

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, September 10, 2009- 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:36 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Dr. Gallagher, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Thomas, Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

2009-87

Moved by Dr. Gallagher, seconded by Dr. Frank that the Agenda be approved.

Revisions and additions were noted.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the August 13, 2009 Regular Board Meeting

2009-88

Moved by Dr. Gallagher, seconded by Dr. Frank that the Minutes of the August 13, 2009 Regular Board Meeting be approved.

Vote: Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, abstain; Dr. Frank, aye.
Motion carried 4 – 0 - 1.

Approve Minutes of the August 21, 2009 Special Board Meeting

2009-89

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Minutes of the August 21, 2009 Special Board Meeting be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, abstain; Dr. Gallagher, abstain. Motion carried 3 – 0 - 2.

Open Communications

Mr. Snell mentioned that Mrs. O’Meara, a former Greeneview Local Schools Board Member had passed away. Mr. Thomas presented Dr. Gallagher with her “10 Year” certificate. Mrs. Brooks discussed the recent Xenia Community Schools issue with a Counselor and asked some questions on “Global Connect”.

Treasurer's Report

2009-90

The Treasurer presented the list of Bills paid for the month of August 2009 (summary below) and the current Investment Report for the Board's approval.

List of Bills Paid during August 2009

General Fund "001"	\$997,041.40
Local Grants "019"	16,161.06
Staff Development "020"	7,443.91
State Grants "400"	866.55
Federal Grants "500"	350.00
Total	\$1,021,862.92

All investments are Collateralized CD's with US Bank NA.

	<u>Amount</u>	<u>Purch Date</u>	<u>Mat Date</u>	<u>Days</u>	<u>Int Rate</u>	<u>Interest</u>
#5	\$150,000.00	3/16/09	8/13/09	150	0.73%	\$456.25
#6	\$150,000.00	3/16/09	9/11/09	179	0.86%	\$641.42
#7	\$150,000.00	3/16/09	10/13/09	211	1.48%	\$1,301.17
#8	\$150,000.00	3/16/09	11/12/09	241	1.54%	\$1,546.42
#9	\$150,000.00	3/16/09	12/11/09	270	1.60%	\$1,800.00
#10	\$150,000.00	3/16/09	1/11/10	301	1.63%	\$2,044.29
#11	\$150,000.00	3/16/09	2/9/10	330	1.65%	\$2,268.75
#12	\$150,000.00	3/16/09	3/11/10	360	1.96%	\$2,940.00
#13	\$150,000.00	4/15/09	4/15/10	365	1.35%	\$2,053.13
#14	\$150,000.00	5/19/09	5/19/10	361	0.33%	\$496.38
#15	\$150,000.00	6/12/09	6/7/10	360	0.55%	\$825.00
#16	\$150,000.00	7/14/09	7/14/10	365	0.60%	\$912.50
#17	\$150,000.00	8/13/09	8/9/10	361	0.41%	\$616.71

\$1,800,000.00

The Treasurer discussed the Revised Group Rating Fee for Workers Compensation for Calendar year 2010. He discussed the recent, additional, \$63,000 cut in funding from the MHR Board for the current contract year. There was discussion on current CD interest rates.

He then reviewed the FY2010 Budget, Appropriation, and Estimated Revenue for approval later in the meeting.

Moved by Dr. Gallagher, seconded by Mrs. Wiseman that the Treasurer's Report be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye.
Motion carried.

Director's Report

2009-91

Board Policy

Second Reading and Request for Approval

Current Employee Fringe Benefits – GCBC-E
Family and Medical Leave – GBR
Staff Gifts and Solicitations - GBI

Job Descriptions

Interpreter for the Deaf
Licensed Practical Nurse (LPN)
Special Education/Curriculum Supervisor for Cedar Cliff
Physical Therapist
Adapted Physical Education Therapist
Speech and Hearing Therapist
Occupational Therapist
Supervisor of Therapy Services

Moved by Dr. Gallagher, seconded by Dr. Frank that the Job Descriptions, with changes as noted, and the Board Policies be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Superintendent's Report

The Superintendent reviewed his “Midmonth Update” to the Board. He passed out lodging information for the Capital Conference. He gave a handout on recent Legislative issues surround the 2010-2011 Biennial Budget related to ESC issues. He handed out some information regarding the ESC Leadership Academy. He discussed the upcoming Issue 5, Mental Health renewal Levy for Greene County. He then reviewed the Personnel Recommendations.

