

MINUTES
Organizational and Regular Meeting
Governing Board of the
Greene County Educational Service Center
Wednesday, January 6, 2010 – 1:00 PM

Call to Order/Roll Call

Mr. Snell, having been appointed President Pro-Tem at the December 12, 2009 Regular Meeting, called the Meeting to order at 1:04 PM with the following in attendance: Mrs. Wiseman, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Thomas, Superintendent and Mr. Arledge, Treasurer.

Oath of Office

The Treasurer administered the Oath of Office to two of the three recently re-elected Board Members, Mrs. Wiseman and Mr. Snell.

Election of Governing Board Officers for 2010

2010-1

President

It was moved by Mrs. Wiseman, with a second from Mrs. Brooks, that Mr. Snell be nominated for the position of Governing Board President.

There being no further nominations the role was called.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Vice President

It was moved by Mrs. Wiseman, with a second from Mrs. Brooks, that Dr. Gallagher be nominated for the position of Governing Board Vice President.

There being no further nominations the role was called.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Adoption of Agenda

2010-2

Moved by Mrs. Wiseman, seconded by Mr. Snell that the Agenda be approved.

Revisions and additions were noted.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve Minutes of December 10, 2009, Regular Board Meeting

2010-3

Moved by Mrs. Wiseman, seconded by Mrs. Brooks that the Minutes of the December 10, 2009 Regular Board Meeting be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank,; Mrs. Brooks, aye. Motion carried.

Open Communications

Ed Marrinan, the Executive Director of the Greene County Community Foundation, discussed the Foundation and the Job Position the Superintendent was proposing to the Board to hire.

Establish Regular Board Meeting Dates, Times and Locations for Calendar Year 2010

2010-4

After discussion, it was moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Regular Board Meetings for 2010 be as listed, with all Meetings held at the Greene County ESC.

Thursday, February 4, 2010	9:30 AM
Thursday, March 11, 2010	9:30 AM
Thursday, April 15, 2010	9:30 AM
Thursday, May 13, 2010	9:30 AM
Thursday, June 17, 2010	9:30 AM
Thursday, July 8, 2010	9:30 AM
Thursday, August 12, 2010	9:30 AM
Thursday, September 9, 2010	9:30 AM
Thursday, October 14, 2010	9:30 AM
Thursday, November 11, 2010	9:30 AM
Thursday, December 9, 2010	9:30 AM

Vote: Mrs. Wiseman, aye; Mrs. Brooks, aye; Mr. Snell, aye. Motion carried.

Establish the Governing Board of the Greene County Educational Service Center Fund at \$20,000 for Calendar Year 2010

2010-5

Moved by Mrs. Wiseman, seconded by Mrs. Brooks that the Service Center Fund for the Governing Board be set at \$20,000.00 for 2010.

Vote: Mrs. Brooks, aye. Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Appoint Board Committee and Liaison Assignments for 2010

After discussion, Mr. Snell appointed the following for 2010.

Policy Liaison – Dr. Gallagher
Business Advisory Representative – Dr. Frank
Legislative Liaison – Mrs. Wiseman
Student Achievement Liaison – Mrs. Brooks

Establish Financial/Audit Committee for 2010

2010-6

Moved by Mrs. Brooks, seconded by Mrs. Wiseman, that the 2010 Financial/Audit Committee include the Treasurer, Superintendent, Director of Organizational Development and Governing Board President.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve Expenditures and Procedures for Calendar Year 2010

#2010-7

The Superintendent recommended the following be approved.

1. Permission for the board, Superintendent, Treasurer, Administrators, and Staff Members to attend professional meetings;
2. Permission to allow Treasurer to pay bills as they are received within the limits of established appropriations;
3. Permission to allow Treasurer to invest all available funds in a timely and effective manner;
4. Permission to allow the Superintendent to employ temporary personnel on an as needed basis;
5. Permission to allow Treasurer to establish Special Appropriation Accounts for State, Federal, and Private Source Grants; and
6. Permission to renew office maintenance contracts as they come due.

Moved by Mrs. Wiseman, seconded by Mrs. Brooks that the above be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman. Motion carried.

Treasurer's Report

2010-8

The Treasurer presented the list of Bills paid for the month of December 2009 (summary below) and the current Investment Report for the Board's approval.

List of Bills Paid during December 2009

General Fund "001"	\$1,079,859.52
Local Grants "019"	\$3,960.86
Staff Development "020"	\$10,828.76
State Grants "400"	\$10,222.62
Federal Grants "500"	\$3,335.04
Total	\$1,108,206.80

All investments are Collateralized CD's with US Bank NA.

