

MINUTES  
Regular Meeting  
Governing Board of the  
Greene County Educational Service Center  
March 13, 2014 – 9:30 AM

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Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:35 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Mrs. Brooks and Mr. Snell. Dr. Gallagher was absent.

Also in attendance: Mr. Gray, Superintendent, Mrs. Terry Strieter, Assistant Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

# 2014-19

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Agenda be approved.

Revisions and Additions were noted.

Vote: Dr. Frank, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve Minutes of the February 6, 2014 Regular Board Meeting

# 2014-20

Moved by Mrs. Brooks, seconded by Dr. Frank that the Minutes of the February 6, 2014 Regular Board Meeting be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.  
Motion carried.

Open Communications

There was discussion regarding the recent STRS and SERS membership determination changes and what staff members this may effect.

## Treasurer's Report

# 2014-21

The Treasurer presented the list of Bills paid for the month of February 2014 (summary below) for the Board's approval.

### List of Bills Paid during February 2014

General Fund "001"	\$828,276.22
Local Grants "019"	19,418.25
Staff Development "020"	3,628.20
State Grants "400"	9,243.45
Federal Grants "500"	32,156.92
Total	\$892,723.04

The Treasurer reviewed the monthly financial statements, informing the Board that ODE had finally updated the Foundation Payment system to accurately reflect the ESC Funding for FY14.

He updated the Board with current enrollment figures for Alternative Ed programs. He discussed the Property Insurance Renewal for approval later in the meeting.

He discussed the Health Insurance Premium Renewal through the EPC for next year would show a 10.5% increase in overall premium, the highest allowable under the EPC Model, due to a higher claims paid to premium paid ratio for the previous two years.

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Treasurers report be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

## Superintendent's Report

The Superintendent reviewed his "mid-month" report with the Board. He talked about the recent meetings with the County School Districts discussing Service Provider Contracts for next year as going very well.

The 2014 Franklin B. Walter Award Winner was announced as Marissa Werts, a Bellbrook-Sugarcreek student.

The Assistant Superintendent reviewed the Strategic Plan Updates with the Board and reminded all of the Annual Review to be held March 20<sup>th</sup> 3:30-4:30 PM at the ESC.

The Board Members were informed that they would be coming to them to recommend a salary increase for next year, and at this point the increase is still under consideration.

It was mention that the Neola Updates are almost completed.

Personnel Recommendations

# 2014-22

The Superintendent requested the following Personnel Recommendations be approved.

Certified Staff

**Barb McDermott** - Gifted Coordinator, additional 3 days at daily rate, payable by timesheet for gifted services provided to Cedar Cliff Local Schools

**Kim Cole** - Speech Language Pathologist, approval of up to 7 additional days at DECA Prep Academy, at daily rate, payable by timesheet for 2013-14 school year

Classified Staff

**Amanda Pollock** - SSHA Grant Manager, 89 days, 8 hours per day @ \$198.12 per day for 2013-14 school year

**Anya Senetra** - Program Supervisor for PAX Good Behavior , 9 additional days payable by time sheet at a daily rate of \$407.48, for 2013-14 school year, starting September 3, 2013. Fund# 019 2173 141 9021

Substitute Staff

Chasity Miller, Aide  
Detlef Frank, Teacher

Extra Curricular/Coach – Beaver creek

**Thomas J. Smart** - Head Middle School Track and Field Coach, \$2,474.00 payable last pay in March and last pay in May for the 2013-14 school year

Resignation

**David Kirker** - SBMHT, resigning effective March 18, 2014

Retirement

**Debbie Guthrie** - Learning Center Aide, retiring end of 2013-14 contract

Moved by Mrs. Brooks, seconded by Dr. Frank that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Mrs. Brooks, aye. Motion carried.

Approve Family and Children First CY14 Council Dues in the sum of \$550.00

# 2014-23

Moved by Mrs. Wiseman, seconded by Mr. Snell that the Dues be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Mrs. Brooks, aye; Mr. Snell, aye. Motion carried.

Approve 9 and 12 month School Calendars for 2014-2015 School Year

# 2014-24

Moved by Dr. Frank, seconded by Mrs. Brooks that the 2014-2015 School Year Calendars be approved as presented.

Vote: Dr. Frank, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Property Insurance Renewal

# 2014-25

The Treasurer requested the following be approved.

Policy Period: March 10, 2014 thru March 10, 2015

Blanket Building and Personal Property Coverage: Premium of \$9,669.00

\$2,500 Deductible

Limit of Insurance: values increased 4% over last year

Morgan Building 5,299,851.00

Morgan Building contents 554,998.00

Academy Contents 146,573.00

Temporary Classroom 36,875.00

Temp Classroom Contents 4,424.00

Total \$6,042,722.00

Data Compromise Coverage: Premium of \$329.00

Per incident - \$50,000 limit of coverage

Deductible of \$2,500

School Property Endorsement: Premium of \$900.00

\$1,000,000 coverage

Crime Coverage:

Blanket Public Employee Dishonesty: Premium of \$113.00

Limits: \$25,000 with Deductible of \$1,000

Computer Fraud: Premium of \$141.00

Limits: \$100,000 with deductible of \$1,000

Funds Transfer Fraud Coverage: Premium of \$11.00

Limits: \$100,000 with deductible of \$1,000

TRIA "Terrorism Insurance Act: Premium of \$206.00

Property Coverage only, Crime Coverage not applicable

Total Premium - \$11,369.00

Moved by Dr. Frank, seconded by Mrs. Brooks that the Property Insurance Renewal be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

Approve MVECA Internet Service Contract for FY15, FY16 and FY17

# 2014-26

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the MVECA Internet Service Contract for FY15, FY16 and FY17 at annual rate of \$4,416.00 be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

Approve MVECA Web Hosting Service Provider Contract for FY15, FY16 and FY17

# 2014-27

Moved by Dr. Frank, seconded by Mrs. Brooks that the MVECA Web Hosting Service Provider Contract for FY15, FY16 and FY17 at an annual rate of \$960.00 be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Mrs. Brooks, aye. Motion carried.

Approve SSHS - Safe Schools Healthy Schools Grant Manager Job Description

# 2014-28

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Job Description be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Mrs. Brooks, aye; Mr. Snell, aye. Motion carried.

Approve Public School Works Contract

# 2014-29

Moved by Dr. Frank, seconded by Mrs. Brooks the Contract with Public School Works be approved for 2014-2015 at \$3,824.00, plus \$3,600 for one-time implementation and support services fee.

Vote: Dr. Frank, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Board Policy

Approve amended version of 7510 - Use of Center Facilities Neola Policy

# 2014-30

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Policy be amended.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 10:39 AM.

Attest

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Lee Snell, President

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Robert L. Arledge Jr., Treasurer

Upcoming Events

Strategic Plan Update – Annual Review March 20, 2014 at 3:30 PM  
Governing Board meeting – April 7, 2014 at 9:30 PM