

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
August 7, 2013 – 1:00 PM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 1:03 PM with the following in attendance: Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Mike Gray, Superintendent, Mrs. Terry Strieter, Assistant Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

2013-78

Moved by Dr. Frank, seconded by Mrs. Brooks that the Agenda be approved.

Revisions and additions were noted.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the July 25, 2013, Regular Board Meeting

2013-79

Moved by Mrs. Brooks, seconded by Dr. Gallagher that the Minutes of the July 25, 2013 Regular Board Meeting be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Open Communications

None

Treasurer's Report

2013-80

The Treasurer presented the list of Bills paid for the month of July 2013 (summary below) for the Board's approval.

List of Bills Paid during July, 2013

General Fund "001"	\$1,398,745.22
Local Grants "019"	9,571.39
Staff Development "020"	2,839.96
State Grants "400"	1,600.00
Federal Grants "500"	17,250.29
Total	\$1,430,006.86

The Treasurer reviewed the Monthly Financial Reports and updated the Board with the status of the Audit for FY13. He reviewed the FY14 Fleet Insurance for approval later in the Meeting. He shared with the Board a letter from Ohio Department of Medicaid indicating the no overpayment was calculated for Fiscal Years 2001-2005. He indicated this was really good news.

Moved by Mrs. Brooks, seconded by Dr. Gallagher that the Treasurers report be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Superintendent's Report

The Superintendent queried the Board Members as to who would be attending the Capital Conference in November. The Assistant Superintendent presented an update to the Strategic Plan. There was an update to the Board regarding the new version of FileMaker Pro that the ESC would be using and the Columbus Vendor that would be helping with the maintenance. There was discussion on "Opening Day" the 19th of August. The Superintendent discussed the need to replace 2 of the larger and 1 smaller HVAC units on the roof. He also spoke a little on the issues with the current funding of ESC's through the Foundation. He indicated that Supervisory and Preschool Funding was still coming through, when it should not be. A settlement would be made to reconcile the issue, but it is not known when.

Personnel Recommendations

2013-81

The Superintendent requested the following Personnel Recommendations be approved.

Administrative Staff

Mary Ann Fenwick - up to two additional days by timesheet which will be paid by GCESC to cover curriculum meetings

Certified Staff

Eileen Malas - RN, \$500 stipend for supervising LPN (Jason Crum) "Purchased Service Contract"

Denise Davis - Speech Language – “revised” 1 year contract, 183 days @ \$57,190.00 + \$600 for master’s + 15 for a total of \$57,790.00 for 2013-14 school year

Lori Burger - Speech Language – “revised” contract to begin on 9/1/13, 73 days @ \$22,813.50 for 2013-14 school year

Margaret Veenstra - Physical Therapist, “revised” contract to begin on 9/1/13, 91 days @ \$26,827.59 for 2013-14 school year

Sherrye Orr - Learning Center Teacher, “revised” 1 year contract to 183 days @ \$51,083.00 + \$1,000 for Master’s + 30 for a total of \$52,083.00 for 2013-14 school year

Classified Staff

Rose Baggett- Learning Center Aide, “revised” contract to indicate 6.5 hours per day, 192 total days @ \$16.45 per hour for 2013-14 school year

Connie Miller - INC Aide, 1 year contract, @ \$13.52 per hour, 7 hours per day, 190 contract days for the 2013-14 school year

Jason Crum - INC Classroom Assistant/LPN, “revised” 1 year Contract to \$13,13 per hour + \$5,000 stipend for nursing duties, 7 hours per day, 190 contract days for the 2013-14 school year

Jeanette Puskas - rescind the 2013-14 contract that is paid from Fund: 599-2173-141-9211. Approve a timesheet contract for her August days worked, at 2.5 days per week. This is to be paid from fund: 599-2173-141-9211

Substitute Staff

Chris Stacy (Teacher)
Steve Harris - sub courier @ \$15.43 per hour

Moved by Dr. Frank, seconded by Dr. Gallagher that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.
Motion carried.

Approve American Fidelity Section 125 Plan - October 1, 2013 through September 30, 2014

2013-82

Moved by Mrs. Brooks, seconded by Dr. Frank that the Section 125 Plan, through American Fidelity, for October 1, 2013- September 30, 2014 be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Approve 2013-2014 Handbooks

2013-83

ESC Handbook
Learning Center Handbook
The Academy of Greene County/OA & INC Handbook
Preschool Handbooks

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the 2013-2014 Handbooks be approved.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Three Year Southtown Heating and Cooling Maintenance Contract

2013-84

Moved by Mrs. Brooks, seconded by Dr. Gallagher that the Three Year HVAC Maintenance Contract, for the period of 7/21/13 thru 7/20/16, at a cost of \$7,200.00 per year, be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Approve Audit/Agreed Upon Procedures with MHRB of Clark, Greene and Madison Counties - performed by Clark, Shaeffer, Hackett and Co.

2013-85

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Agreed Upon Procedure, to be performed by Clark, Shaeffer, Hackett and Co., to verify the calculated "FY13 actual cost per unit" for all services provided under the FY13 contract with the MHRB, with \$2,350 charged to Mental Health, and \$400 charged to Drug and Alcohol, for a Total Cost of \$2,750.00 be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Approve Organizational Chart – Policy CCA

2013-86

Moved by Mrs. Wiseman, seconded by Mrs. Brooks that the Organizational Chart be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.
Motion carried.

Approve Fleet Insurance with Ohio Casualty Insurance

2013-87

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Fleet Insurance, effective 9/14/13 through 9/14/14, with a premium of \$500.00, be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Additions to Agenda

There was discussion on the sections of Board Policy Revisions the Board had been asked to review.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 2:10 PM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

August 19, 2013 – 8:00 AM – Opening Day Meeting
Governing Board Meeting – September 12, 2013 at 9:30 AM