

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, September 8, 2011– 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:37 AM with the following in attendance: Mrs. Wiseman, Dr. Frank, Mr. Cross, Mrs. Brooks and Mr. Snell.

Also in attendance: Mr. Thomas, Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

2011-95

Moved by Mrs. Wiseman, seconded by Dr. Frank that the Agenda be approved.

Revisions and additions were noted.

Vote: Dr. Frank, aye; Mr. Cross, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the August 18, 2011, Regular Board Meeting

2011-96

Moved by Dr. Frank, seconded by Mrs. Wiseman that the Minutes of the August 18, 2011, Regular Board Meeting be approved.

Vote: Mr. Cross, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried.

Open Communications

Mr. Thomas presented Dr. Frank with his “10 Year” certificate and Gift Card.

Treasurer's Report

2011-97

The Treasurer presented the list of Bills paid for the Month of August 2011 (summary below) for the Board's Approval.

List of Bills Paid during August, 2011

General Fund "001"	\$1,004,939.50
Local Grants "019"	12,423.26
Staff Development "020"	1,864.08
State Grants "400"	0.00
Federal Grants "500"	6,431.50
Total	\$1,025,658.34

The Treasurer discussed the Monthly Financials with the Board. Regarding Alternative Education, he mentioned that the PHP program ended August with just one student enrolled. He mentioned that historically the first couple of weeks with this program start off slow, but are typically at the 8 to 10 student level by the end of August. He also presented the FY12 Budget, Appropriations and Estimated Revenue for All Funds, along with the Salary Placement for All Staff for FY12 for approval later in the meeting.

Moved by Mrs. Brooks, seconded by Mrs. Wiseman that the Treasurer's report be approved.

Vote: Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye; Mr. Cross, aye.
Motion carried.

Director's Report

Board Policy

The following Policies were presented in a Second Reading with a request for Approval later in the meeting.

IGD-Student Suspension
IGDF-Student Fundraising

Superintendent's Report

The Superintendent followed up with the Board on his Midmonth Update. He reviewed the Personnel Recommendations. There was discussion regarding a letter sent to the Superintendent and the Board Members from Donna Stover, a former Preschool Classroom Aide now assigned to the Learning center. There was discussion regarding Professional Development-Region 10. There was lengthy discussion regarding Occupational Therapy Costs versus Occupational Therapy Assistant Costs and Supervision versus Caseload.

Personnel Recommendations

2011-98

The Superintendent recommended the following Personnel Recommendations be approved.

Classified Staff

Marti Currier - Attendance Officer Beaver Creek HS, additional 5 days pay for 2010-11 School year at daily rate payable by time sheet to be reimbursed by Beaver Creek Schools

Marcia Wylie - Extra duty stipend of \$1,600 for recovering of AT&T funds

Bus Driver Certification - Bellbrook-Sugar Creek Local

Joyce Inskeep

Substitute Teachers and Aides

Kenneth Caldwell
Connie Miller

Certified Staff

Mary Williamson - Learning Center Teacher, additional tutoring for Greeneview at hourly rate payable by timesheet to be reimbursed by Greeneview

Tiffany Hackney - School Psychologist, 1 year contract, 120 days @ \$30,682.17 plus \$655.74 for Master's + 30 for a total of \$31,337.91 for 2011-12 school year

Cell Phone Reimbursement

Terry Strieter - \$30.00 a month for personal cell phone business use

Moved by Dr. Frank, seconded by Mrs. Brooks that the Personnel Recommendations be approved.

Vote: Mrs. Wiseman, aye; Dr. Frank, aye; Mr. Cross, aye; Mrs. Brooks, aye; Mr. Snell, aye.
Motion carried.

Approve Board Policies

2011-99

Moved by Dr. Frank, seconded by Mr. Cross that the following Board Policies be approved.

IGD-Student Suspension
IGDF-Student Fundraising

Vote: Dr. Frank, aye; Mr. Cross, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve FY12 Budget, Appropriations and Estimated Revenue for All Funds and Salary Placement for All Staff for FY12

2011-100

The Treasurer presented the Budget, Appropriations and Estimated Revenue for All Funds and Salary Placement for All Staff for FY12.

