

Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, June 9, 2016 – 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:32 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mr. Cross and Mr. Snell.

Also in attendance: Mrs. Terry Strieter, Superintendent, Mr. Mike Gray, Consultant for Business and Legislative Affairs and Mr. Arledge, Treasurer.

Adoption of Agenda

2016-56

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Agenda be approved.

Revisions and additions were noted.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the May 19, 2016, Regular Board Meeting

2016-57

Moved by Dr. Frank, seconded by Dr. Gallagher that the Minutes of the May 19, 2016 Meeting be approved.

Vote: Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Open Communications

Dr. Gallagher mentioned the Superintendent Evaluation would be presented at the July Meeting. Mrs. Wiseman shared an article on Charter Schools written by Dr. Jeff Lewis, Bellbrook-Sugarcreek Schools. Terry Strieter spoke of the OPEC Conference that will be attended by several of the ESC Staff at the end of June.

Treasurer's Report

2016-58

The Treasurer presented the list of bills paid for the month of May 2016 (summary below) for the Board's approval.

List of Bills Paid during May 2016

General Fund "001"	\$926,350.46
Local Grants "019"	\$38,100.39
Staff Development "020"	\$12,202.14
State Grants "400"	\$6767.76
Federal Grants "500"	\$47,567.64
Total	\$1,030,988.39

The Treasurer reviewed the monthly financial statements. He discussed the Alternative Ed Program Finances for FY16, mentioned that enrollment in the PHP Program averaged just 16.6 kids per day, which was 3 less than what was averaged in FY15. It was the lowest daily average in the last 8 program years. He also mentioned that the Academy/Outdoor Advantage "additional tuition", which is over and above the "contracted tuition" was higher than it has ever been in the same time period. He reviewed the FY2016 "Final Appropriations, Budget and Estimated Revenue" document for approval later in the meeting. He also reviewed the FY2017 Temporary Appropriations for approval later in the Meeting.

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Treasurer's report be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Superintendent's Report

There was discussion regarding the FY17 High-Performing ESC Application that is due to ODE by August 31, 2016. This led to a discussion on current State Funding and future State Funding of ESC's as detailed in HB390. Also discussed was information on Gender Equity in a summary from the Ohio Attorney General Office. Also discussed was a letter to all Superintendent, from Governor Kasich, asking that schools become more involved in the fight against opioid drug abuse in the State.

Personnel Recommendations

2016-59

The Superintendent requested the following Personnel Recommendations be approved.

Certified Staff

Becky Gleason - OT, 183 days, step 17 Masters @ \$69,052.00 for 2016-17 school year

Nathan Reiter - ELL Teacher, 1 year contract, 183 days @\$36,516.00, Step 2 Bachelors for the 2016-17 school year

Classified Staff

Rex Robinson - Classroom Aide, 1 year contract as (one-on-one for Northmont student), Step 10 @ \$16.93 per hour, 181 work days plus 9 holidays for a total of 190 days for 2016-17 school year

Shelley Meyers - Grant Writer, 1 year contract, Step 10 @ \$48,946.00, 183 work days plus 9 holidays for a total of 192 total days for the 2016-17 school year

Anita Sams - Human Resource Manager/Benefits Coordinator, revised contract, 8 hours per day, 240 days plus 10 holidays for a total of 250 days, Step 28 @ \$30.75 per hour for 2016-17 school year

Substitutes

Brandy Beirise, Teacher pending completion of paperwork

Extended Summer Jobs

Bellbrook-Sugarcreek SD

Nathan Reiter, ELL tutor, approval for 2 to 3 hours per week for 10 weeks at hourly rate, payable by timesheet for student at Bellbrook

Beavercreek CSD

Sarah Brulport, OT at \$43.90 per hour
Dana Etheridge, PT at \$61.40 per hour
Nick Schetter, PT at \$41.40 per hour
Mary Mancuso, PT at \$57.24 per hour
Nicole Melin, OT at \$58.91 per hour
Becky Ross, SLP at \$59.56 per hour
Dawn Koesters, PT at \$48.64 per hour

Xenia CSD

Theresa Grieshop, OT additional 3.5 days at daily rate
Jenna Cain, PT additional 1 day at daily rate

Perfect Attendance Stipends – 2015-2016 - \$300.00 each

Diane Bush
Jeff Conrad
Annette Fulton
Janice Kumbusky
Jill Pritchard
Beth Talley
Lisa Cron
Stacey Whittaker

Moved by Dr. Gallagher, seconded by Mr. Cross that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye.
Motion carried.