	<u>Amount</u>	<u>Purch Date</u>	<u>Mat Date</u>	<u>Days</u>	<u>Int Rate</u>	<u>Interest</u>
#9	\$150,000.00	3/16/09	12/11/09	270	1.60%	\$1,800.00
#10	\$150,000.00	3/16/09	1/11/10	301	1.63%	\$2,044.29
#11	\$150,000.00	3/16/09	2/9/10	330	1.65%	\$2,268.75
#12	\$150,000.00	3/16/09	3/11/10	360	1.96%	\$2,940.00
#13	\$150,000.00	4/15/09	4/15/10	365	1.35%	\$2,053.13
#14	\$150,000.00	5/19/09	5/19/10	361	0.33%	\$496.38
#15	\$150,000.00	6/12/09	6/7/10	360	0.55%	\$825.00
#16	\$150,000.00	7/14/09	7/14/10	365	0.60%	\$912.50
#17	\$150,000.00	8/13/09	8/9/10	361	0.41%	\$616.71
#18	\$150,000.00	9/11/09	9/7/10	361	0.22%	\$330.92
	\$1,500,000.00					

The Treasurer discussed the FY2010 Cash Flow projections, updated with actual figures through December. He updated the Board as to the financial outlook of the three Alternative Education programs for FY2010. The projections provided, based upon the first 78 days of the current school year showed the Academy could lose close to \$28,800, with Outdoor Advantage and the IYS program profiting by \$2,100.00 and \$25,700.00, respectively. He mentioned that some of the future Academy income will be reduced due to mid year graduations of some of the students, but he would not know for sure, the financial effect, until the enrollment for January was submitted to him. He also reminded them that the projections can swing dramatically, either way, depending on the enrollment figures received at the end of every month. He mentioned that the Bank Fees, normally netted against interest earned, when the ESC was actually earning interest on daily bank balances, will need be realized as an actual monthly expenditure. Up to this point, with the current market situation, those fees has been handled through an earnings credit balance that is soon to be depleted.

Moved by Mrs. Wiseman, seconded by Mrs. Brooks that the Treasurers Report be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Brooks, aye. Motion carried.

Superintendent's Report

In a follow up to his Mid-Month report, he informed the Board that Integrated Youth Services, the Mental Health Agency with whom the ESC partners in providing the educational component for those kids receiving mental health services at the site, will close at the end of March 2010. The Xenia office of IYS was closed over the Holidays and now operates out of TCN offices. The Community Network, TCN, will absorb the Therapy Staff, and the PHP program will continue at least through the current school year. He discussed the proposed Community Foundation Grant.

Board Policy – Second Reading and Approval

2010-9

GCBD-R - Professional Staff Leaves and Absences

Moved by Mrs. Wiseman, seconded by Mrs. Brooks that the Board Policy be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Brooks, aye. Motion carried.

Personnel Recommendations

2010-10

The Superintendent recommended the following Personnel Recommendations be approved.

Certified Staff

Penny Oliver - Speech Therapist, revised contract to add additional days to total 71 day @ \$23,972.44 + 200.00 for Master's for a total of \$24,172.44 for 09/10 school year

Kraig Aukerman - Learning Center Teacher, revised contract to include 2nd semester pending transcripts being received in the amount of \$36,602.00 for 09/10 school year

Classified Staff

Ed Marrinan - at the rate of \$39.00 per hour for up to 20 hours per week beginning Monday, January 11, 2010 through June 30, 2011

After much discussion, it was moved by Mrs. Brooks, seconded by Mrs. Wiseman, that the Personnel Recommendations be approved, pending the "verification of additional liability/risk", if any, and the obtaining of a "legal opinion" that the position is an allowable hire, regarding the hire of Ed Marrinan.

Vote: Mrs. Wiseman, aye; Mrs. Brooks, aye; Mr. Snell, aye. Motion carried.

Approve Ohio School Boards Association Dues for 2010

2010-11

Annual Dues – \$2,612.00 (\$2,647.00 - 2009 \$2,329.00 - 2008; \$2,090.00 – 2007; \$1,986.00 - 2006)
Annual Basic Briefcase (10 subscriptions) \$110.00 same as last five years)

Moved by Mrs. Wiseman, seconded by Mrs. Brooks that the OSBA dues for 2010 with the accompanying Basic Briefcase subscription be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve and Accept Grant Agreement with the Greene County Community Foundation

2010-12

Moved by Mrs. Wiseman, seconded by Mr. Snell that the Grant Agreement with the Greene County Community Foundation be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve School Psychologist Evaluation Instrument

2010-13

Moved by Mrs. Wiseman, seconded by Mrs. Brooks that the School Psychologist Evaluation Instrument be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye. Motion carried.

Approve Contract with Montgomery County ESC to provide Physical Therapy Services

2010-14

Moved by Mrs. Wiseman, seconded by Mrs. Brooks that the contract with Montgomery County ESC to provided Physical Therapy services for the Greene County ESC, at an estimated cost of \$57,000.00 for the 2009/2010 School Year, be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Brooks, aye. Motion carried.

Review of Board Goals for 2010

This discussion was postponed until the February Board Meeting.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 3:24 PM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Martin Luther King Observance – Office and School Closed – January 18, 2010