General Fund

	<u>Instruction</u>		
001-1100-100	Salaries	\$407,892.00	
001-1100-200	Benefits	\$184,894.00	
001-1100-400	Purchased Services	\$29,400.00	
001-1100-500	Supplies	\$8,000.00	
001-1100-600	Capital Outlay	\$5,000.00	
001-1100-700	Capital Outlay-Replacement	\$1,000.00	
			\$636,186.00
	<u>Special Instruction</u>		
001-1200-100	Salaries	\$1,853,817.00	
001-1200-200	Benefits	\$741,659.00	
001-1200-400	Purchased Services	\$43,700.00	
001-1200-500	Supplies *	\$16,257.56	
001-1200-600	Capital Outlay	\$8,000.00	
001-1200-700	Capital Outlay-Replacement	\$4,500.00	
			\$2,667,933.56
	<u>Support Services-Pupils</u>		
001-2100-100	Salaries	\$4,228,359.00	
001-2100-200	Benefits	\$1,368,425.00	
001-2100-400	Purchased Services *	\$41,719.87	
001-2100-500	Supplies *	\$16,813.51	
001-2100-600	Capital Outlay *	\$11,262.27	
001-2100-800	Other	\$500.00	
			\$5,667,079.65
	<u>Support Services-Instruction</u>		
001-2200-100	Salaries	\$1,216,629.00	
001-2200-200	Benefits	\$534,601.00	
001-2200-400	Purchased Services *	\$138,005.40	
001-2200-500	Supplies *	\$10,095.52	
001-2200-600	Capital Outlay	\$960.00	
001-2200-800	Other	\$2,500.00	
			\$1,902,790.92
	<u>Support Services-Board of Ed</u>		
001-2300-100	Salaries	\$7,500.00	
001-2300-200	Benefits	\$1,208.00	
001-2300-400	Purchased Services	\$16,000.00	
001-2300-500	Supplies	\$1,000.00	
001-2300-800	Other	\$9,000.00	
			\$34,708.00

	<u>Support Services-Administration</u>		
001-2400-100	Salaries	\$165,052.00	
001-2400-200	Benefits	\$64,076.00	
001-2400-400	Purchased Services	*	\$22,540.00
001-2400-500	Supplies	*	\$16,192.91
001-2400-600	Capital Outlay	*	\$23,239.84
001-2400-700	Capital Outlay-Replacement		\$16,000.00
001-2400-800	Other		\$26,736.00
			\$333,836.75
	<u>Fiscal Services</u>		
001-2500-100	Salaries	\$177,241.00	
001-2500-200	Benefits	\$59,559.00	
001-2500-400	Purchased Services	\$1,800.00	
001-2500-500	Supplies	\$3,000.00	
001-2500-700	Capital Outlay-Replacement	\$2,500.00	
001-2500-800	Other	*	\$37,050.00
			\$281,150.00
	<u>Support Services-Business</u>		
001-2600-100	Salaries	\$6,419.00	
001-2600-200	Benefits	\$10,261.00	
001-2600-400	Purchased Services	\$5,000.00	
			\$21,680.00
	<u>Plant Services</u>		
001-2700-100	Salaries	\$42,952.00	
001-2700-200	Benefits	\$6,968.00	
001-2700-400	Purchased Services	*	\$171,400.00
001-2700-500	Supplies	\$9,000.00	
001-2700-600	Capital Outlay	\$20,000.00	
001-2700-700	Capital Outlay - Replacement	*	\$12,800.00
			\$263,120.00
	<u>Architectural Services</u>		
001-5300-400	Purchased Services	\$0.00	
			\$0.00
	<u>Property Services</u>		
001-5500-400	Purchased Services	\$81,000.00	
001-5500-600	Capital-Acquisition/Construction	*	\$60,000.00
			\$141,000.00
	<u>Transfer Out of General Funds</u>		
001-7200-900	Transfer Out of General Funds	\$15,000.00	
			\$15,000.00
	<u>Refund of Prior Year Receipts</u>		
001-7500-900	Refund of Prior Year Receipts	\$327,438.37	
			\$327,438.37
Total General Fund			\$12,291,923.25

Figures to the right of "*" include Carry Over Encumbrances from FY2011 totaling \$58,769.25. Budgeted expenditures for this year total \$12,233,154.00.

Non General Funds - Appropriated to "Fund/SCC"

001-9006	Gen Fund-Est Med Payback FY06	\$35,600.00
001-9007	Gen Fund-Est Med Payback FY07	\$8,850.00
001-9008	Gen Fund-Est Med Payback FY08	\$12,320.00
001-9009	Gen Fund-Est Med Payback FY09	\$13,500.00
001-9010	Gen Fund-Est Med Payback FY10	\$16,645.00
019-9001	Consortium Preschool	\$6,085.84
019-9002	Friend's Preschool	\$10,626.39
019-9011	Franklin B. Walter Scholarship Fund	\$6,532.58
019-9013	CORSP "Headstart"	\$39,461.81
019-9016	MontCoESC/GCESC - PAX	\$10,000.00
019-9400	WIA Program	\$87.15
019-9500	Greene County Community Foundation	\$53,320.71
019-9998	Drug and Alcohol	\$84,824.54
020-9998	Enterprise Fund	\$95,262.26
432-9998	State - EMIS	\$13,247.52
451-9011	State - Network Subsidy FY2011	\$1,283.16
463-9012	State - Alternative School FY2012	\$51,456.00
516-9011	Federal - CaseLoad Ratio Redesign	\$1,614.00
587-9211	Federal - Preschool FY2011	\$1,200.00
587-9212	Federal - Preschool FY2012	\$22,630.70
599-9211	Federal - SAMHSA FY11-15	\$72,097.00
599-9911	Federal-Evidence Based Prev FY10/11	\$218,628.00