Personnel Recommendations

2009-92

The Superintendent recommended the Personnel Recommendations be approved.

Certified Staff

Jane Oliver - Occupational Therapist, 1 year contract, 162 days beginning 9/21/09 @ \$44,758.00 for 09-10 school year, pending release from Warren County ESC

Classified Staff

Jamie Stockslager - Interpreter, 1 year contract, 183 contract days @ \$27,134.33 for 09-10 school year, Fairborn City Schools to reimburse for costs

Anita Sams - Virtual Learning Coordinator, to be paid \$30.00 per course to coordinate virtual learning to be paid at end of 09-10 school year

Substitute Teachers & Aides

Amy Oberer
Sean Farr
Jesse Gibson
Trisha Martin.

Kara Charles as a priority sub in the amount of \$100.00 per day for the 09-10 school year

Resignation

Robbie Valley - Occupational Therapist, effective 9/4/2009

Moved by Mrs. Wiseman, seconded by Dr. Gallagher that the Personnel Recommendations be approved.

Vote: Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve contract with IYS to provide courier service and up to 50 hours of Maintenance service for a fee of \$4,500.00 for one calendar school year

2009-93

Moved by Mr. Brooks, seconded by Dr. Frank that the IYS Contract be approved.

Vote: Dr. Gallagher, aye, Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Approve "Revised" Group Enrollment Rating Fee for Workers Comp

2009-94

The Treasurer requested the Board re-approve the 2010 Enrollment with the Southwestern Ohio Educational Purchasing Council, with Hunter Consulting Inc., as Third Party Administrator, for the purpose of Workers Compensation Group Rating at a revised cost of \$2,036.38.

Estimated 2010 BWC Premium (outside of Pool) \$79,956.20
Estimated 2010 BWC Premium (inside of Pool) \$62,405.04
Estimated Savings \$17,551.16
Calculated Group Rating Fee – 11.6% - \$2,036.38

Moved by Dr. Gallagher, seconded by Mr. Snell that the Group Enrollment Fee be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Gallagher, aye; Dr. Frank, aye.
Motion carried.

Approve FY2010 Budget, Appropriations, and Estimated Revenue for All Funds, plus Salary Schedule Placement for all Staff for the 2009-2010 School Year (As presented by Treasurer)

2009-95

General Fund

	<u>Instruction</u>		
001-1100-100	Salaries	\$605,124.00	
001-1100-200	Benefits	\$218,702.00	
001-1100-400	Purchased Services	\$71,313.00	
001-1100-500	Supplies	\$10,500.00	
001-1100-600	Capital Outlay	\$4,000.00	
001-1100-700	Capital Outlay-Replacement	\$1,000.00	
001-1100-800	Other	\$-	
			\$910,639.00
	<u>Special Instruction</u>		
001-1200-100	Salaries	\$2,346,022.00	
001-1200-200	Benefits	\$920,618.00	
001-1200-400	Purchased Services	* \$40,274.21	
001-1200-500	Supplies	* \$24,919.99	
001-1200-600	Capital Outlay	\$17,700.00	
001-1200-700	Capital Outlay-Replacement	* \$7,730.00	
			\$3,357,264.20
	<u>Support Services-Pupils</u>		
001-2100-100	Salaries	\$4,483,126.00	
001-2100-200	Benefits	\$1,399,650.00	
001-2100-400	Purchased Services	* \$127,627.28	
001-2100-500	Supplies	* \$19,534.47	
001-2100-600	Capital Outlay	\$13,000.00	
001-2100-800	Other	\$500.00	
			\$6,043,437.75
	<u>Support Services-Instruction</u>		
001-2200-100	Salaries	\$1,438,219.00	
001-2200-200	Benefits	\$561,837.00	
001-2200-400	Purchased Services	* \$138,851.25	
001-2200-500	Supplies	* \$9,540.00	
001-2200-600	Capital Outlay	\$1,200.00	
001-2200-800	Other	\$2,500.00	
			\$2,152,147.25
	<u>Support Services-Board of Ed</u>		
001-2300-100	Salaries	\$7,500.00	
001-2300-200	Benefits	\$1,234.00	
001-2300-400	Purchased Services	\$15,200.00	
001-2300-500	Supplies	\$1,000.00	
001-2300-800	Other	\$9,100.00	
			\$34,034.00
	<u>Support Services-Administration</u>		
001-2400-100	Salaries	\$164,014.00	
001-2400-200	Benefits	\$51,184.00	
001-2400-400	Purchased Services	* \$25,870.06	