Anita Sams was invited into the meeting to be congratulated by the Board Members on her new Job Title and position.

Approve Temporary FY2017 Appropriations for “General Fund”

2016-60

The Treasurer requested the Board approve Temporary General Fund Appropriations for FY2017 at an amount equal to 25% of FY2016 Expenditures.

Moved by Dr. Frank, seconded by Dr. Gallagher that the Temporary FY2017 Appropriations for “General Fund” be approved.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye; Mrs. Wiseman, aye; Mr. Snell, aye.
Motion carried.

Approve Temporary FY2017 Appropriations for “Other Funds”

2016-61

The Treasurer requested the Board approve Temporary Appropriations for FY2017, for all “Other Funds”, for each Fund identified to the Special Cost Center, at an amount equal to FY2016 ending unencumbered fund balance plus carryover encumbrances.

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Temporary FY2017 Appropriations for “Other Funds” be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve FY16 Final Appropriations and Estimated Revenue for all Funds

2016-62

Moved by Dr. Gallagher, seconded by Dr. Frank that the FY16 Final Appropriations and Estimated Revenue for all Funds be approved as presented by the Treasurer.

General Fund Appropriations for FY 2016

	<u>Instruction</u>		
001-1100-100	Salaries	\$243,280.00	
001-1100-200	Benefits	\$131,659.00	
001-1100-400	Purchased Services	\$24,333.00	
001-1100-500	Supplies	\$7,000.00	
001-1100-600	Capital Outlay	\$20,000.00	
			\$426,272.00

	<u>Special Instruction</u>		
001-1200-100	Salaries	\$2,170,621.00	
001-1200-200	Benefits	\$984,932.00	
001-1200-400	Purchased Services	\$75,698.00	
001-1200-500	Supplies	\$24,000.00	
001-1200-600	Capital Outlay	* \$29,417.40	
			\$3,284,668.40
	<u>Support Services-Pupils</u>		
001-2100-100	Salaries	\$4,291,090.00	
001-2100-200	Benefits	\$1,448,622.00	
001-2100-400	Purchased Services	\$118,979.00	
001-2100-500	Supplies	\$13,400.00	
001-2100-600	Capital Outlay	* \$29,499.06	
001-2100-800	Other	\$500.00	
			\$5,902,090.06
	<u>Support Services-Instruction</u>		
001-2200-100	Salaries	\$76,095.00	
001-2200-200	Benefits	\$21,475.00	
001-2200-400	Purchased Services	* \$79,074.00	
001-2200-500	Supplies	\$5,200.00	
001-2200-600	Capital Outlay	\$2,000.00	
001-2200-800	Other	\$700.00	
			\$184,544.00
	<u>Support Services-Board of Ed</u>		
001-2300-100	Salaries	\$7,500.00	
001-2300-200	Benefits	\$2,196.00	
001-2300-400	Purchased Services	* \$23,500.00	
001-2300-500	Supplies	\$500.00	
001-2300-800	Other	\$9,000.00	
			\$42,696.00
	<u>Support Services-Administration</u>		
001-2400-100	Salaries	\$701,221.00	
001-2400-200	Benefits	\$266,402.00	
001-2400-400	Purchased Services	\$35,500.00	
001-2400-500	Supplies	\$18,000.00	
001-2400-600	Capital Outlay	* \$32,035.90	
001-2400-800	Other	\$29,015.00	
			\$1,082,173.90
	<u>Fiscal Services</u>		
001-2500-100	Salaries	\$117,882.00	
001-2500-200	Benefits	\$44,836.00	
001-2500-400	Purchased Services	\$81,100.00	
001-2500-500	Supplies	\$3,000.00	
001-2500-600	Capital Outlay	\$3,500.00	
001-2500-800	Other	\$21,300.00	
			\$271,618.00

	<u>Support Services-Business</u>		
001-2600-100	Salaries	\$7,000.00	
001-2600-200	Benefits	\$1,117.00	
001-2600-400	Purchased Services	\$6,000.00	\$14,117.00
	<u>Plant Services</u>		
001-2700-100	Salaries	\$44,699.00	
001-2700-200	Benefits	\$14,818.00	
001-2700-400	Purchased Services	* \$156,900.00	
001-2700-500	Supplies	\$10,000.00	
001-2700-600	Capital Outlay	* \$30,129.14	\$256,546.14
	<u>Technology Services</u>		
001-2900-400	Purchased Services	\$98,000.00	\$98,000.00
	<u>Architectural Services</u>		
001-5300-400	Purchased Services	\$0.00	\$0.00
	<u>Property Services</u>		
001-5500-400	Purchased Services	\$25,000.00	
001-5500-600	Capital-Acquisition/Construction	* \$94,500.00	\$119,500.00
	<u>Transfer Out of General Funds</u>		
001-7200-900	Transfer Out of General Funds	\$0.00	\$0.00
	<u>Refund of Prior Year Receipts</u>		
001-7500-900	Refund of Prior Year Receipts	\$89,000.00	\$89,000.00
Total General Fund			\$11,771,225.50

Figures to the right of "*" include Carry Over Encumbrances from FY2015 totaling \$19,555.50. Budgeted expenditures for this year total \$11,751,670.00.

