

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, May 13, 2010 – 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:33 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Thomas, Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

2010-44

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Agenda be approved.

Revisions and additions were noted.

Vote: Dr. Frank, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve Minutes of the April 15, 2010, Regular Board Meeting

2010-45

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Minutes from the April 15, 2010 Board Meeting be approved.

A correction was made in the Adjournment.

Vote: Mrs. Brooks, aye; Mr. Snell, abstain; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried 3 – 0 - 1.

Open Communications

Mr. Snell mentioned an article in the Dayton Daily News regarding School Taxes across the Miami Valley.

Treasurer's Report

2010-46

The Treasurer presented the list of Bills paid for the month April 2010 (summary below) and the current Investment Report for the Board's approval.

List of Bills Paid during April 2010

General Fund "001"	\$1,052,484.33
Local Grants "019"	\$7,591.73
Staff Development "020"	\$4,721.73
State Grants "400"	\$0.00
Federal Grants "500"	\$119.50
Total	\$1,064,917.44

All investments are Collateralized CD's with US Bank NA.

	<u>Amount</u>	<u>Purch Date</u>	<u>Mat Date</u>	<u>Days</u>	<u>Int Rate</u>	<u>Interest</u>
#13	\$150,000.00	4/15/09	4/15/10	365	1.35%	\$2,053.13
#14	\$150,000.00	5/19/09	5/19/10	361	0.33%	\$496.38
#15	\$150,000.00	6/12/09	6/7/10	360	0.55%	\$825.00
#16	\$150,000.00	7/14/09	7/14/10	365	0.60%	\$912.50
#17	\$150,000.00	8/13/09	8/9/10	361	0.41%	\$616.71
#18	\$150,000.00	9/11/09	9/7/10	361	0.22%	\$330.92
	\$900,000.00					

The Treasurer discussed the cash flow for the month and the projections for the remainder of the year. He mentioned that CD interest rates are coming up some, but are still too low to commit any funds for the year to earn as little as they are paying. He discussed the recently attended OASBO Spring Conference. The Board was updated with the most recent numbers on Alternative Ed Programs. They were told the spike in PHP attendance was short lived and were explained the financial implications. He spoke of the recently completed MHRB Budget for FY2011. He talked about the SOEPC's plan to conduct a "dependant eligibility audit" on the 2/3's of all health insurance subscribers not involved in the initial audit. The estimated savings from the elimination of ineligible dependants in the first round warrant an audit on all other participants. He touched upon his request for a "transfer of funds" to be approved later in the meeting.

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Treasurers Report be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Mrs. Brooks, aye. Motion carried.

Appoint New Board Member

2010-47

Moved by Mrs. Wiseman, seconded by Dr. Frank, that Mr. Clarence W. Cross, a resident in the Greeneview Local School District, be appointed as a member of the Governing Board, replacing Dr. Joan Gallagher with her resignation as of May 3, 2010.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Mrs. Brooks, aye; Mr. Snell, aye. Motion carried.

Superintendent's Report

In reviewing his “mid-month” update for the Board, the Superintendent clarified some issues regarding Policy Renewals and Revisions that have been a little confusing. He mentioned that Dr. Anderson would attend the June meeting to present “on-line” policy access. He requested a change to the August Board Meeting date of August 12 to the week after on August 19. After discussion it was agreed to change to August 19, 2010. He informed the Board of some major restoration issues and costs with the outside of the building. The “tuck point” repair that occurred when the building was purchased has deteriorated on some parts of the building to where the brick façade is falling off. The total cost to repair and “seal” the brickwork is \$22,640.00. He discussed the Greene Giving luncheon and a personnel request from Greeneview Local Schools. He discussed the four Superintendent searches in the county. Beaver Creek has hired from within choosing Mr. Nick Verhoff, currently principal at Ankeney Middle School. Xenia City Schools is down to their final four. The Career Center is down to final two. Yellow Springs has hired Mr. Mario Basora. He discussed Educational Funding, Race to the Top, and future funding. He discussed the FAIR (Financing Alternative to Income tax Revenue) Foundation Proposal. He discussed the rehiring of soon to be retired Judy Graf. He discussed with the Board his thoughts on a Base Pay raise for staff for the next school year. Along with that, the Treasurer revisited the proposed increase in health insurance premiums for the next year and detailed for the Board some changes that can be made to the current plan that could cut the proposed \$250,000 increase in half. The changes would be necessary to keep the ESC Health Plan on a similar scale to the other district plan in the county.

Personnel Recommendations

2010-48

The Superintendent recommended the following Personnel Recommendations be approved.

Administrative Staff

Ann Aaronson - Director of School Improvement, approve 3 additional days by time sheet for administrator’s workshop and transition at daily rate of \$357.48

Certified Employees

Karolyn (Kari) MacLennan - School Psychologist, 1 year contract, 101.5 days @ \$26,240.80 plus \$500 for Master’s plus 30 for a total of \$26,740.80 for 2010-11 school year

Debra Colson-McCarthy - Teacher, 1 year contract, 82 working days – 15.65 hours per week @ 29,360.00 plus \$448.00 for master’s +30 for a total of \$29,808.00 for 10-11 school year

Millicent Archer – Preschool Teacher, cancel current 3-year limited contract

Millicent Archer – Preschool Teacher, 1 year limited contract, 183 days @ \$55,570.00 for 2010-11 school year

Shanette Crume - Speech Therapist, 1 year contract, 183 days @ \$66,561.00 for 10-11 school year

Penny Oliver - Speech Therapist, 1 year contract, 55 days @ \$18,570.20 plus \$300.00 for Master’s plus 30 for a total of \$18,870.20 for 10-11 school year

Sharon Thomas - Counselor, for up to 18 days at daily rate of \$377.46 for a total of \$6,794.28 beginning June 1 and ending August 31, 2010 for Greenview Local Schools, at the request of Joe

Parrish, Superintendent of Greeneview Local Schools, with all costs to be reimbursed by Greeneview Local Schools.

