terri Green**, as a long term substitute teacher, to fill an immediate vacancy in the position of intervention specialist and that the Board waive the waiting period set forth in Board Policies 3120.04 for receipt of fringe benefits as a substitute teacher and to pay her at the Step 1 Bachelor's Level for the remainder of the 2021-22 school year, based on Terri Green's past performance as a classroom assistant and her commitment to work for the GCESC for the duration of this school year in this capacity.

#### BOARD RESOLUTION

WHEREAS it has been determined that Terri Green, who is currently employed by the Greene County Educational Service Center as a classroom assistant, is the most qualified applicant for a vacancy in the position of intervention specialist at the Greene County Learning Center to begin on January 3<sup>rd</sup>, 2022, and ending at the conclusion of the 2021-22 school year; and

WHEREAS the Superintendent has recommended that Terri Green be hired to fill said vacancy; and

WHEREAS Terri Green qualifies for a substitute teaching license issued by the Ohio Department of Education, but has not yet completed all of the requirements for issuance of a regular teaching license or an alternate teaching license but will begin the process for the alternate teaching license with the Ohio Department of Education and will continue in this process as is necessary to obtain necessary licensure in order to complete the school year in this role.

#### NOW, THEREFORE, BE IT RESOLVED, THAT:

Terri Green is hired as a substitute teacher to fill the vacancy of intervention specialist at the Greene County Learning Center. She will be paid at Step 1 Teacher Salary Schedule effective January 3, 2022, and is eligible to continue receiving the fringe benefits she is receiving in her current position as classroom assistant. Said employment is to last through the completion of the 2021-22 school year, or as long as she has appropriate licensure through the Ohio Department of Education.

Terri Green will be able to return to the classroom as a classroom assistant on that position's salary schedule in the subsequent school year if the need for the long-term substitute teacher no longer exists and providing she continues to demonstrate acceptable skills in job performance.

Based on Terri Green's past performance as a classroom assistant, and her commitment to continued employment with Greene County Educational Service Center and her desire to pursue an Intervention Specialist license and enroll in a university program during 2022 and will provide proof of this enrollment by summer 2022, the GCESC may consider to extend this role for Terri Green in the subsequent year.

Moved by Mrs. Phipps, seconded by Mrs. Lowstetter that the Personnel Recommendations be approved.

Vote: Mrs. Canty, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye.  
Motion carried.

#### Board Policy 1st Reading

The Board recognized the First Reading held on the following Board Policies.

0169.1	Public Participation
1530	OPES
1617	Weapons
3217	Weapons

4217 Weapons  
 5516 Student Hazing  
 5630-01 PBIS  
 6114 Cost Principles  
 7300 Disposition of Real Property  
 7450 Property Inventory  
 8330 Student Records – new -in packets  
 8740 Bonding

Property Insurance Renewal

# 2022-22

The Treasurer requested approval of the following Property Insurance Renewal.

Policy Period: March 10, 2022 thru March 10, 2023

Blanket Building and Personal Property Coverage: Est Premium of \$15,778.00

\$2,500 Deductible

Limit of Insurance: values same as previous year

Morgan Building	6,389,739.00
Morgan Building contents	649,643.00
Academy Contents	171,568.00
Temporary Classroom	44,458.00
Temp Classroom Contents	5,178.00
Loss of Business Income/Rents	100,000.00
Total	\$7,360,586.00

Crime Coverage: Premium of \$500.00

Blanket Public Employee Dishonesty:

Limits: \$25,000 with Deductible of \$1,000

Computer Fraud:

Limits: \$100,000 with deductible of \$1,000

Funds Transfer Fraud Coverage:

Limits: \$100,000 with deductible of \$1,000

Data Compromise Coverage:

Per incident - \$50,000 limit of coverage

Deductible of \$2,500

Total Premium - \$16,278.00

Moved by Mrs. Canty, seconded by Mrs. Phipps, that the Property Insurance Renewal be approved.

Vote: Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Canty, aye.  
 Motion carried.

Approve Fairborn Digital Academy Personnel Matter

# 2022-23

As Approved by Fairborn Digital Academy Board at their November 17, 2021 Board Meeting, **Erik Tritsch**, Director of the Fairborn Digital Academy, is to be paid additional for the following:

“Student Attendance“ Bonus - \$15,000.00  
Summer School Work - \$280.00

Moved by Mrs. Phipps, seconded by Mrs. Lowstetter, that the Fairborn Digital Academy Personnel Matter be approved.

Vote: Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye.  
Motion carried.

Executive Session - Specified Employment Matter of Public Employee/Official

# 2022-24

Moved by Mr. Eppers, seconded by Mrs. Canty that the Board go into Executive Session at 10:38 AM to discuss a Specified Employment Matter of Public Employee/Official.

Vote: Mrs. Lowstetter, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mr. Eppers, aye.  
Motion carried.

The Treasurer was excused from the Meeting.

The Board returned to Regular Session at 11:39 AM.

Adjourn

There being no further business to come before the Board, Mr. Eppers adjourned the Meeting at 11:40 AM.

Attest

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Erik Eppers, President

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Robert L. Arledge Jr., Treasurer

Upcoming Events

Presidents Day – Office and School Closed – February 21, 2022.

Business Advisory Council—Full Council-Wednesday, February 9, 2022 at 9 AM.

Board Meeting – Thursday, March 10, 2022 at 9:30 a.m.