

MINUTES  
Regular Meeting  
Governing Board of the  
Greene County Educational Service Center  
January 10, 2013 – 9:30 AM

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Call to Order/Roll Call

Mr. Snell, having been appointed President Pro-Tem at the December 13, 2012 Regular Meeting called the Meeting to order at 9:39 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Gray, Superintendent and Mr. Arledge, Treasurer.

Election of Governing Board Officers for 2013

# 2013-1

President

It was moved by Mrs. Wiseman, with a second from Dr. Frank, that Mr. Snell be nominated for the position of Governing Board President.

Moved by Mrs. Brooks, with a second by Dr. Gallagher that the nominations be closed .

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.  
Motion carried.

Vice President

It was moved by Dr. Frank, with a second from Mr. Snell, that Dr. Gallagher be nominated for the position of Governing Board Vice President.

Moved by Mrs. Brooks, with a second by Mrs, Wiseman that the nominations be closed .

Vote: Dr. Gallagher, abstain; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.  
Motion carried 4 – 0 - 1.

Adoption of Agenda

# 2013-2

Moved by Dr. Gallagher, seconded by Dr. Frank that the Agenda be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.  
Motion carried.

Approve Minutes of December 13, 2012 Regular Board Meeting

# 2013-3

Moved by Dr. Frank, seconded by Mrs. Wiseman that the Minutes of the December 13, 2012 Regular Board Meeting be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye. Motion carried.

Open Communications

Shanette Crume, a former Speech Language pathologist with the ESC, who was one of the staff effected by the “Reduction in Force” last Spring, spoke to the Board regarding the Reduction in Force and asked questions regarding other issues that have arisen “post employment”.

Establish Regular Board Meeting Dates, Times and Locations for Calendar Year 2013

# 2013-4

After discussion, it was moved by Mrs. Brooks, seconded by Dr. Frank that the Regular Board Meetings for 2013 be as listed, with all Meetings held at the Greene County ESC.

Thursday, February 7, 2013	9:30 AM
Thursday, March 14, 2013	9:30 AM
Thursday, April 11, 2013	9:30 AM
Thursday, May 9, 2013	9:30 AM
Thursday, June 13, 2013	9:30 AM
Thursday, July 11, 2013	9:30 AM
Wednesday, August 7, 2013	9:30 AM
Thursday, September 12, 2013	9:30 AM
Thursday, October 10, 2013	9:30 AM
Thursday, November 14, 2013	9:30 AM
Thursday, December 12, 2013	9:30 AM

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye. Motion carried.

Establish the Governing Board of the Greene County Educational Service Center Fund at \$20,000 for calendar year 2013

# 2013-5

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Service Center Fund for the Governing Board be set at \$20,000.00 for 2013.

Vote: Dr. Frank, abstain; Dr. Gallager, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried 4 – 0 - 1.

Appoint Board Committee and Liaison Assignments for 2013

After discussion, Mr. Snell appointed the following for 2013.

Policy Liaison – Mrs. Brooks  
Business Advisory Representative – Dr. Frank  
Legislative Liaison – Mrs. Wiseman  
Student Achievement Liaison – Dr. Gallagher

Establish Financial/Audit Committee for 2013

# 2013-6

Moved by Mrs. Brooks, seconded by Dr. Frank, that the 2013 Financial/Audit Committee include the Treasurer, Superintendent, Director of Organizational Development and Governing Board President.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.  
Motion carried.

Approve Expenditures and Procedures for Calendar Year 2013

#2013-7

The Superintendent recommended the following be approved.

1. Permission for the board, Superintendent, Treasurer, Administrators, and Staff Members to attend professional meetings
2. Permission to allow Treasurer to pay bills as they are received within the limits of established appropriations;
3. Permission to allow Treasurer to invest all available funds in a timely and effective manner;
4. Permission to allow the Superintendent to employ and/or accept resignations of personnel on behalf of the Board during time when the Board is not in session subject to ratification by the Board. Upon ratification by the Board the employment and/or resignation shall be deemed effective as of the date and time of the Superintendent's offer and/or acceptance.
5. Permission to allow Treasurer to establish Special Appropriation Accounts for State, Federal, and Private Source Grants; and
6. Permission to renew office maintenance contracts as they come due.

Moved by Dr. Frank, seconded by Mrs. Brooks that the above be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.  
Motion carried.

Treasurer's Report

# 2013-8

The Treasurer presented the list of Bills paid for the month of December 2012 (summary below) and the current Investment Report for the Board's approval.

List of Bills Paid during December 2012

General Fund "001"	\$883,618.75
Local Grants "019"	\$11,479.81
Staff Development "020"	\$2,415.47
State Grants "400"	\$11,009.84
Federal Grants "500"	\$6,608.54
Total	\$915,132.41

The Treasurer reviewed the monthly financial statements. He updated the Board with current enrollment figures for Alternative Ed programs.

Moved by Mrs. Brooks, seconded by Dr. Gallagher that the Treasurers report be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.  
Motion carried.

Superintendent's Report

The Superintendent discussed the recent Greene County Superintendents Meeting where it was announced that Fairborn City Schools would be going into "Fiscal Caution" with the State. He also discussed a recent meeting with Greene County Superintendents and Greene County Sheriffs and Police to discuss School Safety, Building Security and Board Policy Issues. He also handed out certificates to the Board Members as part of OSBA's Board Member Appreciation Month.

Personnel Recommendations

# 2013-9

The Superintendent recommended the following Personnel Recommendations be approved.

Classified Staff

**Mel Campbell** - Aide, amended contract from 1/1/13 to 1/18/13

Substitute Staff

Lauren Kramer

Moved by Dr. Frank, seconded by Mrs. Brooks that the Personnel Recommendations be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.  
Motion carried.

Approve Mental Health Services Strategic Plan 2013

# 2013-10

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the 2013 Mental Health Services Strategic Plan be approved, as presented.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.  
Motion carried.

Review of Board Goals for 2013

After discussion, the Board Goals remained the same.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 11:20 AM.

Attest

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Lee Snell, President

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Robert L. Arledge Jr., Treasurer

Upcoming Events

1. Martin Luther King Observance – Office and School Closed – January 21, 2013