Non General Funds - Appropriated to "Fund/SCC"

001-9006	Gen Fund-Est Medicaid Payback FY06	\$35,600.00
001-9007	Gen Fund-Est Medicaid Payback FY07	\$8,850.00
001-9008	Gen Fund-Est Medicaid Payback FY08	\$12,320.00
001-9009	Gen Fund-Est Medicaid Payback FY09	\$13,500.00
001-9010	Gen Fund-Est Medicaid Payback FY10	\$16,645.00
001-9011	Gen Fund-Est Medicaid Payback FY11	\$3,200.00
019-9001	Consortium Preschool	\$1,533.87
019-9002	Friend's Preschool	\$24,995.77
019-9011	Franklin B. Walter Scholarship Fund	\$2,532.58
019-9013	CORSP "Headstart"	\$47,361.65
019-9019	MHRB-Three County PAX	\$78,231.31
019-9021	GCESC/Trotwood - PAX	\$40,520.45

019-9023	MHRB Warren/Clinton County PAX	\$26,776.75
019-9024	WSU/GCESC PAX	\$58,130.97
019-9500	Greene County Community Foundation	\$63,707.39
019-9998	Drug and Alcohol	\$45,972.25
019-9999	Greene ESC Wellness Fund	\$9,794.24
020-9998	Enterprise Fund	\$96,074.19
451-9016	State - Network Subsidy FY2016	\$1,800.00
463-9016	State - Alternative School FY2016	\$55,865.00
587-9016	Federal - Preschool FY2016	\$21,923.47
590-9916	Federal - RttT - eTPES FY2016	\$50,000.00
599-9211	Federal - SAMHSA FY11-15	\$91,890.54
599-9222	Fed - SAMHSA OMHAS SSHS year 2	\$123,904.83
599-9223	Fed - SAMHSA OMHAS SSHS year 3	\$600,500.00

Total Non General Fund \$1,531,630.26

Total All Funds \$13,302,855.76

Budgeted Revenue for FY2016

General Fund	Beginning Balance	Estimated Revenue	Total Available
	\$2,582,540.07		
001-1223-0000 Tuition - Academy/OA		\$378,780.00	
001-1223-0003 Tuition - PHP		\$208,250.00	
001-1223-xxxx Tuition-Previous Year		\$0.00	
001-1223-0011 Foundation-Transfer-Preschool		\$477,508.00	
001-1229-0000 Foundation-Transfer-Dis/Pupil		\$252,175.00	
001-1229-0001 District Service Contracts		\$8,161,870.00	
001-1229-0001 District Service Contracts Balance from prior FY		\$323,365.00	
001-1410-0000 Interest on Investments		\$0.00	
001-1890-0000 Miscellaneous		\$45,000.00	
001-1890-1001 PD Program Fees & Registrations		\$5,000.00	
001-1890-2000 Misc-Admin Fees on Various Grants		\$70,000.00	
001-2100-2100 ODMH-Medicaid+Match		\$370,000.00	
001-2100-2200 MHRB-Levy Non Medicaid		\$206,075.00	
001-3110-0000 Foundation-State-Per Pupil		\$516,839.00	
001-3110-0011 Foundation-State-Gifted		\$0.00	
001-3219-0000 State-"Restricted Grants in Aid"		\$5,000.00	
001-5300-0000 Refund of Prior Year Expenditures		\$0.00	
001-5100-0000 Transfer In		\$0.00	
General Fund Totals	\$2,582,540.07	\$11,019,862.00	\$13,602,402.07

Other Funds	Beginning Balance	Estimated Revenue	Total Available
Revenue			
001-9006 GenFund-Est Med PB FY06	\$35,600.00	\$0.00	\$35,600.00
001-9007 GenFund-Est Med PB FY07	\$8,850.00	\$0.00	\$8,850.00
001-9008 GenFund-Est Med PB FY08	\$12,320.00	\$0.00	\$12,320.00

