

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
December 10, 2009- 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:37 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Thomas, Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

2009-108

Moved by Dr. Gallagher, seconded by Dr. Frank that the Agenda be approved.

Revisions and additions were noted.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the November 12, 2009 Regular Board Meeting

2009-109

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Minutes of the November 12, 2009 Regular Board Meeting be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Open Communications

The Superintendent mentioned the Holiday Luncheon on Dec. 18th @ 12:00 p.m. at the Wellington Grille in Beaver creek.

There was discussion on the Thanksgiving Luncheon held at the ESC for the GCLC students.

Treasurer's Report

2009-110

The Treasurer presented the list of Bills paid for the month of November 2009 (summary below) and the current Investment Report for the Board's approval.

List of Bills Paid during November 2009

General Fund "001"	\$1,023,375.80
Local Grants "019's"	\$4,257.09
Staff Development "020"	\$15,414.04
State Grants "400's"	\$10,888.70
Federal Grants "500's"	\$5,780.40
Total	\$1,059,716.03

All investments are Collateralized CD's with US Bank NA.

	<u>Amount</u>	<u>Purch Date</u>	<u>Mat Date</u>	<u>Days</u>	<u>Int Rate</u>	<u>Interest</u>
#8	\$150,000.00	3/16/09	11/12/09	241	1.54%	\$1,546.42
#9	\$150,000.00	3/16/09	12/11/09	270	1.60%	\$1,800.00
#10	\$150,000.00	3/16/09	1/11/10	301	1.63%	\$2,044.29
#11	\$150,000.00	3/16/09	2/9/10	330	1.65%	\$2,268.75
#12	\$150,000.00	3/16/09	3/11/10	360	1.96%	\$2,940.00
#13	\$150,000.00	4/15/09	4/15/10	365	1.35%	\$2,053.13
#14	\$150,000.00	5/19/09	5/19/10	361	0.33%	\$496.38
#15	\$150,000.00	6/12/09	6/7/10	360	0.55%	\$825.00
#16	\$150,000.00	7/14/09	7/14/10	365	0.60%	\$912.50
#17	\$150,000.00	8/13/09	8/9/10	361	0.41%	\$616.71
#18	\$150,000.00	9/11/09	9/7/10	361	0.22%	\$330.92

\$1,650,000.00

The Treasurer reviewed the monthly financials. He informed the Board that the Agreed Upon Procedure had been finalized to certify the Actual Cost Per Unit of Mental Health service provided during the 2008-2009 school year. With that, he explained his calculations in determining the potential Medicaid payback for that year. He then reviewed the items later in the Agenda to reserve the potential Medicaid Payback. He also discussed the financial outlook for the Alternative Programs that have been updated to reflect the enrollments through November.

Moved by Dr. Gallagher, seconded by Dr. Frank that the Treasurers Report be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye.
Motion carried.

Director's Report

Board Policy - Second Reading and Approval of Board Policies

2009-111

IGBI – Limited English Proficiency
IGBM – Credit Flexibility
IGBM-R – Credit Flexibility
IGD – Co-curricular and Extracurricular Activities
JEG – Exclusions and Exemptions from School Attendance
JK – Employment of Students
JO-E – Denial of Permission to Release Directory Information Without
Prior Written Consent
KGB – Public Conduct on District Property
KK – Visitors to the Schools
GCBE/GDBE – Professional Staff Vacations and Holidays

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the Board Policies be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.
Motion carried.

Board Policy - First Reading

The first reading was recognized for the following:

GCBD-R - Professional Staff Leaves and Absences

Superintendent's Report

The Superintendent discussed the DASA Legislative Update, with a handout he brought from the 12/9/09 meeting. He discussed the AESA Conference he recently attended in Texas. He discussed a request from the Greene County Community Foundation to employ Ed Marrinan. He mentioned the upcoming webinar on December 16 for the Shared Services Delivery initiative. He discussed the possibility of the ESC developing a “Transition to Work” project since the Career Center is phasing out classes for CD level students.

Personnel Recommendations

2009-112

The Superintendent recommended the following Personnel Recommendations be approved.

Certificated Staff

Shelley Tarleton - SLP Sub in Xenia, up to an additional 10 hours at Greeneview to cover for Karen Reichley's maternity leave

Substitute Teachers/Aides

Jessica Gibson - priority substitute aide at \$80.00 per day beginning 11/30/09 for 09-10 school year
Joshua Printiss - substitute aide

Retirement

Mary Lou Shafer - Director of Pupil/Personnel Services, retiring effective December 31, 2009.

School Bus Driver Certifications

Kasey Neff - Cedar Cliff

Moved by Dr. Frank, seconded by Dr. Gallagher that the Personnel Recommendations be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Approve hiring of Ed Marrinan at rate of \$39.00 per hour with understanding that salary and all related benefit expenses would be reimbursed through a grant by the Greene County Community Foundation

This item was discussed and tabled until a further time.

Establish Date of 2010 Organizational Meeting and President Pro Tem

After discussion, the Organizational Meeting was set for January 6, 2010, at 1:00 PM with Mr. Snell acting as President Pro Tem.

Approve Establishment of Fund "001-9009" General Fund Estimated Medicaid Payback FY09

2009-113

Moved by Mrs. Brooks, seconded by Dr. Gallagher to approve establishment of Fund 001-9009, titled General Fund Estimated Medicaid Payback FY09, as requested by the Treasurer to reserve what he has estimated will need be returned to the State of Ohio for Medicaid paid to the ESC for Mental Health Services provided during FY09, for those services provide where the actual cost per unit was less than the "paid" budgeted cost per unit.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Approve Appropriation and Transfer of Funds

2009-114

The Treasurer requested the Board approve the Appropriation of \$13,500 to 001-7200-900 (Budget Line Item 001-7200-911) and approve the Transfer of \$13,500 from General Fund "001-0000" to "001-9009" to reserve the estimated payback.

Moved by Dr. Frank, seconded by Mrs. Brooks that the Appropriation and Transfer of Funds be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye. Motion carried.

Additions to the Agenda

The Treasurer informed the Board that their pay for the second half of the year would be in the December 15 payroll.

The Treasurer informed the Board that his Alternative program financial projections were contingent upon the ESC receiving a \$20,000 donation. It is now questionable whether it will be received.

The Treasurer received his annual evaluation from the Board.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 12:07 PM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Dec. 18, 2009 at 12:00 p.m. Holiday Christmas Luncheon at Wellington Grille in Beaver Creek