001-2400-500	Supplies	*	\$18,484.39	
001-2400-600	Capital Outlay		\$30,000.00	
001-2400-700	Capital Outlay-Replacement		\$20,000.00	
001-2400-800	Other		\$26,500.00	
				\$336,052.45
	<u>Fiscal Services</u>			
001-2500-100	Salaries		\$181,125.00	
001-2500-200	Benefits		\$60,267.00	
001-2500-400	Purchased Services		\$2,500.00	
001-2500-500	Supplies	*	\$3,150.00	
001-2500-700	Capital Outlay-Replacement		\$3,500.00	
001-2500-800	Other	*	\$28,850.00	
				\$279,392.00
	<u>Support Services-Business</u>			
001-2600-100	Salaries		\$36,110.00	
001-2600-200	Benefits		\$11,244.00	
001-2600-400	Purchased Services		\$7,000.00	
001-2600-500	Supplies		\$-	
001-2600-600	Capital Outlay		\$-	
				\$54,354.00
	<u>Plant Services</u>			
001-2700-100	Salaries		\$42,704.00	
001-2700-200	Benefits		\$7,082.00	
001-2700-400	Purchased Services		\$162,500.00	
001-2700-500	Supplies		\$9,000.00	
001-2700-600	Capital Outlay		\$25,000.00	
001-2700-700	Capital Outlay - Replacement	*	\$17,748.00	
				\$264,034.00
	<u>Architectural Services</u>			
001-5300-400	Purchased Services		\$-	
				\$-
	<u>Property Services</u>			
001-5500-400	Purchased Services		\$81,000.00	
001-5500-600	Capital-Acquisition/Construction		\$30,000.00	
				\$111,000.00
	<u>Transfer Out of General Funds</u>			
001-7200-900	Transfer Out of General Funds		\$-	
				\$-
	<u>Refund of Prior Year Receipts</u>			
001-7500-900	Refund of Prior Year Receipts		\$230,000.00	
				\$230,000.00
	Total General Fund			\$13,772,354.65

Figures to the right of "*" include Carry Over Encumbrances from FY2009 totaling \$15,362.65.
 Budgeted expenditures for this year total \$13,756,992.00

Non General Funds - Appropriated to "Fund/SCC"

001-9006	Gen Fund-Est Medicaid Payback FY06	\$35,600.00
001-9007	Gen Fund-Est Medicaid Payback FY07	\$8,850.00

001-9008	Gen Fund-Est Medicaid Payback FY08	\$12,320.00
019-9001	FourOaks PS Revenue	\$16,748.82
019-9002	Friend's PS Revenue	\$6,647.97
019-9011	Franklin B. Walter Scholarship Fund	\$9,719.72
019-9013	CORSP "Headstart"	\$34,054.50
019-9100	ELI-ODJFS	\$109,178.05
019-9300	Parent Mentor Program	\$3,411.42
019-9400	WIA Program	\$1,217.33
019-9998	Drug and Alcohol	\$75,327.52
020-9998	Enterprise Fund	\$182,174.07
432-9998	State - EMIS	\$14,002.52
440-9008	State - Entry Year FY2008	\$177.72
440-9009	State - Entry Year FY2009	\$1,159.07
451-9009	State - Network Subsidy FY2009	\$235.82
451-9010	State - Network Subsidy FY2010	\$-
452-9009	State - Etech Prof Dev FY2009	\$550.00
452-9010	State - Etech Prof Dev FY2010	\$-
463-9210	State - Alternative School FY2010	\$53,775.00
587-9209	Federal - Preschool FY2009	\$760.00
587-9210	Federal - Preschool FY2010	\$23,433.79
587-932N	Federal - ECSE ARRA FY2010	\$18,831.35
599-9010	Federal - School Improvement FY2010	\$500.00