Total Non General Fund \$775,272.66

Total All Funds \$13,067,195.91

Budgeted Revenue for FY2011-2012

General Fund	Beginning Balance	Estimated Revenue	Total Available
	\$3,288,791.55		
001-1223-0000 Tuition - Academy/OA		\$396,720.00	
001-1223-0001 Tuition - Outdoor Advantage		\$0.00	
001-1223-0003 Tuition - PHP		\$224,466.00	
001-1223-0005 Tuition - Virtual Academy		\$0.00	
001-1223-xxxx Tuition-Previous Year		\$1,518.00	
001-1229-0000 Charges for Services-Foundation		\$771,323.00	
001-1229-0001 Contracted Services		\$8,161,300.37	
001-1410-0000 Interest on Investments		\$0.00	
001-1890-0000 Miscellaneous		\$53,073.00	
001-1890-1001 PD Program Fees & Registrations		\$20,000.00	
001-2100-2100 Medicaid Reimbursements		\$217,021.00	
001-2100-2200 ADAMHS-Mental Health "NM" & "MM"		\$320,800.00	
001-3110-0000 Unrestricted GIA-Foundation		\$1,623,278.00	
001-5100-0000 Transfer In		\$0.00	
General Fund Totals	\$3,288,791.55	\$11,789,499.37	\$15,078,290.92

Other Funds		Beginning Balance	Estimated Revenue	Total Available
001-9006	GenFund-Est Med PB FY06	\$35,600.00	\$0.00	\$35,600.00
001-9007	GenFund-Est Med PB FY07	\$8,850.00	\$0.00	\$8,850.00
001-9008	GenFund-Est Med PB FY08	\$12,320.00	\$0.00	\$12,320.00
001-9009	GenFund-Est Med PB FY09	\$13,500.00	\$0.00	\$13,500.00
001-9010	GenFund-Est Med PB FY10	\$16,645.00	\$0.00	\$16,645.00
001-9011	GenFund-Est Med PB FY11	\$0.00	\$0.00	\$0.00
019-9001	Consortium PS Revenue	\$5,485.84	\$600.00	\$6,085.84
019-9002	Friend's PS Revenue	\$7,414.49	\$3,211.90	\$10,626.39
019-9011	FBW Scholarship Fund	\$6,532.58	\$0.00	\$6,532.58
019-9013	CORSP "Headstart"	\$31,661.81	\$7,800.00	\$39,461.81
019-9016	MontCoESC/GCESC-PAX	\$0.00	\$10,000.00	\$10,000.00
019-9400	WIA Program	\$87.15	\$0.00	\$87.15
019-9500	Greene County Comm Found	\$3,320.71	\$50,000.00	\$53,320.71
019-9998	Drug and Alcohol	\$26,860.97	\$57,963.57	\$84,824.54
020-9998	Enterprise Fund	\$24,376.26	\$70,886.00	\$95,262.26
432-9998	State - EMIS	\$10,247.52	\$3,000.00	\$13,247.52
451-9011	State-Network Subsidy FY2011	\$1,283.16	\$0.00	\$1,283.16
463-9012	State-Alternative School FY2012	\$0.00	\$51,456.00	\$51,456.00
516-9011	Federal - Caseload Ratio	\$1,614.00	\$0.00	\$1,614.00
587-9011	Federal - Preschool 2011	\$1,200.00	\$0.00	\$1,200.00
587-9012	Federal - Preschool 2012	\$0.00	\$22,630.70	\$22,630.70
599-9211	SAMHSA FY11-15	\$0.00	\$72,097.00	\$72,097.00
599-9911	Evidence Based Prev FY11/12	\$0.00	\$218,628.00	\$218,628.00
Non General Fund Totals		\$206,999.49	\$568,273.17	\$775,272.66
Total For All Funds		\$3,495,791.04	\$12,357,772.54	\$15,853,563.58

Moved by Dr. Frank, seconded by Mrs. Brooks that the Budget, Appropriations and Estimated Revenue for All Funds and Salary Placement for All Staff for FY12 be approved.

Vote: Mr. Cross, aye; Mrs. Brooks, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Dr. Frank, aye.
Motion carried

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 11:28 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Regular Board Meeting – October 13, 2011 at 9:30 AM – Sugarcreek Academy/OA/INC location