001-9009	GenFund-Est Med PB FY09	\$13,500.00	\$0.00	\$13,500.00
001-9010	GenFund-Est Med PB FY10	\$16,645.00	\$0.00	\$16,645.00
001-9011	GenFund-Est Med PB FY11	\$3,200.00	\$0.00	\$3,200.00
019-9001	Consortium PS Revenue	\$1,533.87	\$0.00	\$1,533.87
019-9002	Friend's PS Revenue	\$19,742.77	\$5,253.00	\$24,995.77
019-9011	FBW Scholarship Fund	\$2,532.58	\$0.00	\$2,532.58
019-9013	CORSP "Headstart"	\$47,361.65	\$0.00	\$47,361.65
019-9019	MHRB-Three County PAX	\$28,231.31	\$50,000.00	\$78,231.31
019-9021	Trotwood-PAX	\$0.00	\$40,520.45	\$40,520.45
019-9023	WarrCoMHRB-PAX	\$0.00	\$26,776.75	\$26,776.75
019-9024	WSU/Riverside/GCESC PAX	\$58,130.97	\$0.00	\$58,130.97
019-9500	Greene County Comm Found	\$219.26	\$63,488.13	\$63,707.39
019-9998	Drug and Alcohol	\$16,414.25	\$29,558.00	\$45,972.25
019-9999	Greene ESC Wellness Fund	\$3,009.24	\$6,785.00	\$9,794.24
020-9998	Enterprise Fund	\$26,074.19	\$70,000.00	\$96,074.19
451-9016	State-Network Subsidy FY16	\$0.00	\$1,800.00	\$1,800.00
463-9016	State-Alternative School FY16	\$0.00	\$55,865.00	\$55,865.00
506-9915	Fed-RttT-eTPES FY15	\$(4,242.57)	\$4,242.57	\$0.00
587-9016	Federal - Preschool FY16	\$0.00	\$21,923.47	\$21,923.47
590-9916	Fed-RttT-eTPES FY16	\$0.00	\$50,000.00	\$50,000.00
599-9211	SAMHSA FY11-15	\$(7,312.58)	\$99,203.12	\$91,890.54
599-9222	SSHS SAMHSA OMHAS	\$(16,182.17)	\$140,087.00	\$123,904.83
599-9223	SSHS SAMHSA OMHAS FY16	\$0.00	\$600,500.00	\$600,500.00
Non General Fund Totals		\$265,627.77	\$1,266,002.49	\$1,531,630.26
Total For All Funds		\$2,848,167.84	\$12,285,864.49	\$15,134,032.33

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve MVECA Computer Service Agreement for FY2017

2016-63

The Treasurer requested the Computer Service Agreement with MVECA be approved for FY17 at the following rates.

Financial – USAS and USPS	\$2,500.00
Student Services	\$2,100.00
Progress Book	\$2,100.00
EMIS Support	\$1,600.00

Moved by Dr. Frank, seconded by Dr. Gallagher that the FY17 Computer Service Agreement be approved.

Vote: Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Approve Handbooks

2016-64

Moved by Dr. Frank, seconded by Dr. Gallagher that the following Handbooks be approved.

Greeneview Preschool Program - 2016-2017 School Year
Friends Preschool Program - 2016-2017 School Year
Itinerant Preschool Program - 2016-2017 School Year

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Approve DECA Support Services Agreement for Speech and OT services for 2016-17 School year

2016-65

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Agreement with DECA for FY17 OT and Speech Services be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye.
Motion carried.

Approve Memorandum of Agreement between Miami University and GCESC for Safe Schools/Healthy Students as noted in agreement for 2016-17 school year

2016-66

Moved by Dr. Frank, seconded by Dr. Gallagher that Memorandum of Agreement with Miami University be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve HR/Benefits Manager Salary Schedule

2016-67

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the HR/Benefits Manager Salary Schedule be approved.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Executive Session – Discussion of Compensation of Treasurer

2016-68

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Board go into Executive Session for a discussion of the compensation of the Treasurer at 10:33 AM.

After a discussion of the compensation of the Treasurer, the Board returned to Regular Session at 10:58 AM.

Approve Treasurer Salary Schedule

2016-69

Moved by Mrs. Wiseman, seconded by Mr. Cross the New Treasurer Salary Schedule be approved, with the Treasurer being placed at Step 18 for the FY16/17 school year.

Vote: Mrs. Wiseman, aye; Mr. Cross, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mr. Snell, aye.
Motion carried.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 11:03 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Governing Board meeting – Thursday, July 14th @ 9:30 AM