Total Non General Fund \$608,674.67

Total All Funds \$14,381,029.32

Budgeted Revenue for FY2009-2010

General Fund	Beginning Balance	Estimated Revenue	Total Available
	\$2,982,880.97		
001-1223-0000	Tuition - Academy	\$444,600.00	
001-1223-0001	Tuition - Outdoor Advantage	\$175,500.00	
001-1223-0003	Tuition - PHP	\$245,700.00	
001-1223-0005	Tuition - Virtual Academy	\$19,645.00	
001-1223-xxxx	Tuition-Previous Year	\$2,976.00	
001-1229-0000	Charges for Services-Foundation	\$779,346.00	
001-1229-0001	Contracted Services	\$8,889,399.00	
001-1410-0000	Interest on Investments	\$16,655.00	
001-1890-0000	Miscellaneous	\$101,214.00	
001-1890-1001	PD Program Fees & Registrations	\$50,000.00	
001-2100-2100	Medicaid Reimbursements	\$136,400.00	
001-2100-2200	ADAMHS-Mental Health "NM" & "MM"	\$320,799.00	
001-3110-0000	Unrestricted GIA-Foundation	\$1,691,120.00	
General Fund Totals	\$2,982,880.97	\$12,873,354.00	\$15,856,234.97

Other Funds	Beginning Balance	Estimated Revenue	Total Available
001-9006	GF-Est Med PB FY06	\$35,600.00	\$35,600.00
001-9007	GF-Est Med PB FY07	\$8,850.00	\$8,850.00
001-9008	GF-Est Med PB FY08	\$12,320.00	\$12,320.00
019-9001	FourOaks PS Revenue	\$13,748.82	\$16,748.82

019-9002	Friend's PS Revenue	\$6,147.97	\$500.00	\$6,647.97
019-9011	FBW Scholarship Fund	\$5,719.72	\$4,000.00	\$9,719.72
019-9013	CORSP "Headstart"	\$26,054.50	\$8,000.00	\$34,054.50
019-9100	ELI-ODJFS	\$79,178.05	\$30,000.00	\$109,178.05
019-9300	Parent Mentor Program	\$3,411.42	\$-	\$3,411.42
019-9400	WIA Program	\$1,217.33	\$-	\$1,217.33
019-9998	Drug and Alcohol	\$34,914.52	\$40,413.00	\$75,327.52
020-9998	Enterprise Fund	\$62,174.07	\$120,000.00	\$182,174.07
432-9998	State - EMIS	\$11,002.52	\$3,000.00	\$14,002.52
440-9008	State-Entry Year FY2008	\$177.72	\$-	\$177.72
440-9009	State-Entry Year FY2009	\$1,159.07	\$-	\$1,159.07
451-9009	State-Network Sub FY2009	\$235.82	\$-	\$235.82
452-9009	State-Etech Prof Dev FY2009	\$550.00	\$-	\$550.00
463-9010	State-Alt School FY2010	\$-	\$53,775.00	\$53,775.00
587-9209	Federal - Preschool 2009	\$760.00	\$-	\$760.00
587-9010	Federal - Preschool 2010	\$-	\$23,433.79	\$23,433.79
587-932N	Federal - ECSA ARRA	\$-	\$18,831.35	\$18,831.35
599-9010	Federal - School Imp FY2010	\$-	\$500.00	\$500.00
Non General Fund Totals		\$303,221.53	\$305,453.14	\$608,674.67
Total For All Funds		\$3,286,102.50	\$13,178,807.14	\$16,464,909.64

Moved by Mrs. Brooks, seconded by Dr. Frank that the FY2010 Budget, Appropriations, Estimated Revenue for All Funds, plus Salary Schedule Placement for all Staff for the 2009-2010 School Year, as presented by the Treasurer, be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Dr. Gallagher, aye; Mrs. Brooks, aye. Motion carried.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 11:43 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Regular Governing Board Meeting – October 8, 2009 at 9:30 AM