

Organizational and Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, January 10, 2019 – 9:30 AM

Call to Order/Roll Call

Mr. Snell, having been appointed President Pro-Tem at the December 13, 2018 Regular Meeting called the Meeting to order at 9:35 AM with the following in attendance: Mr. Eppers, Mr. Cross and Mr. Snell. Mrs. Wiseman was absent.

Also in attendance: Mrs. Terry Strieter, Superintendent and Mr. Arledge, Treasurer.

Appoint New Board Member

2019-1

Moved by Mr. Eppers, seconded by Mr. Cross that **Mrs. Pat Phipps** be appointed to replace Dr. Frank on the Board.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Oath of Office

Mrs. Phipps took the Oath of Office.

Election of Governing Board Officers for 2019

2019-2

President

Moved by Mr. Eppers, seconded by Mr. Cross that Mr. Snell be nominated for Board President.

Vice President

Moved by Mr. Eppers, seconded by Mr. Cross that Mrs. Wiseman be nominated for Vice President.

There being no other nominations the roll was called.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Phipps, aye; Mr. Eppers, aye
Motion carried.

Adoption of Agenda

2019-3

Moved by Mr. Eppers, seconded by Mr. Cross that the Agenda be approved.

Revisions and Additions were noted.

Vote: Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve Minutes of December 13, 2018, Regular Board Meeting

2019-4

Moved by Mr. Snell, seconded by Mr. Cross that the Minutes of the December 13, 2018 Regular Board Meeting be approved.

A correction was made to the “time” the Board returned to Regular Session at the end of the Executive Session.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Phipps, aye.
Motion carried.

Open Communications

The Superintendent handed out Ohio School Boards Association “Board Member” recognition certificates for 2018.

Establish Regular Board Meeting Dates, Times and Locations for Calendar Year 2019

#2019-5

After discussion, it was moved by Mr. Eppers, with a second by Mrs. Phipps, that the Regular Board Meetings for 2019 be as listed, with all meetings held at the Greene County ESC.

| | |
|------------------------------|---------|
| Thursday, February 14, 2019 | 9:30 AM |
| Thursday, March 14, 2019 | 9:30 AM |
| Thursday, April 18, 2019 | 9:30 AM |
| Thursday, May 9, 2019 | 9:30 AM |
| Thursday, June 13, 2019 | 9:30 AM |
| Thursday, July 18, 2019 | 9:30 AM |
| Thursday, August 22, 2019 | 9:30 AM |
| Thursday, September 12, 2019 | 9:30 AM |
| Thursday, October 10, 2019 | 9:30 AM |
| Thursday, November 14, 2019 | 9:30 AM |
| Thursday, December 12, 2019 | 9:30 AM |

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Phipps, aye; Mr. Eppers, aye.
Motion carried.

Establish the Governing Board of the Greene County Educational Service Center Fund at \$20,000 for calendar year 2019

2019-6

Moved by Mr. Eppers, seconded by Mrs. Phipps that the Service Center Fund for the Governing Board be set at \$20,000.00 for 2019.

Vote: Mr. Snell, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye.
Motion carried.

Appoint Board Committee and Liaison Assignments for 2019

After discussion, Mr. Snell appointed the following for 2019.

Policy Liaison – Mrs. Phipps
Business Advisory Representative – Mr. Cross
Legislative Liaison – Mrs. Wiseman
Student Achievement Liaison – Mr. Eppers

Establish Financial /Audit Committee for 2019

2019-7

Moved by Mrs. Phipps, seconded by Mr. Eppers, that the 2019 Financial/Audit Committee include the Treasurer, Superintendent and Governing Board President.

Vote: Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve Expenditures and Procedures for Calendar Year 2019

2019-8

The Superintendent recommended the following be approved.