Supplemental Contracts

Jamie Stockslager - Interpreter, for the May 18th HLP Excellence in Education Awards Ceremony to interpret for 2 hours at \$20.00 per hour

Janice Kumbusky - up to 8 hours additional time for Itinerant Services at hourly rate payable by time sheet for 09-10 school year

Intensive Needs Teaching Staff - up to 5 additional days for the 2010-11 school year for **Tanya Dodge, Kathy Lupinek and Kirsten Johnson**, each to be at their daily rate payable by timesheet

Virtual Learning Teaching Staff– The following **Kirsten Elliot, Janet Foster, Robert Schultz and Andrew Tsitouris** will be re-hired for their services as instructors for the 2010-11 School year. Each to be paid \$180.00 per student/full-credit class or \$120.00 per Student/ for one-half credit class

Resignations

Michelle Duncan - Speech Pathologist, effective end of current school year contract

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Personnel Recommendations be approved.

Vote: Dr. Frank, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried

Approve MVECA Computer Service Agreement FY2011

2010-49

The Treasurer requested the Computer Service Agreement with MVECA be approved for FY2011 at the following rates.

Financial – USAS and USPS	\$2,500.00
Student Services	\$2,100.00
EMIS Support	\$1,600.00
Technology Services	\$1,250.00

Moved by Mrs. Wiseman, seconded by Mrs. Brooks that the FY2011 Computer Service Agreement be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

Approve Group Enrollment Rating Fee for Workers Comp

2010-50

The Treasurer requested the Board approve the 2011 Enrollment with the Southwestern Ohio Educational Purchasing Council, with Hunter Consulting Inc., as Third Party Administrator for the purpose of Workers Compensations Group Rating at a cost of \$2,067.17.

Estimated 2011 BWC Premium (outside of Pool) \$76,341.00
Estimated 2010 BWC Premium (inside of Pool) \$60,022.70
Estimated Savings \$16,318.30
Calculated Group Rating Fee – 12.7% - \$2,067.17

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Group Enrollment fee be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Mrs. Brooks, aye. Motion carried.

Approve Lease of Postage Machine/Folder with Pitney Bowes

2010-51

Moved by Dr. Frank, seconded by Mrs. Brooks that a 60 Month Lease with Pitney Bowes for a new Postage Machine/Folder at a cost of \$324.00 per month be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Mrs. Brooks, aye; Mr. Snell, aye. Motion carried.

Approve Job Descriptions for School Psychologist, Director of Mental Health, and Director of School Improvement

2010-52

Moved by Mrs. Brooks, seconded by Dr. Frank that the Job Descriptions for School Psychologist, Director of Mental Health, and Director of School Improvement be approved.

Vote: Dr. Frank, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve “Revised” 9 and 12-month school calendars for 2010-11 school year

2010-53

Moved by Mrs. Wiseman, seconded by Mr. Snell that the Revised 9 and 12-month school calendars for 2010-11 school year be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

Approve Transfer of Funds

2010-54

As detailed in ORC 5705.14, D, the “unexpended balance in any Special Fund is allowed to be transferred to the General Fund after all obligations of that fund have been met. And with AOS Bulletin 97-03 releasing ESC’s from the limitations on “Transfers of Funds” as detailed in ORC 5705.14, 15 and 16;

The Treasurer requests approval to “transfer” the remaining \$70, 422.91 in Fund “019-9100” into the General Fund “001-0000”.

The purpose of the transfer is to offset the reduction of Preschool Costs that will be given to the three districts involved in the ESC Preschool Grant consortium over fiscal years 2010, 2011 and 2012.

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Transfer of Funds be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Mrs. Brooks, aye. Motion carried.

Approve Contract with Therapy Connections, LLC

2010-55

Moved by Mrs. Wiseman, seconded by Dr. Frank that Therapy Connections, LLC, be contracted with from May 11, 2010 to June 3, 2010, for three days per week up to a maximum of 21 hour per week @ \$55 per hour to cover for Mary Lou O’Malley’s leave.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Mrs. Brooks, aye; Mr. Snell, aye. Motion carried.

Approve Corporate Compliance Policy for Mental Health Services

2010-56

Moved by Mrs. Wiseman, seconded by Dr. Frank, that the request made by Dr. Tim Callahan to approve a “Corporate Compliance” policy for Mental Health Services, to meet CARF accreditation needs, be approved.

Vote: Mr. Snell, aye; Mrs. Brooks, aye; Mrs. Wiseman, aye; Dr. Frank, aye. Motion carried.

Superintendent Evaluation

The Board met with the Superintendent to discuss his evaluation.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 1:08 PM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Excellence Awards – May 18, 2010, 7:00 p.m. at the ESC

Academy Recognition Program – May 25, 2010, 7:00 p.m. at the ESC

6th Annual Scholars Golf Scramble - June 18, 2010 at Sebastian Hills Golf Club

Regular Board Meeting - June 17, 2010, 9:30 a.m. at the ESC