1. Permission for the board, Superintendent, Treasurer, Administrators, and Staff Members to attend professional meetings
2. Permission to allow Treasurer to pay bills as they are received within the limits of established appropriations;
3. Permission to allow Treasurer to invest all available funds in a timely and effective manner;
4. Permission to allow the Superintendent to employ and/or accept resignations of personnel on behalf of the Board during time when the Board is not in session subject to ratification by the Board. Upon ratification by the Board the employment and/or resignation shall be deemed effective as of the date and time of the Superintendent's offer and/or acceptance.
5. Permission to allow Treasurer to establish Special Appropriation Accounts for State, Federal, and Private Source Grants; and

6. Permission to renew office maintenance contracts as they come due.

Moved by Mr. Eppers, seconded by Mr. Cross that the above be approved.

Vote: Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Treasurer's Report

2019-9

The Treasurer presented the list of Bills paid for the month of December 2018 (summary below) for the Board's approval.

List of Bills Paid during December 2018

| | |
|-------------------------|----------------|
| General Fund "001" | \$1,200,343.20 |
| Local Grants "019" | \$160,456.45 |
| Staff Development "020" | \$127.88 |
| Agency "027" | \$3,183.22 |
| Student Activity "200" | 42.00 |
| State Grants "400" | \$19,250.17 |
| Federal Grants "500" | \$6,821.24 |
| Total | \$1,390,224.16 |

The Treasurer reviewed Cash Flow Update for the current year. He spoke briefly on PHP Finances, stating that even though the program ended December with just 13 students, there should be enough tuition earned to cover the costs for the year. Regarding Medicaid, he informed the Board that the ESC has received \$113,123.00 through the end of December this current fiscal year, which \$61,301.00 less than what had been received by the same time last fiscal year. He informed the Board that the initial responsibilities for ACA Employer Reporting have been completed. There was no FY18 Audit Update as it has not been started.

Moved by Mr. Eppers, seconded by Mrs. Phipps that the Treasurer's report be approved.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Phipps, aye.
Motion carried.

Superintendent's Report

The Superintendent discussed the Ohio Department of Education's 2019-2024 Strategic Plan. She discussed various points of the January 2019 OESCA Legislative Update. Also discussed were the Winter Newsletter, the Professional Development Team, the Facilities Committee, the Tech Team meeting, and the upcoming Employee Advisory Council Meeting.

Personnel Recommendations

2019-10

The Superintendent requested the following Personnel Recommendations be approved.

Certified Staff

Anne Stewart - Speech Pathologist, up to 10 additional days at daily rate, payable by timesheet to cover extra services for Greeneview for 2018-19 school year

Tamar Totty - School Based Mental Health Therapist, 1-year contract, 104 total days, Step 10 Masters @\$27,790.21 for 2018-19 school year

Classified Staff

Anita Miller - HR Manager/Benefits Coordinator, salary schedule upgrade from HR Certificate to Associates column

Brandi Noe - Lead Truancy Interventionist/Coordinator, \$2,000 stipend to be paid at end of school year for Lead TI duties. Greene County Juvenile Court will reimburse the ESC for this stipend.

Chris Hooker - LC Classroom Assistant, 1-year contract, Step 6 Bachelors @ \$16.23 per hour, 5 days per week, 6.5 hours per day, 90 work days plus 4 holidays for a total of 94 days for 2018-19 school year

Substitute Staff

John Sara - Teacher and/or Aide
Ju Mao – Teacher and/or Aide

Resignation

Nina Bryce - School Based Mental Health Therapist effective 12/31/18

Moved by Mr. Eppers, seconded by Mrs. Phipps that the Personnel Recommendations be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Phipps, aye; Mr. Eppers, aye.
Motion carried.

Approve Fairborn Digital Academy Staff Stipend

2019-11

Erik Tritsch - \$2,000 stipend for summer school administration

Moved by Mr. Cross, seconded by Mr. Eppers that the Stipend be approved

Vote: Mr. Snell, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye.
Motion carried.

Approve Mental Health Services Strategic Plan 2018-19

2019-12

Moved by Mrs. Phipps, seconded by Mr. Eppers that the 2018-19 Mental Health Services Strategic Plan be approved.

Vote: Mrs. Phipps, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Review of Board Goals for 2019

After a review of the previous year Board Goals, the consensus was to keep them the same for 2019.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 11:05 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Martin Luther King Observance – Office and School Closed – January 21, 2019